



## NEW TRANSFERS TO CSUF

Use the Transfer Planner from CSU Mentor to aid you in understanding which General Education classes you have completed and which you still need to take.

1. Log into your CSU Mentor account at **CSUMentor.edu** (NOTE: This is the website you used to apply to CSUF, so you should already have a log in.) Have a copy of your transcript ready for use in completing this planner.
2. Click on the “**Plan for College**” tab at the top of the page.
3. Under “**Transfer Students**,” click on the “**Transfer Planner**”
4. Click “**View Instructions**” or go directly to “**Begin Transfer Student Planner**”
5. Before you begin to fill in your classes, be sure to specify the colleges you’ve attended at the bottom of the planner under “**My Colleges**”
6. After updating your colleges, use the “**Add**” buttons under the **Action** column in each GE Area (example: A1 Oral Comm., A2 Written Comm.) to add each class you took.
7. After choosing the term and year when you completed the class, click “**Get Courses**.” Once you choose your course, its units, and your grade, click “**Add/Update**” to add the course to your planner.
8. After you complete these steps for each Area, an Area Summary will give you a clear understanding of what is still needed. Also be sure to read the overall summary under the Summary tab at the top of the planner. Print out your planner and bring it to the Academic Advisement Center if you have any further questions.