

## My Personal Profile – Email Addresses

<b>Step 1:</b> On the <b>New Titan Online</b> page, click <u>Email Addresses</u> .	Catterornita State University, FULLERTON         New Tritan Online         Welcome         Personalize Content Layout Thu, Jul 31, 08 10:43 AM         System Message         Student Fee Increase         On May 14, 2008 the Board of Trustees of the California State University System world to increase State University Fees by 10% effective with the Fail 2008 term. This fee increase is included in the total amount due students will see on their Student Center when they access "Account Inquiry" after completing their registration. To view a complete list of registration fees, please go			
Add an Email Address Your preferred e-mail address defaults to your On-Campus email. If you would like to add another email address, follow the steps below. Step 1: Click Add an Email Address	Email Addresses Penni Saver <u>Fmail Type</u> <u>Fmail Address</u> On-Campus cmstraining@ullerton.edu Add an Email Address * Required Field Save	1	Preferred V	
<b>Step 2:</b> From the pull-down menu, select an Email Type.	Email Addresses Penni Saver	1	Preferred	Delete



Step 3: Enter the e-mail address. You may also change the preferred email address by checking the box next to the new email address. Step 4: Click Save	Email Addresses Penni Saver           *Email Type       *Email Address       Preferred         On-Campus       cmstraining@fullerton.edu       Image: Comstraining@fullerton.edu         Home       penni_saver@penni_saver.com       Image: Comstraining@fullerton.edu         Add an Email Address       Add an Email Address         * Required Field       Save				
Delete an Email Address Step 1: Click Delete next to the email address you would like to delete.	Email Addresses Penni Saver <u>Frmail Address</u> <u>Preferred</u> Home penni_saver@penni_saver.com On-Campus cmstraining@fullerton.edu Add an Email Address * Required Field Save				
<i>Note:</i> If you are trying to delete an email address checked as "Preferred", you will see this error message. Click "OK" and check the "Preferred" box next to an alternate email address.	Microsoft Internet Explorer         You cannot delete the preferred e-mail.         You must designate a new preferred e-mail before deleting this e-mail.         OK				
Step 2: Once you click "Delete", confirm you want to delete the email address. Click Yes - Delete.	Email Addresses         Delete Confirmation         ?         Are you sure you want to delete Email Address (Home)?         Yes - Delete         No - Do Not Delete				



Step 3: Click Save to update your changes.	Email Addresses Penni Saver				
	<u>*Email Type</u>	<u>*Email Address</u>	Preferred		
	Add an Email Addres Required Field Save	s	, and the second se		
You will receive "The Save was successful" message. Click OK	Email Addresse Save Confir The Save was	s mation successful.			