

SERVICE-LEARNING PARTNERSHIP DEVELOPMENT GRANT

CENTER FOR INTERNSHIPS & COMMUNITY ENGAGEMENT

SERVICE-LEARNING GRANTS

REQUEST FOR APPLICATIONS

Purpose

The Center for Internships and Community Engagement (CICE) seeks applicants for grant funding who wish to develop synergistic and reciprocal partnerships with community organization resulting in sustainable opportunities for students to engage in service-learning courses. The resulting opportunities will form an integral service-learning course component. This grant is intended for applicants already familiar with and practicing service-learning pedagogy.

Grants are awarded through the Center for Internships & Community Engagement and funded by the CSU Chancellor's Office Call to Service Initiative and/or the Student Success Initiative.

Eligibility

Open to current CSUF faculty members and lecturers. Proposals accepted on a rolling basis until funds are depleted.

Amount and Disbursement of Award

\$3,000 funded by the CSU Chancellor's Office Call to Service Initiative, or CSUF Student Success Initiative.
Maximum one award per faculty member/course/semester.

Funds will be disbursed according to a pre-agreed list of expenditures. A budget spending proposal is requested in the application for this grant. The proposal will be reviewed and appropriate methods and schedule of disbursement will be identified per CSUF prevailing fiscal policies and procedures. Some or all of the grant may be disbursed as **Faculty Additional Employment** to compensate the faculty member who develops and implements the grant-funded activity. *Compensation is subject to taxation and tax withholding and will contribute toward your 125% CSU employment maximum.*

Precise terms for expenditure of funds will be defined in the grant contract in consultation with and agreed upon by the grantee and must be adhered to exactly as described therein under the direction of CICE.

Evaluation Criteria

Applications shall be evaluated taking into consideration some or all of the following:

- Enhancement: Degree to which project enhances existing or creates new service opportunities for students and benefits the community served.
- Reciprocity and Effort: Extent to which the project strengthens partnership with a community organization and the level of time and effort it requires of faculty and community partner.
- Sustainability: How the work proposed will ensure that future offerings of the course will integrate the service-learning component(s) which this project produces.

Deliverables

Grantees will be required to:

- Have their course formally designated as a service-learning course by completing the Community-Engaged Learning Tool (CELT). Refer to the [Service-Learning Faculty Administrative Requirements](#) document for more information.
- Attend a "Service-Learning Fundamentals" FDC workshop (if not already completed). Recommended prior to application.
- Meet with CICE representatives to discuss course design, policy compliance, community partners, risk management, and/or other particulars of accomplishing your project as needed both prior to grant award and during award period.
- Conduct any spending of grant funds in line with contractually agreed parameters.
- Ensure all students enrolled in any courses that you teach involving service-learning related to this partnership complete the CICE registration prior to engaging in any service.
- Ensure course is offered and operated in accordance with [UPS 411.600 CSUF Policy on service-learning](#) and with any other campus or department protocols governing syllabus proposal or modification.
- Complete a final report due to CICE no later than the end of the contracted grant period. A template for the report shall be made available to grantees by CICE.
- Make one presentation, at CICE's request, to faculty colleagues, students, staff, and/or administrators about the work funded by this grant.
- Seek coverage of your community-engaged work resulting from this grant through campus or local media.

Application

To apply for this grant please complete the grant application online at:

<http://app.calstates4.com/fullerton/faculty-service-learning-grant-application-form>

Upon review of your application CICE may request additional information or documentation, such as a scope of work for partner services, to facilitate disbursement.

Recommendation

We recommend that faculty new to service-learning read the faculty guide, [Service Learning at CSUF](#), prior to applying for a service-learning grant. The document contains a wealth of information about service-learning tenets and principles in addition to practical resources to help you understand and practice service-learning pedagogy.

Additionally, CICE offers complimentary hard copies of *Service-Learning Essentials* (Jacoby, 2015), an excellent introductory text and invaluable guide for faculty seeking to understand and implement service-learning. Contact CICE Assistant Director, Robert Pierce at rpierce@fullerton.edu to request a copy.

We also encourage faculty to attend CICE-sponsored workshops and seminars on service-learning topics. More information on these can be found on the CICE website:

<http://www.fullerton.edu/cice/faculty/servicelearning/workshops/>