



Blueprints Workshop

Academic Year 2009-2010

On-Campus Facilities and Services Workshop

Come to Blueprints to find out how to make the most of the facilities and services available to your campus organization. This highly informative and useful workshop will provide you with the essentials to effectively utilize university resources for your group's event and program planning efforts. Especially designed for student leaders, Blueprints will assist you in coordinating meetings, conferences and campus events. Students must be currently enrolled through CSUF (non-extended education).

Why Should I Attend Blueprints?

Once you have attended Blueprints, you will receive authorization to reserve campus facilities for your on-campus student club or organization. Only those individuals who have attended Blueprints may make such reservations.

What is the attendance policy?

Students must arrive on time and stay for the duration of the workshop in order to receive certification to make reservations. Late attendants will be required to attend an alternate Blueprints date.

Do I have to sign-up in advance to attend? Registration window opens June 26th

Yes, you must register using Learner Web. Follow steps 1 through 7: 1) Log onto your Student Portal 2) Click on the tab labeled "Student Training" This will then take you to the CSUF Training site. 3) Click on Student Life Programs Trainings, Student Organization Resource Center label or click on the Student Life Programs image 4) Click on the "Catalog Icon" located on the left side bar 5) Go to the drop down menu and highlight Student Life Programs trainings/ Workshops then click search 6) Locate Blueprints training and click enroll 7) Identify which training you will like to attend and click the register icon.

Note: If you are unable to attend the workshop you have registered for, you will be responsible to cancel your registration within 24hrs of the workshop. SPACE IS LIMITED TO THE FIRST 40 PEOPLE.

Fall 2009 Schedule

Day	Date	Times	Location
Thursday	August 6	2:00 PM – 3:30 PM	TSU Gabrielino
Friday	August 21	2:00 PM – 3:30 PM	TSU Ontiveros ABC
Thursday	September 03	9:00 AM – 10:30 AM	TSU Ontiveros ABC
Wednesday	September 16	12:00 PM – 1:30 PM	TSU Ontiveros ABC
Thursday	October 8	10:00 AM – 11:30 AM	TSU Ontiveros ABC
Monday	October 19	12:00 PM – 1:30PM	TSU Ontiveros ABC
Friday	November 13	9:00AM – 10:30 AM	TSU Ontiveros ABC
Tuesday	December 01	5:00 PM – 6:30 PM	TSU Ontiveros ABC

Spring 2010 Schedule

Day	Date	Times	Location
Friday	January 15	1:00 PM – 2:30 PM	TSU Ontiveros ABC
Wednesday	January 27	10:00 AM – 11:30 AM	TSU Ontiveros ABC
Monday	February 08	11:00 AM – 12:30 PM	TSU Ontiveros ABC
Thursday	March 04	4:00 PM – 5:30PM	TSU Ontiveros ABC
Tuesday	March 16	12:00 PM – 1:30 PM	TSU Ontiveros ABC
Wednesday	April 07	9:00 AM - 10:30 AM	TSU Ontiveros ABC
Friday	April 30	10:00 AM – 11:30 AM	TSU Ontiveros ABC
Wednesday	May 5	5:00 PM – 6:30 PM	TSU Ontiveros ABC

