CMS Campus Solutions 8.9

Course Catalog and Class Schedule
Distributed User Training

Agenda

- Documentation
- Training and Support
- Overview: Course Catalog and Class Schedule (View Only)
- Demo: Course Catalog and Class Schedule (View Only)

Training and Support

- Scheduling Office – Ext. 2381

- CMS Training Web Site:
  http://www.fullerton.edu/ittraining
  - Upcoming Classes and Open Labs
  - Training Guides and Tutorials

- "Buddy System"

Overview: Course Catalog and Class Schedule

Course Catalog vs. Class Schedule

Course Catalog

- "Courses" exist at the *Catalog* level

- "Course" = CHEM120A

Class Schedule

- "Classes" exist at the *Schedule of Classes* level

- "Class" = CHEM120A, Section 01,MWF, 8:00 – 8:50am, taught by Dr. Smith

Overview: Course Catalog

■ "Course Catalog" Module

☐ View Only Access – Course Catalog link

Overview: Class Schedule

- "Schedule of Classes" Module
  - Class Search
  - Maintain Schedule of Classes
  - Adjust Class Associations
  - Update Sections of a Class

Main Menu > Curriculum Management >

Schedule of Classes

Maintain schedule of classes information.

Class Search
View the schedule of classes.

Maintain Schedule of Classes
Add, view, and update schedule of classes data.

Adjust Class Associations
Adjust units, change instructor edit views, and select blind grading option.

Update Sections of a Class
View and update class section summary information for a course.

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