

## TITAN INTEGRITY

### *Guide to Understanding and Avoiding Academic Dishonesty*

- **Academic Dishonesty (cheating) is:**

The attempt to gain an unfair academic advantage or assisting and/or permitting another to do so.

**Examples include:**

- 1) **Plagiarism:** Using someone else's work in any academic assignment without appropriate acknowledgment (such as paraphrasing another's ideas or copying text, phrases or ideas from a book, journal, electronic source or another person's paper, without acknowledgment).
- 2) **Cheating on Exams:** Unauthorized use of external assistance during an examination (such as using crib notes, talking with fellow students, or looking at another person's exam).
- 3) **Unauthorized Collaboration:** Preparing academic assignments with another person without faculty authorization (such as discussing or sharing work on homework or projects).
- 4) **Falsifying Academic Records:** Alteration or misrepresentation of official or unofficial records including academic transcripts, applications for admission, exam papers, registration materials, medical excuses or lab attendance forms.  
*Refer to [Academic Dishonesty Policy, UPS 300.021](#) for current policy definition.*

- **Plagiarism is:**

Using the words, ideas or thoughts of another and claiming them as your own whether that material is paraphrased or copied in verbatim or near-verbatim form.

It is both stealing and lying (claiming implicitly that the words or ideas are your own). It also shows contempt and disrespect for your professor and other students.

When you put your name on your academic work it says that it is yours, to praise or criticize.

## Examples include:

- 1) **Downloading a paper** from an internet site
- 2) **Turning in another student's work** as your own
- 3) Copying a paper from a source text **without proper acknowledgment**
- 4) Copying material from a source text, supplying proper documentation, but leaving out **quotation marks**
- 5) **Paraphrasing** materials from a source text without appropriate documentation
- 6) Receiving too much **outside assistance** in editing your paper

## **What are the consequences of cheating?**

- Grade penalty from "0" on an assignment to "F" in the course
- Dismissal from academic department
- Suspension from CSUF and all CSU campuses. Being removed for a period of time (1 semester – 2 years)
- Expulsion from all CSU campuses. Permanently being removed.
- Revocation of admission
- Revocation of degree



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