CALIFORNIA STATE UNIVERSITY FULLERTON

DEPARTMENT OF THEATRE & DANCE

FLEXTIX WORKSHEET INSTRUCTIONS

WELCOME to FlexTix — the most flexible subscription available—where YOU choose your performances & tickets by **E-mail**, **FAX**, **Mail** or **Phone** for the **2016 - 2017 Theatre/Dance Series**

Just follow the instructions below, create YOUR OWN SEASON, and enjoy the upcoming performances!

HERE'S HOW to redeem your CREDITS for RESERVATIONS/TICKETS:

On your worksheet for each production you wish to attend:
- Place a check mark by the performance dates/times you wish to attend
- Write in your seating preference
- Indicate how many tickets you wish, and then calculate how many credits to use for each (remember musicals require 2 credits per ticket)
- Total your credits used at the bottom of the sheet, so you don't exceed the number available.

***BY EMAIL*:**
Type or scan the worksheet info & E-mail to **pac-boxoffice@fullerton.edu**

***BY FAX*:**
FAX the worksheet to **(657) 278-1335**

BY PHONE:
Call **(657) 278-3371** between 11:00 AM – 5:00 PM Monday–Friday

BY MAIL:
Mail your form *(allow at least 10 days)* to:

Box Office PA-101
Clayes Performing Arts Center
Cal State Fullerton
PO Box 6850
Fullerton CA 92834-6850

IMPORTANT POINTS TO REMEMBER

As a FlexTix Subscriber, you can always **CHANGE** your reservations/tickets for another performance *AT NO COST TO YOU* during <u>weekday business hours (11 am – 5 pm)</u>. Reservations/tickets must be exchanged up to **48 hours prior to earliest ticket date**.

Ticket orders received less than 10 days prior to a performance are automatically held at WILL CALL for pick up beginning one-hour prior to curtain. If you wish an exception to this, please let us know.

If you have a **DISABILITY** and need **SPECIAL ASSISTANCE**, please **CALL <u>BEFORE</u> ORDERING**.
Call **(657) 278-3371** between 11 AM – 5 PM Monday–Friday

THE TWO GENTLEMEN OF VERONA   Young Theatre

Check Date/Time you wish to attend:

□ FRI	Feb 24	8:00 PM	□ FRI	Mar 03	8:00 PM	□ THU	Mar 09	2:00 PM
□ SAT	Feb 25	8:00 PM	□ SAT	Mar 04	2:00 PM	□ FRI	Mar 10	8:00 PM
□ SUN	Feb 26	2:00 PM	□ SAT	Mar 04	8:00 PM	□ SAT	Mar 11	2:00 PM
□ THU	Mar 02	8:00 PM	□ SUN	Mar 05	8:00 PM	□ SAT	Mar 11	8:00 PM
						□ SUN	Mar 12	2:00 PM

Mail □   Will Call □   # of tickets _____ x 1 credit ea. = credits used: _____

TALLGRASS GOTHIC   Hallberg Theatre

Check Date/Time you wish to attend:

□ FRI	Mar 10	8:00 PM	□ SAT	Mar 18	8:00 PM	□ SUN	Mar 26	2:00 PM
□ SAT	Mar 11	8:00 PM	□ SUN	Mar 19	2:00 PM	□ THU	Apr 06	8:00 PM
□ SUN	Mar 12	2:00 PM	□ THU	Mar 23	8:00 PM	□ FRI	Apr 07	8:00 PM
□ THU	Mar 16	8:00 PM	□ FRI	Mar 24	8:00 PM	□ SAT	Apr 08	2:00 PM
□ FRI	Mar 17	8:00 PM	□ SAT	Mar 25	2:00 PM	□ SAT	Apr 08	8:00 PM
□ SAT	Mar 18	2:00 PM	□ SAT	Mar 25	8:00 PM	□ SUN	Apr 09	2:00 PM

Mail □   Will Call □   # of tickets _____ x 1 credit ea. = credits used: _____

ANDREW LIPPA'S WILD PARTY   Young Theatre

Check Date/Time you wish to attend:

□ FRI	Apr 21	8:00 PM	□ FRI	Apr 28	8:00 PM	□ THU	May 04	8:00 PM
□ SAT	Apr 22	8:00 PM	□ SAT	Apr 29	2:00 PM	□ FRI	May 05	8:00 PM
□ SUN	Apr 23	2:00 PM	□ SAT	Apr 29	8:00 PM	□ SAT	May 06	2:00 PM
□ THU	Apr 27	8:00 PM	□ SUN	Apr 30	2:00 PM	□ SAT	May 06	8:00 PM
			□ WED	May 03	8:00 PM	□ SUN	May 07	2:00 PM

Mail □   Will Call □   # of tickets _____ x 2 credits ea. = credits used: _____

SPRING DANCE THEATRE   Little Theatre

Check Date/Time you wish to attend:

□ THU	May 04	8:00 PM	□ THU	May 11	8:00 PM
□ FRI	May 05	8:00 PM	□ FRI	May 12	8:00 PM
□ SAT	May 06	8:00 PM	□ SAT	May 13	8:00 PM
□ SUN	May 07	2:00 PM	□ SUN	May 14	2:00 PM

Mail □   Will Call □   # of tickets _____ x 1 credit ea. = credits used: _____

SEATING PREFERENCE: _____   TOTAL CREDITS USED: _____