



Title: 2011 Orientation Leader
Department: New Student Programs
Position Timeline: (7 month position: March– September 2011)
Scholarship Amount: \$2,000 paid in two installments (May & August 2011)

PROGRAM SUMMARY:

Orientation programs are designed to prepare newly admitted first-time freshmen, transfer students, and their families, for their first semester at Cal State Fullerton by guiding them through their transition process. In order to accomplish this goal, Orientation Leaders will assist with the implementation of the following orientation programs: New Student Orientation (NSO), Transfer Student Orientation (TSO), Parent Orientation, Student Life Orientation (SLO), and Titan Weeks of Welcome (WOW).

POSITION RESPONSIBILITIES:

- **Participate in the 2011 Orientation Leader training retreat**
 - ✓ April 8-10 (overnight – Location TBA)

- **Participate in weekly training meetings on Wednesday evenings throughout the Spring 2011 semester (times to be announced based on applicant availability)**
 - ✓ Mid March – Mid May

- **Participate in Welcome to Cal State Fullerton Day (Saturday, April 16, 2011)**

- **Participate in all mandatory Summer 2011 Orientation Leader training meetings**
 - ✓ May 31 – June 10 (Transfer and New Student Orientation)
 - ✓ August 1 – 3 (Student Life Orientation)

- **Facilitate all Summer 2011 Orientation program sessions**
 - ✓ June 13 – August 5 (Transfer and New Student Orientation)
 - ✓ August 8 – 12 (Student Life Orientation)
 - ✓ August 22 – September 2 (Titan WOW)

REMUNERATION & BENEFITS:

- \$2,000 scholarship paid in two installments (May & August 2011)
- Priority registration for Fall 2011 semester
- 2011 orientation attire
- Teambuilding retreat (April 8-10)
- Extensive leadership training
- Thorough training on CSUF programs and services
- Networking opportunities
- Intensive public speaking training
- Opportunities to develop interpersonal communication and helping skills
- Strengthen abilities to work within a diverse team



REQUIRED QUALIFICATIONS:

- Desire to professionally serve the University community (students, parents, staff & faculty)
- Ability to work with diverse populations
- Willing to work in and lead a group
- Demonstrate adaptability and flexibility
- Utilize critical thinking skills
- Possess strong communication skills
- Demonstrate self-motivation and willingness to learn
- Demonstrate enthusiasm for Cal State Fullerton and orientation programs
- Serves as a responsible member of the Cal State Fullerton community
- Thorough knowledge of Cal State Fullerton's programs and services (training will be provided)
- Willingness to conduct a 45-minute tour of the campus (training will be provided)
- Must have completed at least one semester at Cal State Fullerton by the end of the Fall 2010 semester
- Maintain a cumulative and term GPA of 2.25 during both the Fall 2010 and Spring 2011 semesters

APPLICATION TIMELINE:

January 31, 2011	Applications available at the Student Information & Referral Center (SIRC) located in University Hall 178 and www.fullerton.edu/nsolider
February 11, 2011	Applications due to UH-178 Student Information Referral Center (SIRC) by 12:00 pm
February 14-18, 2011	Candidate group interviews <ul style="list-style-type: none">• Scheduled upon submission of an application
February 22 - March 10, 2011	Candidate individual interviews <ul style="list-style-type: none">• Applicants must be invited to participate in an individual interview (an individual interview time will be scheduled for all candidates that have been invited following their group interview)
March 10, 2011	Candidates will be notified of 2011 Orientation Leader staff selection by phone no later than this date
March 11, 2011	Orientation Leader Welcome Reception: (time & location - to be announced)

Questions?

Call the Student Information & Referral Center at (657) 278-2501 or visit University Hall 178