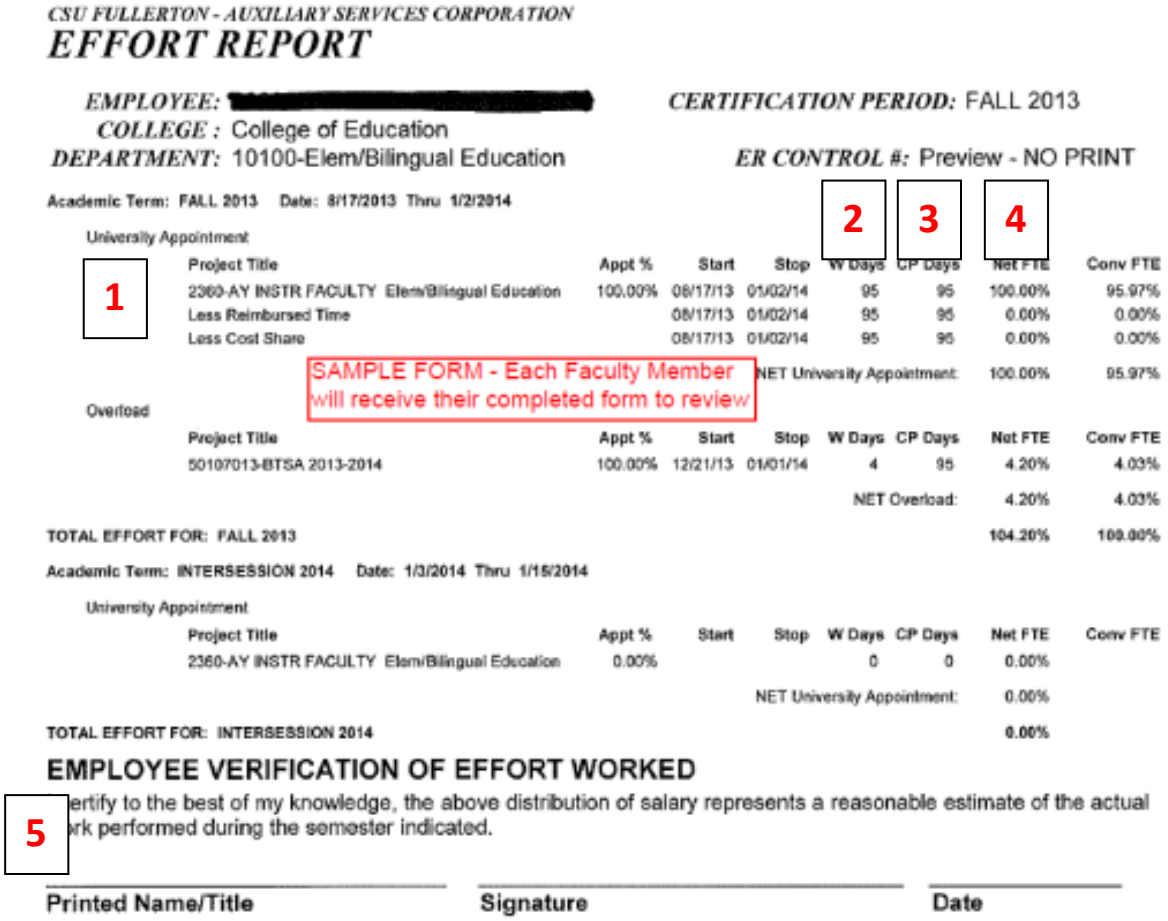
Section X

Effort Reporting



CSU FULLERTON - AUXILIARY SERVICES CORPORATION

EFFORT REPORT

EMPLOYEE: [redacted] *CERTIFICATION PERIOD:* FALL 2013

COLLEGE : College of Education

DEPARTMENT: 10100-Elem/Bilingual Education *ER CONTROL #:* Preview - NO PRINT

Academic Term: FALL 2013 Date: 8/17/2013 Thru 1/2/2014

2 3 4

University Appointment

1

Project Title	Appt %	Start	Stop	W Days	CP Days	Net FTE	Conv FTE
2360-AY INSTR FACULTY Elem/Bilingual Education	100.00%	08/17/13	01/02/14	95	95	100.00%	95.97%
Less Reimbursed Time		08/17/13	01/02/14	95	95	0.00%	0.00%
Less Cost Share		08/17/13	01/02/14	95	95	0.00%	0.00%
					NET University Appointment:	100.00%	95.97%

SAMPLE FORM - Each Faculty Member will receive their completed form to review

Overload

Project Title	Appt %	Start	Stop	W Days	CP Days	Net FTE	Conv FTE
50107013-BTSA 2013-2014	100.00%	12/21/13	01/01/14	4	95	4.20%	4.03%
					NET Overload:	4.20%	4.03%

TOTAL EFFORT FOR: FALL 2013 104.20% 100.00%

Academic Term: INTERSESSION 2014 Date: 1/3/2014 Thru 1/15/2014

University Appointment

Project Title	Appt %	Start	Stop	W Days	CP Days	Net FTE	Conv FTE
2360-AY INSTR FACULTY Elem/Bilingual Education	0.00%			0	0	0.00%	
					NET University Appointment:	0.00%	

TOTAL EFFORT FOR: INTERSESSION 2014 0.00%

EMPLOYEE VERIFICATION OF EFFORT WORKED

5

ertify to the best of my knowledge, the above distribution of salary represents a reasonable estimate of the actual rk performed during the semester indicated.

Printed Name/Title Signature Date

Effort Report Form

1. Review the project(s) the individual has been paid from during the certification period (this includes reimbursed time, overload, and committed cost share)
2. W Days represents number of days worked within the certification period
3. CP Days represents number of days in the certification period
4. The percentages are calculated based on the submitted and approved reimbursed time forms and faculty special consultant pay forms. Review the percentages for accuracy
5. Print, sign, and return to ASC. Forms may also be returned via e-mail at sdawes@fulleton.edu