



**University Policy Statement  
California State University, Fullerton**

## **UPS 300.015**

# **REPETITION OF COURSES**

Undergraduate students may repeat courses at California State University, Fullerton for which grades of “C minus” (1.7) or lower were earned either at Cal State Fullerton or at other institutions; in repeating such courses, the current grading system shall be used. In computing the grade point average of a student who repeats courses in which he or she received grades of “C minus” (1.7) or lower, only the most recently earned grades and grade points shall be used for the first 16 units repeated. Nevertheless, the original grade on the academic record shall not be changed or eradicated.

In exercising this option, an undergraduate student must repeat the course at Cal State Fullerton and may request application of this policy when a course has been repeated. This should be accomplished using the appropriate petition form, immediately following the term in which the course has been completed, so that the student's grade-point average can be revised. In the absence of student petitions, courses successfully repeated are routinely credited by the Office of Admissions and Records during degree requirement reviews at the time of graduation.

In the case of any repetition beyond the 16-unit limit or in courses for which a “C” (2.0) or better grade was awarded, both grades are considered in computing grade-point averages. Successful repetition of a course originally passed carries no additional unit credit toward a degree or credential except for certain courses such as independent study, practicum, or other courses specified in this catalog as "may be repeated for credit."

Students transferring from other colleges where courses were taken and repeated may be eligible for consideration under this policy. In general, the policy of the college where the course was repeated shall be followed; however, units for the courses taken and repeated at the transfer institution are included in the 16-unit limitation.

The repetition of course policy shall not be applicable for courses in which a grade of “C minus” (1.7) or lower was given for disciplinary reasons.

## **REPETITION OF COURSES IN WHICH WU GRADES WERE RECEIVED BY GRADUATE AND POSTBACCALAUREATE STUDENTS**

Subject to the following restrictions, if a graduate or postbaccalaureate student (excluding students with a second bachelor's degree objective) repeats courses for which a grade of "WU" (unofficial withdrawal) was received, only the most recently earned grade(s) and grade points shall be used in computing the grade point average; however, the original "WU" grade(s) will remain on the permanent record. This policy may be applied only to grades earned during the first semester in which "WU" grades are received. Repeated courses must be taken at Cal State Fullerton using the current grading system. Students who have successfully repeated a "WU"-graded course must notify the Admissions and Records office using the appropriate form if they wish adjustment to their grade point average.

**IMPLEMENTATION DATE: SPRING 2005.**

**EFFECTIVE DATE: September 27, 2004**  
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Supersedes: UPS 300.015 dated April 7, 1987  
and ASD 04-91

Source: Academic Senate Executive Committee