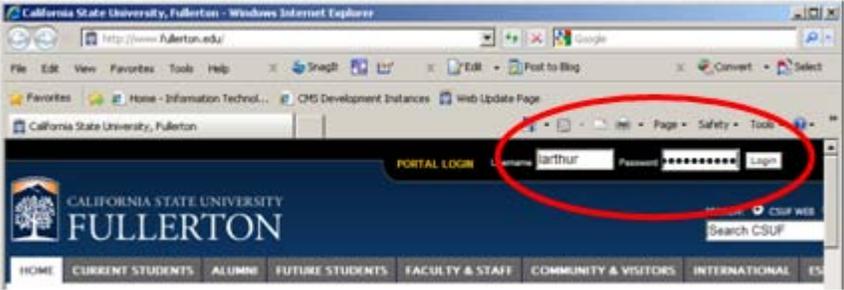
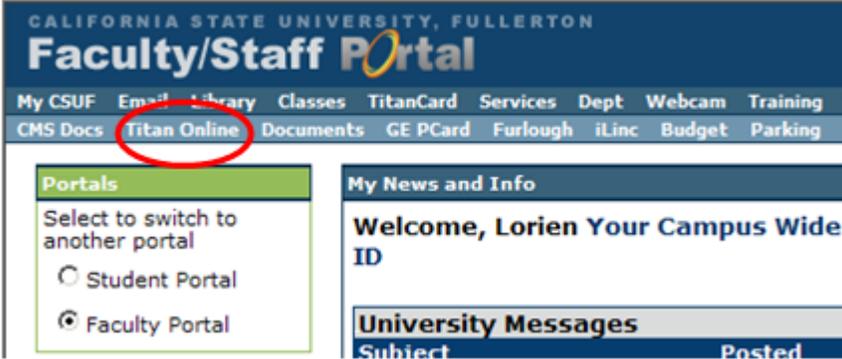


Processing Steps	Screen Shots
<p><b>Step 1</b></p> <p>Launch Internet Explorer (or your internet browser preference) from your desktop.</p>	
<p><b>Step 2</b></p> <p>Your home page opens.</p> <p>If your home page is not the CSUF website, type <a href="http://www.fullerton.edu">www.fullerton.edu</a> into the address bar and press the Enter key.</p>	
<p><b>Step 3</b></p> <p>Enter your campus assigned username and password under "Portal Log In".</p> <p>Click <b>Login</b>.</p>	

Processing Steps	Screen Shots
<p><b>Step 4</b></p> <p>You are now taken to the Faculty/Staff Portal.</p> <p>Click the <b>Titan Online</b> tab.</p>	 <p>CALIFORNIA STATE UNIVERSITY, FULLERTON <b>Faculty/Staff Portal</b></p> <p>My CSUF Email Library Classes TitanCard Services Dept Webcam Training CMS Docs <b>Titan Online</b> Documents GE PCard Furlough iLinc Budget Parking</p> <p>Portals Select to switch to another portal <input type="radio"/> Student Portal <input checked="" type="radio"/> Faculty Portal</p> <p>My News and Info <b>Welcome, Lorien Your Campus Wide ID</b></p> <p>University Messages Subject Posted</p>
<p><b>Step 5</b></p> <p>Select the <b>My Workplace</b> link.</p>	 <p>eContent</p> <p><b>My Workplace</b> My Workplace provides access to Electronic Forms, Workflow Processes, and Reports for Finance, Human Resources, and Student Administration.</p> <p>Training Resources</p> <ul style="list-style-type: none"> <li>eForms - FAQ</li> <li>eForm General Training Guide</li> <li>eForm Payroll Training Guide</li> <li>eForm Benefits Training Guide</li> </ul>
<p><b>Step 6</b></p> <p>Congratulations! You have successfully logged on to the Distributed Reports web portal.</p> <p><b>Note:</b> A new window will open with the Distributed Reports web portal.</p>	 <p>CALIFORNIA STATE UNIVERSITY, FULLERTON Cal State Fullerton</p> <p>larthur   Monday, December 14, 2009</p> <p>My Workplace</p> <p>My Workplace</p> <ul style="list-style-type: none"> <li>Financial Reports</li> <li>HR Reports</li> <li>eForms - Human Resources</li> <li>IT Access Request Process Admin</li> <li>IT Access Request Form</li> <li>My Work</li> </ul> <p>Distributed Reports</p> <ul style="list-style-type: none"> <li>Budget Allocation &amp; Transfer Reports</li> <li>Budget Balance Available Report</li> <li>Commitments Report</li> <li>Encumbrance/Expenditure Reports</li> <li>Security Reports</li> </ul>