Modern Languages & Literature
PORTUGUESE
Academic Internships (MLNG 495)

MLNG Internships must include the following:
 Involve supervised field experience in multinational businesses locally or abroad
 Concurrent enrollment in a Mihaylo College of Business and Economics internship
 Daily usage of the Portuguese language on the job
 Minimum 150 hours required to complete
 3-units credit/Non-credit course

Prerequisites
 Complete advanced courses: 310, 311
 Have at least a 2.0 GPA

Internship Coordinator
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Department Information
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What is an Academic Internship?
At Cal State Fullerton, academic internships are credit-bearing. Students enroll in an internship course and complete course requirements. This course requires you to complete 120-150 hours at your internship site to receive 3 units.

3 units = 150 hours

An academic internship is a work-learning partnership between a student, the university, and a host company or organization that bears a direct relationship to a student's major and professional goals.

Finding an Internship
Students are responsible for seeking and securing internships for themselves. There are two ways you search:

Option one: Find an internship in Titan Connection
Visit www.fullerton.edu/career
➢ Click on Students > Jobs & Internships
➢ Click on View Jobs & Internships on Titan Connection
➢ Login using your campus portal
➢ Fill out the subsequent survey if you have never been to this page before
➢ To upload a resume/cover letter, point to the Documents tab and click Documents. Click Add New and browse to document to upload.
➢ Point to the Jobs & Internships tab and click Titan Connection Jobs
➢ Click the Intern (academic/for college-credit)* tab
➢ Enter relevant keywords and click Search

Option Two: Find your own
If you secured an internship at a site that is not already registered in Titan Connection, complete a short online request form and an immediate email with instructions will be sent to you and your site supervisor. Simply visit fullerton.edu/cice/students and select My Academic Internship Site Isn’t Registered in the left menu column. Please allow up to 3 weeks to finalize your site registration.

INTERNSHIP OUTSIDE OF THE US
Please contact CICE a minimum of 3 months before the semester you plan to take your internship in. If your internship is through a third-party agency contact the Study Abroad office at sabroad@fullerton.edu or 657-278-4594

Registration Instructions
1. Complete CICE Registration (Academic Internship site must be registered and approved PRIOR to your start date):
➢ Navigate to http://www.fullerton.edu/cice
➢ Under “For Students” Click on CICE Registration
➢ Log in using your Campus username and password and select: Academic Internship
➢ During registration, print the Internship Course Approval Form
➢ Enter all information as required clicking “Continue” to progress
➢ Print the Registration Complete page for your instructor if required

2. Enroll for MLNG 495 internship class on Titan Online or through the CSUF Admissions Office.

International Students
CPT and Registration Steps:
All international students are required to obtain a CPT I-20 before beginning an internship. Contact the International Students & Scholars Office (ISS) office for full information before beginning your internship search to understand the process and timelines.