

CURRICULUM/CATALOG DEADLINES 2019-20

CURRICULUM APPROVAL

DEADLINE:

Dean's approval complete in Curriculog for Sept. 3 announcement of NCPs, new GE courses

DEADLINE: Dean's approval complete in Curriculog for all Course Changes and Program Changes to be included in the next catalog*

Scheduling Office has processed all course changes to be included in next catalog. All changes must be complete in CMS for next catalog

CATALOG PRODUCTION

Make changes/edits in Acalog; create other updates as needed.

DEADLINE: Dean's approval complete for New Program Proposals

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Catalog Editor begins reviewing all curriculum changes for implementation in the next catalog: course descriptions, programs, etc.

College/Department Galley review begins

New Program Proposals Campus Announcement
UPS 410.103

July 16 2019

Sept 3 2019

Nov 4 2019

Nov 12 2019

Dec 20 2019

Jan 2 2020

Jan 16 2020

Jan 31 2020

Feb 3 2020

Feb 18 2020

Mar 2 2020

Mar 16 2020

Apr 6 2020

Apr 13 2020

NCP & New GE courses Campus Announcement (Fall Cycle) to be included in the next catalog*

additional deadlines apply regarding questions/challenges: UPS 411.100 & 411.200

New Program Proposals Campus Announcement

UPS 410.103

DEADLINE: Dean's approval complete in Curriculog for Feb. 3 announcement of NCPs, new GE courses**

(will not be in upcoming catalog)

Academic Programs approval for curriculum changes to be included in the next catalog

NCP & New GE courses Campus Announcement (Spring Cycle)**

(will not be in upcoming catalog) additional deadlines apply regarding questions/challenges: UPS 411.100 & 411.200

Prepare Galleys for departments and colleges

Galleys due back

CATALOG GOES LIVE

**Inclusion in the catalog is subject to proposal receiving all necessary approvals.*

***NCPs and new GE courses that are submitted by Dec. 20 announced on Feb. 3 will not appear in the upcoming Fall catalog and may not be available for scheduling in CMS until the Spring semester following approval*

Last Revised May 2, 2019