



# COMMUNITY ENGAGEMENT AWARDS Nomination Form

**DEADLINE: Nomination forms and narratives due no later than 5:00 p.m. Friday, March 2, 2018**

Life-changing experiences occur when students have the chance to apply their classroom skills and knowledge to issues beyond the campus. Every spring, the Community Engagement Awards honor exceptional student achievements and the community partners who make these transformational experiences possible. CICE invites partner organizations, students, and CSUF personnel to nominate candidates for the 2018 awards (self-nominations are acceptable). Honorees will be notified via email or phone, and recognized at the Community Engagement Awards Ceremony on April 17, 2018.

## SECTION I. SUBMISSION DETAILS

All Application Checklist items (see below) must be received by the Center for Internships & Community Engagement (CICE) no later than 5pm on Friday, March 2, 2018. *Late or incomplete applications WILL NOT be accepted.*

Application Checklist	Submission Methods
<input type="checkbox"/> Completed Award Application ( <i>this form</i> ) <i>Save the form to your computer, then fill it in, save again, and print or send.</i>	Office: LH-206, M-F 8am-5pm Email: <a href="mailto:cice@fullerton.edu">cice@fullerton.edu</a> Fax: (657) 278-1217 Mail: P.O. Box 6830; Fullerton, CA 92834-6830
<input type="checkbox"/> Nomination Narrative (see over for requirements)	

## SECTION II. NOMINATION TYPE

On the form below, indicate the award category for this nomination (choose only one category). Use a separate form for each nomination. Only one nomination per category for each nominator.

AWARD CATEGORIES	
<i>(see Section V for category descriptions)</i>	
Student Honorees	Partner Honorees
Extraordinary Acts of Service	Most Committed Partner
Outstanding Student Leader	Stellar Support of Students

## SECTION III. NOMINEE INFORMATION: *who is being nominated for recognition?*

Honoree: \_\_\_\_\_ Contact person: \_\_\_\_\_  
*(student or organization name)* *(partner category only)*

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## SECTION IV. NOMINATOR INFORMATION: *who is submitting this nomination?*

Nominator Name: \_\_\_\_\_ Organization / Dept: \_\_\_\_\_  
*(student category only)*

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**INSTRUCTIONS:** Choose the appropriate section for your honoree (partner, or student), and complete the supplemental information requested in the blanks. Attach a narrative (one to two pages) describing the nominee's qualifications based on the criteria below.

### SECTION V-A. PARTNER AWARD CATEGORIES

These awards recognize sites that host CSUF students who complete hours for academic internship and/or service-learning courses. These sites are essential partners in providing opportunities for students to learn, to apply their knowledge and studies, to engage in issues important to the community, and make new discoveries about themselves and the world that have the power to transform their world views.

Most Committed Partner Award	Stellar Support of Students Award
1. <i>Dedication and fulfillment of responsibilities.</i> Describe 2 or more specific examples of how the nominee has contributed time, effort, and / or resources to participate in service-learning or academic internship opportunities and fulfill its responsibilities as a host site.	1. <i>Guidance/mentoring provided to students.</i> Describe at least 2 or more specific examples of how the nominee has guided and/or mentored students, and how the nominee's efforts go beyond their duties as a host site. Include information on how supervisory / mentoring efforts influenced students' personal and/or career development.
2. <i>Support of CSUF staff, faculty, and/or students.</i> Describe 2 or more examples of how the nominee has supported CSUF staff, faculty, and/or students involved in service-learning or academic internships.	2. <i>New opportunities for students.</i> Describe 2 or more specific examples of the nominee's initiative to help CSUF students acquire new knowledge, skills or abilities; or to expose them to new professional opportunities.
Partner / Organization website:	
Population / issue served:	
Service(s) provided:	
Mission Statement:	

### SECTION IV-B. STUDENT AWARD CATEGORIES

These awards are open to students who have completed at least 20 hours of service for credit in a service-learning course, or completed an academic internship.

Extraordinary Acts of Service	Outstanding Student Leader
1. <i>Exceptional Service.</i> Please provide 2 or more specific examples of how the nominee has shown outstanding commitment and follow-through with course-related service project(s) that went above and beyond their duties and resulted in tangible benefits for an organization.	1. <i>Leadership qualities.</i> Describe the exceptional leadership in service to the community that you have observed in the nominee, with 2 or 3 specific examples of the way he/she has demonstrated creativity, initiative, or risk-taking to complete tasks that advance the organization's goals or his/her personal/career development.
2. <i>Impact of Service.</i> Please provide 2 or more specific examples of how the nominee's actions have benefited the organization and community.	2. <i>Contributions to others and the community.</i> Describe 2 or more specific examples of how the nominee's course-related service has positively impacted the organization and/or the community.
Student's Major: _____ Degree (BA/BS, MA/MS): _____	CWID: _____ Expected Grad Date: _____
Internship / Service-Learning Site Name: _____	
Describe the student's duties / responsibilities: _____	
Total hours worked / served: _____	Duration of service: FROM (mm/yy): _____ TO (mm/yy): _____

*Submission of this nomination form implies consent to the candidate's and nominator's name being printed in the Community Engagement Award program materials and websites.*