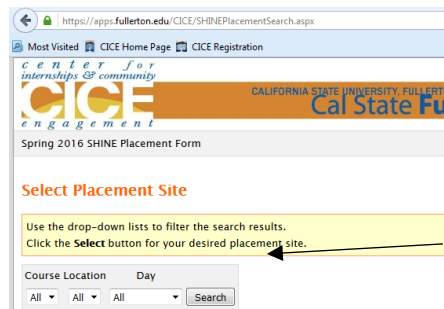


Registration and Parking Permit Pickup Locations

Complete the Project SHINE registration and select your site/time slot:



1. Go to <https://apps.fullerton.edu/CICE/SHINE/>
 - i. Sign in with your Fullerton portal information
 - ii. Select **SHINE**
2. Please select **Fall 2018** semester, **continue**
3. Please select **Begin Registration**
4. Please fill out your **Student Information**, **continue**
5. Fill out your **Emergency Contacts**, **continue**
6. For the **Placement Site**, you can choose to search **Courses**, **Location** or **Days**

****Once you have found the location you would like to do your service, PLEASE EMAIL OR CALL THE INSTRUCTOR with your contact information asking if they still need a SHINE volunteer in their class. If you have to leave a message, do so then wait until you receive confirmation. DO NOT go to the site. The instructors will provide you a date on when you can begin your service hours.****

IMPORTANT: Students receiving academic credit in a CSUF service-learning course must also complete the CICE Registration. Follow the Service-Learning Instruction card under Step 2 to complete registration. (Site Name = "Project SHINE"): http://www.fullerton.edu/cice/_resources/pdfs/infocards/SLInstructions.pdf

Parking Permit

Volunteers at Wilshire (Fullerton), Anaheim or Cypress College must have a parking permit to park on campuses. Permits will be ready for pick up **two weeks after** you have submitted a completed parking permit form. Volunteers will have to buy a daily parking permit for \$3.00 or find other legal parking facilities while the permit is processed. Please contact **Dennis Sauers** at (714) 808-4709 dsauers@NOCE.edu or **Natalya Dollar** at (714) 808-4564, ndollar@NOCE.edu for any parking permit questions. If you are not volunteering at these sites you will not need a parking permit.

You can pick the parking permits up at the following sites:

Anaheim Campus 1830 W. Romneya Dr. Anaheim, CA 92801 ESL Learning Center, Room 121	Morning: Elaine Loyaza Evening: Pati Giron	(714) 808-4562, eloayza@noce.edu (714) 808-4568 pgiron@noce.edu
Wilshire Center (Fullerton College) 315 E. Wilshire Ave. Fullerton, CA 92832 ESL Learning Center Building 100 Room 110	Morning: Nellie Armendariz Evening: Violeta Aguilera-Valdes	714-992-9530 narmendariz@noce.edu 714-992-9529 vaguilera-valdes@noce.edu
Cypress Center (Cypress College) 9200 Valley View St. Cypress, CA 90630 ESL Learning Center, TE 2 Building 200, Room 203 (2nd floor)	Morning: Jennifer Perry Evening: Sam Villafana	714-484-7064 jperry@noce.edu 714-484-7064 svillafana@noce.edu

If you have any difficulties or questions, please visit us at LH 206 in the Center for Internships & Community Engagement office or call (657) 278-3746 or email Sevanah Charles at projectshine@fullerton.edu and copy: rlarum@fullerton.edu