

Hiration

Creating Cohorts

Creating Cohorts

- To create a Cohort, from the top-level menu items, select: Manage Cohorts



Manage Cohorts

- Choose, Create New Cohort, from the top right button



+ Create New Cohort

- Enter a name for the Cohort you would like to create (e.g., class of students)
- Next, you can either enter individual student emails or add a csv file with student emails
- Next, you can choose a reviewer (in most cases that will be yourself)
- Done. The Cohort has been created.
- **NOTE: Cohorts are necessary to create first as they will be required when creating an Interview Assignment**