

CMS Finance Row Level Security: How it works

Example



Jane works in the VP Academic Affairs Office. She is responsible for entering requisitions for Academic Senate and Gerontology Institute.

Requesting Access

Jane needs to make sure she receives access to the correct departments. The VP Academic Affairs Office is represented by the Department Level “VPAA-VP Academic Affairs” which includes several departments (see screenshot below). It is a “parent” department to Academic Senate (10003) and Gerontology (10125). Even though both departments are listed under “VPAA – VP Academic Affairs”, Jane cannot request access at this “parent” level. If she were to do this, she would receive access to enter requisitions for all “child” departments under “VPAA – VP Academic Affairs” (10003, 10125, 10140, 10237, 10255, 10256).



Jane should request the following CMS access:

Roles

Employee	Dept Level Access	Department	Requisition data	Requisition Approval	Budget Transfer	Budget Approval	Commitment
Jane Titan	10003, 10125	Academic Senate, Gerontology Institute	X				

Note: You may request different department level access for each role listed.