

Center for Internships & Community Engagement COMMUNITY ENGAGEMENT TIME SHEET

This form is provided to assist you in tracking the number of hours you serve at your placement site. You will be required to submit the completed time sheet at the end of your service placement.

Date	Time In	Time Out	Total Time	Activities

Date: _____ Total Number of Hours Served: _____
 Name of Intern: _____ Signature: _____
 Name of Agency: _____ Phone #: _____
 Name of Supervisor: _____ Signature: _____