

STUDENT EMPLOYMENT OPPORTUNITIES

OLLI DISTANCE LEARNING VIDEO EDITOR..... 2

OLLI DISTANCE LEARNING VIDEO EDITOR

TITLE:	OLLI MULTIMEDIA PRODUCTION STUDENT ASSISTANT
DEPARTMENT:	OSHER LIFELONG LEARNING INSTITUTE (OLLI)
REPORTS TO:	DIRECTOR
EE CLASSIFICATION:	STUDENT (10 - 14 HOURS PER WEEK)
SALARY:	\$16.50 / PER HOUR
FLSA STATUS:	NON-EXEMPT

POSITION SUMMARY:

The Osher Lifelong Learning Institute's (OLLI's) purpose is to provide a continued learning experience for retired or semi-retired people. The Distance Learning project's objective is to extend that to provide streamed content to off-campus locations and into the OLLI member's homes and mobile devices.

OLLI is seeking a Multimedia Production Student Assistant to work on multimedia production for OLLI Distance Learning Program.

ESSENTIAL FUNCTIONS:

- Assist with producing multimedia presentations of OLLI classes.
- Assist with preparing media for streaming and general video production.
- Work with Broadcast switcher (ATEM MINI) to stream videos for OLLI classes.
- Work with multimedia templates and uploading content to servers.
- Assist with maintaining the video and editing equipment as needed.
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- Other duties as assigned.

MINIMUM QUALIFICATIONS:

- Basic knowledge of non-linear editing, graphics programs, and audio is preferred.
- Basic experience with video production and editing - Apple Final Cut Pro, Adobe Premiere or DaVinci Resolve
- Basic computer skills, working knowledge Microsoft Office software (Word, Excel, PowerPoint, Outlook) or Apple iWork.
- Good writing and verbal communication skills required.

PREFERRED QUALIFICATIONS

- Experience in Audio or Music Recording.
- Experience in Photography and Videography.

EDUCATION:

- Must be a current CSU Fullerton student in good academic standing.

TO APPLY:

Email your resume and a cover letter along with availability directly to olli-info@fullerton.edu by 06/01/25.