



Blueprints Workshop

Academic Year 2011-2012

On-Campus Facilities and Services Workshop

Come to Blueprints to find out how to make the most of the facilities and services available to your campus organization. This highly informative and useful workshop will provide you with the essentials to effectively utilize university resources for your group's event and program planning efforts. Especially designed for student leaders, Blueprints will assist you in coordinating meetings, conferences and campus events. Students must be currently enrolled through CSUF (Not University Extended Education).

Why Should I Attend Blueprints?


Once you have attended Blueprints, you will receive authorization to reserve campus facilities for your on-campus student club or organization. Only those individuals who have attended Blueprints may make such reservations.

What is the attendance policy?

Students must arrive on time and stay for the duration of the workshop in order to receive certification to make reservations. Late attendants will be required to attend an alternate Blueprints date.

Do I have to sign-up in advance to attend?

Yes, you must register using Learner Web. (*Please use Internet Explorer when using Learner Web). Follow steps 1 through 5:

- 1) Log onto your Student Portal. 2) Select the tab labeled "Student Training." This will then take you to the CSUF Training site.
- 3) Select "Calendar" on the left side of the screen. 4) Select the 123 icon, as shown  for event listings, scroll down to locate the workshop date you would like to attend. 5) Select "Enroll," then select "Register." **SPACE IS LIMITED, register now.**

Note: If you are unable to attend the workshop you have registered for, you will be responsible to cancel your registration within 24 hours of the workshop. Return to your "Student Training" tab, select "My schedule" and cancel the workshop for which you registered.

Fall 2011 Schedule

Day	Date	Times	Location
Thursday	August 04	2:00 PM – 3:30 PM	TSU Legislative Chambers 1&2
Tuesday	August 16	2:00 PM – 3:30 PM	TSU Ontiveros ABC
Monday	September 19	12:00 PM – 1:30 PM	TSU Ontiveros ABC
Thursday	October 06	10:00 AM – 11:30 AM	TSU Ontiveros ABC
Tuesday	October 18	12:00 PM – 1:30PM	TSU Ontiveros ABC
Friday	November 18	9:00AM – 10:30 AM	TSU Ontiveros ABC
Monday	December 05	3:00PM – 4:30 PM	TSU Ontiveros ABC

Spring 2012 Schedule

Day	Date	Times	Location
Friday	January 20	1:00 PM – 2:30 PM	TSU Ontiveros ABC
Thursday	January 26	10:00 AM – 11:30 AM	TSU Ontiveros ABC
Monday	February 13	11:00 AM – 12:30 PM	TSU Ontiveros ABC
Thursday	March 15	1:00 PM – 2:30PM	TSU Ontiveros ABC
Monday	April 02	12:00 PM – 1:30 PM	TSU Ontiveros ABC
Wednesday	April 18	9:00 AM - 10:30 AM	TSU Ontiveros ABC
Tuesday	May 01	2:00 PM – 3:30 PM	TSU Ontiveros ABC
Friday	May 11	10:00 AM – 11:30 AM	TSU Ontiveros ABC

