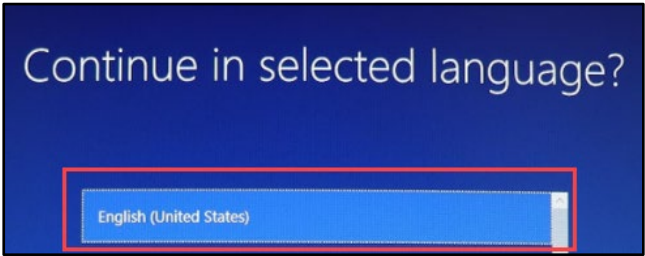
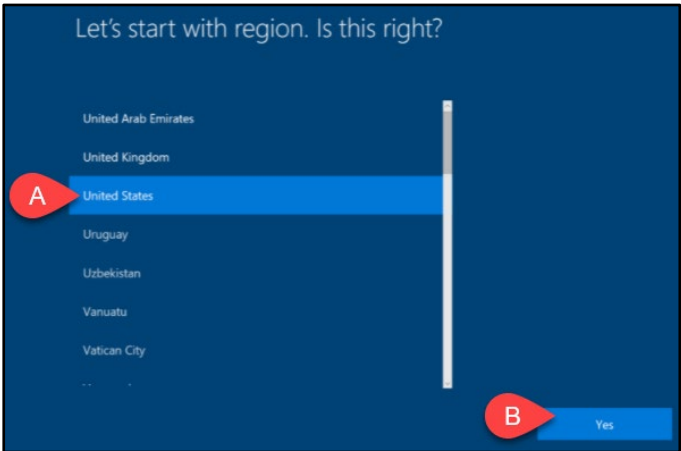
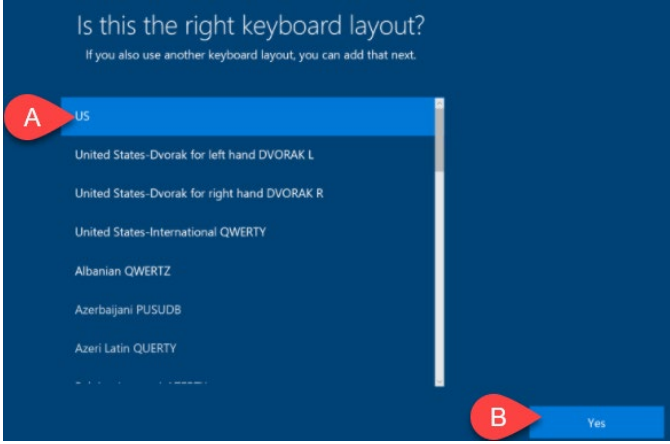
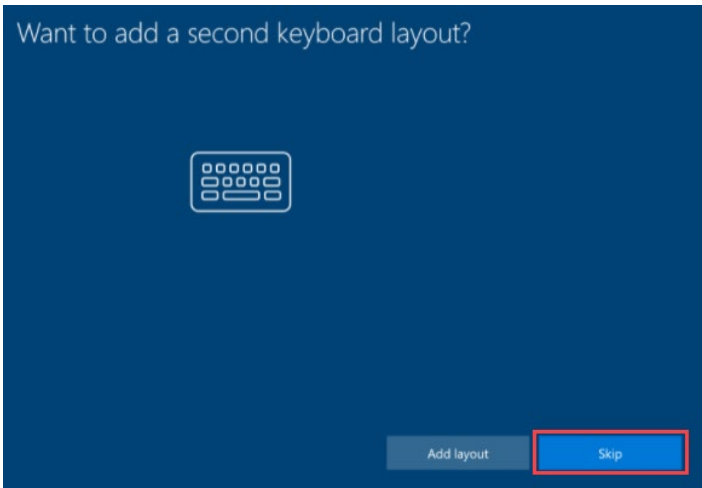

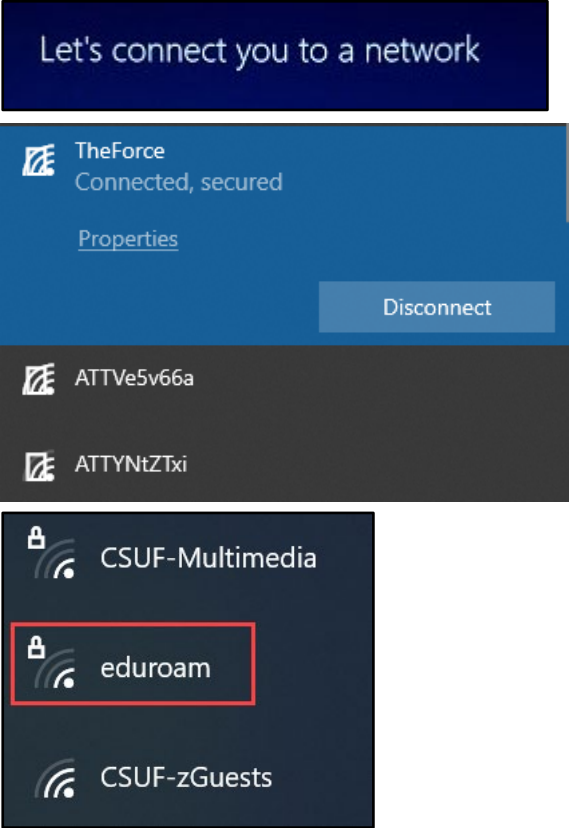

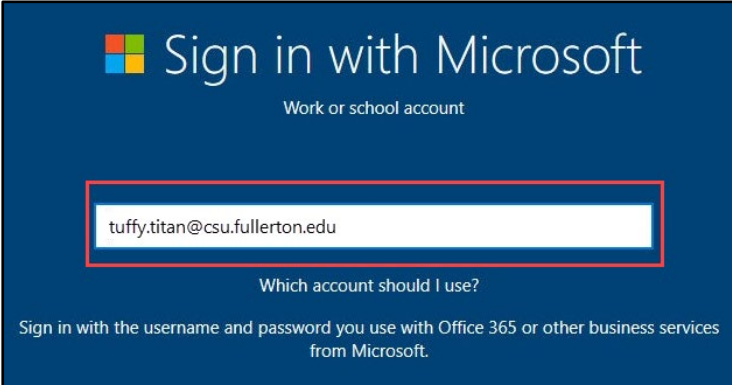
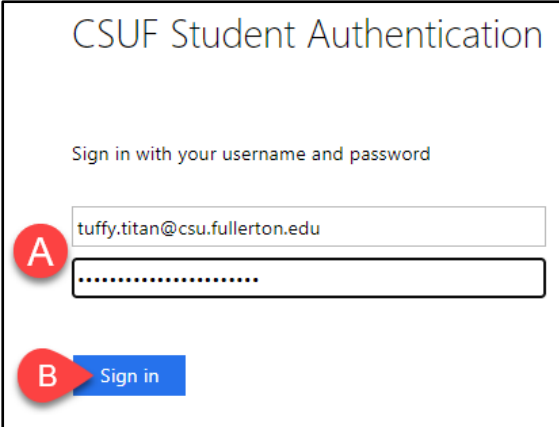
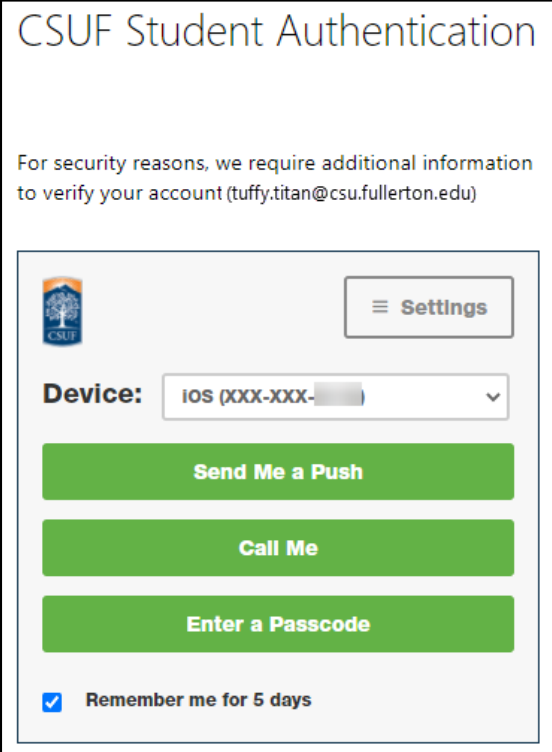
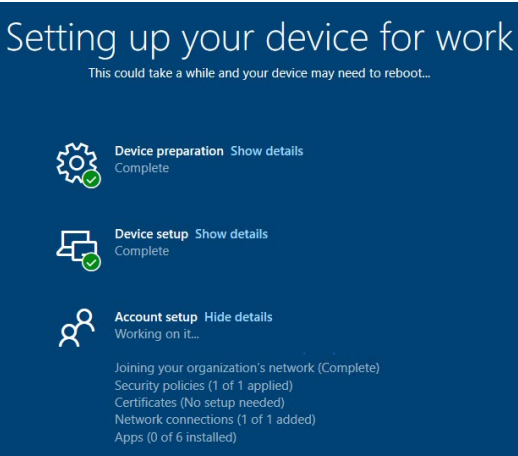


Processing Steps	Screen Shots
<p>Signing In to Your Laptop for the First Time</p> <p>Step 1: First, select a language and click Yes.</p>	
<p>Step 2:</p> <p>A. Select United States as your region.</p> <p>B. Then click Yes.</p>	

Processing Steps	Screen Shots
<p>Step 3:</p> <p>A. Select US for the keyboard layout.</p> <p>B. Then click Yes.</p>	
<p>Step 4:</p> <p>Click Skip when asked about adding a second keyboard layout.</p>	

Processing Steps	Screen Shots
<p>Step 5:</p> <ul style="list-style-type: none"> If you are off-campus, you can select any available (and secure) wireless network. If you are on-campus, select the eduroam wireless network. <ul style="list-style-type: none"> Enter your student email address (e.g., tuffy.titan@csu.fullerton.edu) and password to connect. Once you're connected, click Next. Your Laptop will restart. <p> Remember to check Connect automatically so you don't have to manually connect to this network in the future.</p>	
<p>Step 6:</p> <p>Enter your student email address (e.g., tuffy.titan@csu.fullerton.edu) to sign in to Microsoft.</p> <p> You must use your CSUF student email account to sign in to your Laptop.</p>	
<p>Step 7:</p> <p>You will be taken to the CSUF Student Authentication page</p> <p>A. Enter your student email address and password.</p> <p>B. Then click Sign In.</p>	

Processing Steps	Screen Shots
<p>Step 8: You'll be prompted to authenticate with Duo.</p>	
<p>Step 9: You'll see a screen letting you know your device is being set up.</p> <p>Once it's done, you'll see a notification that your Laptop is ready.</p>	

What apps are already installed?

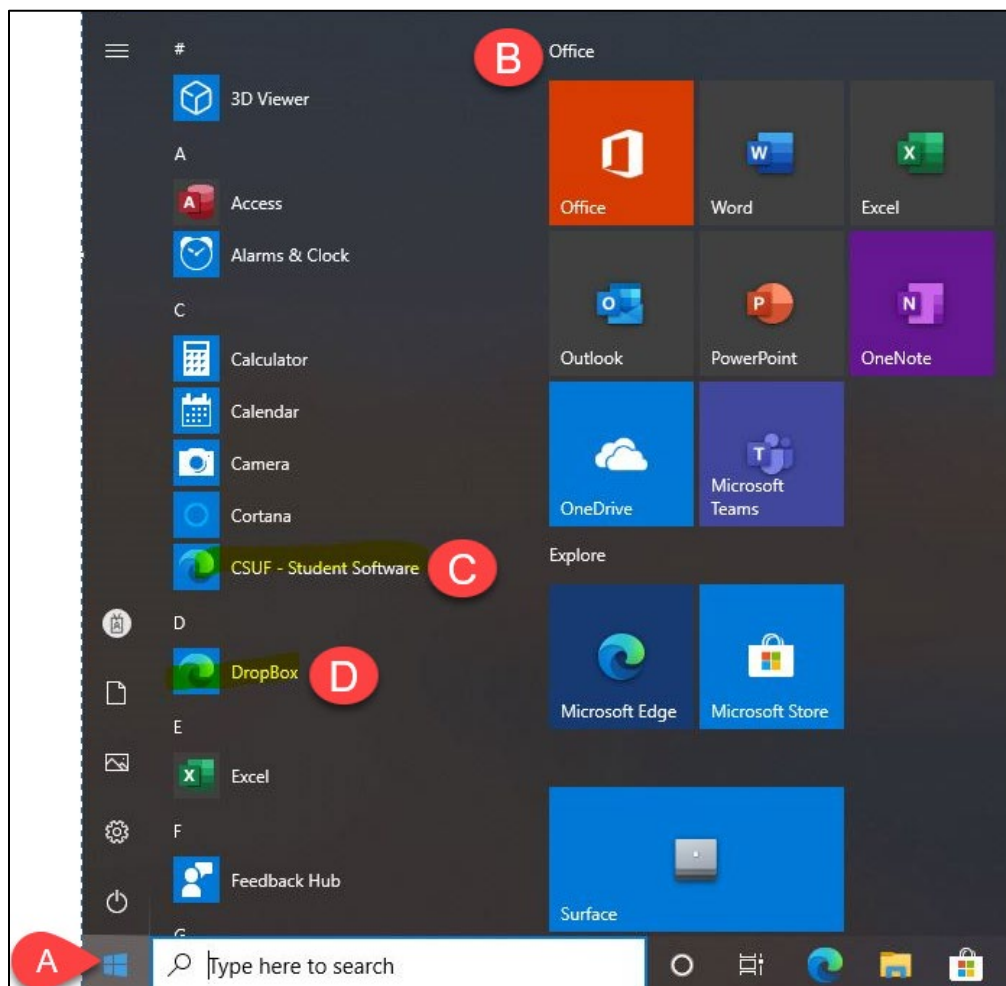


Figure 1: Start menu showing app list and tiles

- A. Click on the Start button to access your apps.
- B. Office apps such as Word, Excel, Outlook, PowerPoint, OneNote, OneDrive, and Teams are easily accessible from the Office tile group as well as in the list of apps.
- C. Want to see what other apps are available? Click on the **CSUF – Student Software** shortcut in the app list.
- D. Click **Dropbox** to access your Dropbox account on the web.

Using Microsoft OneNote for note-taking

- If prompted to sign in with a Microsoft account; enter your student email address and password to sign in.
- All of the notes you take on your Laptop
- will be saved to the cloud. Be sure to keep OneNote open while the sync icon indicates your changes are being saved to the cloud.

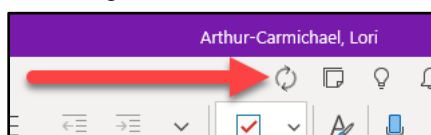


Figure 2: OneNote is saving your changes

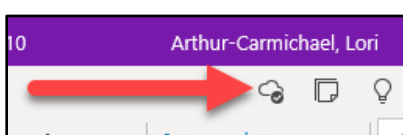


Figure 3: OneNote has saved all changes

Career Coach on Microsoft Teams

Career Coach empowers you to discover your career path, grow real-world skills, and build your network. You'll get guidance that is personalized to your education, skills, and interests.

To access Career Coach, open the Microsoft Teams app. If prompted, sign in with your student email address and password. You'll see the **Career Coach** icon in the left menu.

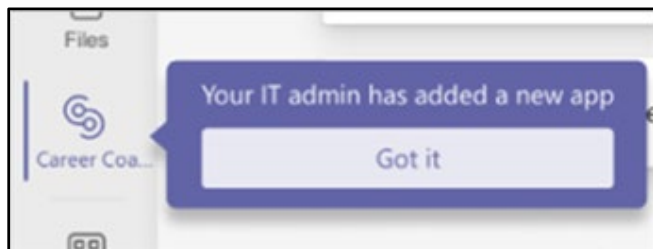


Figure 4: Career Coach icon in Teams app

Help & Resources

Want to learn more about how to use the apps that are available to you?

Visit the CEDA website at fullerton.edu/CEDA.

Need technical support?

Contact the Student IT Help Desk at StudentITHelpDesk@fullerton.edu or 657-278-8888.



Online IT Help

To chat with a tech, click on **Online IT Help** in your portal.

Visit the Student Services website at sts.fullerton.edu for additional information on IT services for students.



Experiencing issues connecting to eduroam? Connect to the **CSUF-zGuests** wireless network and then visit wireless.fullerton.edu to go through the wireless setup wizard.



Questions about Duo? Visit the Student Two-Factor Authentication website at fullerton.edu/it/students/2fa.