

On-Campus Employment Verification and Statement of Agreement

To: F-1 and J-1 International Students

In accordance with U.S. Citizenship and Immigration Services regulations, international students with F-1/J-1 visas are authorized to work on campus for up to 20 hours during the Fall and Spring semesters, and over 20 hours during intersession and summer sessions.

(To be completed by student)

I certify that I will accept the on-campus employment indicated on the attached letter from on-campus employer. This offer is contingent upon my maintaining F-1 student status as well as maintaining good academic standing each semester that I am employed (i.e. I am not on academic probation).

I understand that if I complete my program prior to the end of the employment authorization period, I cannot continue my employment beyond my completion date. If for any reason, I decide not to accept the employment, I must inform the IEE Office immediately. IEE staff and the Tax Compliance Manager are required to report F-1 and J-1 students' compliance and employment hours to the appropriate federal agencies (Department of Homeland Security and Internal Revenue Services).

I understand that failure to comply with employment requirements from these agencies may result in loss of student status.

Student Name: _____ CWID: _____

Student's Signature: _____ Date: _____

FOR IEE or ALP Office ONLY: To be completed by Designated School Official (DSO)

I verify that the above-named student will be employed on campus as indicated on the attached department letter of employment offer.

Name of Designated School Official: _____

Signature: _____

Date: _____

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