To: Dr. Cynthia Gautreau, MSIDT Director
     Dr. Sangeetha Carmona, Lecturer

From: Dr. Lisa Kirtman, Dean
     College of Education

Subject: MSIDT PPR External Report
Date: March 3, 2023

Thank you for your time and effort in completing the PPR for your program. Program Performance Review is a valuable process to provide a better understanding of the program and an opportunity for continuous improvement. I would like to thank the member of external and internal PPR committees for their exhaustive work in identifying the programs strength and areas of possible growth.

In what follows, I will address the items listed in the MSIDT PPR external report.

Thank you again and look forward to following up with you on this report.

External review team's recommendations	MSIDT Chair's response	Dean's response
Ensure all syllabi include University objectives and goals as well as include the course catalog description.	In the academic year 2022-23, the College of Education centralized access to the syllabi template and it is housed on a website. Faculty link common elements to this template thus reducing the length of the syllabus, using the most up-to-date document, and improving accessibility.	I am happy that this college-wide change has helped with reaching this goal.
Add Agile Methodology to the learning methodologies and update Storyline 3 to Articulate 360 Suite (include Rise and Review).	Agile methodology is taught in IDT 530 using the Successive Approximation Method. The syllabi are updated to reflect the Agile terminology.	It is wonderful that you are partnering with IT on this work. This is the right step forward. We may have online course fees that could be used, if needed.

THE CALIFORNIA STATE UNIVERSITY

BAKERSFIELD / CHANNEL ISLANDS / CHICO / DOMINGUEZ HILLS / EAST BAY / FRESNO / FULLERTON / HUMBOLDT / LONG BEACH / LOS ANGELES / MARITIME ACADEMY
MONTEREY BAY / NORTHRIDGE / POMONA / SACRAMENTO / SAN BERNARDINO / SAN DIEGO / SAN FRANCISCO / SAN JOSE / SAN LUIS OBISPO / SAN MARCOS / SONOMA / STANISLAUS

	The MSIDT virtual lab set up with the help of the IT department offered Storyline 3 in 2022. The IT department is currently upgrading their virtual environment (lab). MSIDT is considering purchasing new software licenses for Articulate 360 suite using a new grant funding source.	
Program Level Objectives A-D have components that are general or should be clearer. We recommend revising these PLOs for clarity and specificity. More information about how PLOs are aligned with specific assignments and how student success with PLOs is measured would also be helpful.	The MSIDT faculty meet annually to update and streamline curriculum and courseware. The curriculum meetings focus on program level objectives.	This is great and needed for all programs. Do the faculty focus on JEIE and how to integrate area of it as part of the Streamlining? Do faculty view student data as part of this review? I would like to understand more about this process and what it includes.
Program documents articulate a goal of increasing research, but also note the scope of responsibilities of the lecturers and part-time faculty who teach most of the courses do not include research. As this is a structural issue, the program needs more full-time tenure-track faculty to support research and whose job responsibilities include research.	In the last year, efforts have been made to recruit full-time tenure-track faculty from various departments in the College of Education to teach courses in the MSIDT program bringing in their wealth of knowledge. Students in the program attend an online TCC conference. The conference fees are paid through MSIDT online course fees. The conference is designed for faculty, staff, students, and administrators in higher education to share their expertise and engage in productive discussions about innovations and practices that accompany the	Great! What are the barriers? Are there things the Deans' office can assist with? I appreciate the fact that students attend the conference. This is an excellent use of funds. Does every student receive this opportunity?

THE CALIFORNIA STATE UNIVERSITY

BAKERSFIELD / CHANNEL ISLANDS / CHICO / DOMINGUEZ HILLS / EAST BAY / FRESNO / FULLERTON / HUMBOLDT / LONG BEACH / LOS ANGELES / MARITIME ACADEMY
MONTEREY BAY / NORTHRIDGE / POMONA / SACRAMENTO / SAN BERNARDINO / SAN DIEGO / SAN FRANCISCO / SAN JOSE / SAN LUIS OBISPO / SAN MARCOS / SONOMA / STANISLAUS

	use of technology in teaching and learning. MSIDT students attend during their first year and are encouraged to present during the second year. Students in their second year have already completed a major portion of their literature review, which would allow for faculty to work closely with interested students in submitting and presenting papers during this conference. These papers can later be co-authored for publication.	
Add tools such as Camtasia or Adobe Premier (video) and SnagIt and Illustrator or Photoshop, if these are not already included.	Students in the program use software tools (which are purchased with online course fees and provided to students) as add-ons to build and enhance their digital instructional products. Summer webinars and workshops are offered to provide practical experiences with software tools; however, they are not explicitly taught in any of the courses. A repository of online videos and LinkedIn Learning courses are available free of cost to our students to provide access to learning most commonly used technology tools.	I appreciate the fact that you are demonstrating so many different tools for your students. This would be great for all of our college programs to consider.

Additional Comments from the Program Director:
The MSIDT program has been operating successfully within budget constraints and low administrative costs. As increases in enrollment come to fruition, we will also need to expand our staff and teaching team while maintaining our commitment to students and adherence to excellence. This PPR process has been an enlightening and productive experience for the program director and faculty.

Deans' Response: If and when the enrollment expands, we will address staffing needs. You currently have Patty Park (part of her PD) and Rachel Encarnacion half-time.

THE CALIFORNIA STATE UNIVERSITY

BAKERSFIELD / CHANNEL ISLANDS / CHICO / DOMINGUEZ HILLS / EAST BAY / FRESNO / FULLERTON / HUMBOLDT / LONG BEACH / LOS ANGELES / MARITIME ACADEMY
MONTEREY BAY / NORTHRIDGE / POMONA / SACRAMENTO / SAN BERNARDINO / SAN DIEGO / SAN FRANCISCO / SAN JOSE / SAN LUIS OBISPO / SAN MARCOS / SONOMA / STANISLAUS