

Online Safe Food Handling Training

What is Safe Food Handling Training?

This training is designed to protect all members of the university community from injury or illness caused by campus public events that include the sales/distribution or providing of food, beverages, merchandise, and services. Training is provided online by the Environmental Health and Instructional Safety office.

Why Should I Attend?

Any student organization that wants to sponsor barbecues or hot/prepared food related events must take an online Food Handling Training provided by Environmental Health and Instructional Safety. Students who successfully complete the training will receive a **Food Handler Permit** that will be valid for a two-year period. Food Handlers must wear their permits at all times during the food related event along with one form of identification. It is recommended that you review the Environmental Health and Instructional Safety website at <http://ehs.fullerton.edu> for more detailed information.

How do I register / take the class?

You must register using the Employee Training Center/Learner web system:

1. Click on the following link and enter your CWID. <http://ehis.fullerton.edu/Forms/ETC/AddNewStudent.aspx>
 - a. It will guide you to the Employee Training Center homepage. Proceed to Step 2.
 - b. If you receive the following error upon entering your CWID: The CWID entered is already in the system...Contact the EH&IS office (employeetrainingcenter@fullerton.edu or x7233) to get a link and pass code. **(THIS IS ONLY FOR STUDENTS WHO RECEIVED THE ERROR ABOVE)**
2. When you are at the Employee Training Center homepage
 - a. Click on the *Course Catalog* link
 - b. In the text box enter the following phrase: EHISFHT
 - c. Under the Action column click the *Enroll* link, and click yes to the questions
 - d. The page will refresh and the *Enroll* link will refresh to a *Launch* link
 - e. Click the *Launch* link to start the course.

NOTE

- The Employee Training Center system can only be accessed from campus computers; Macintosh computers do not allow access to training.
- If you are having trouble, please contact the Employee Training Center at: employeetrainingcenter@fullerton.edu x7233

What do I do after I complete the training?

After completing the course, students must print the certificate of course completion which will serve as their official proof of food handling certification. Certified student must have food handling print out certificate on site when acting as a food handler at a campus food event. Failure to comply can result in immediate closer of event.