



# Computer Science Department

## Undergraduate Grade Forgiveness Request

A total of up to six units of grades in the range D- through D+ may be applied toward degree requirements if the units are in the following categories Mathematics Requirements, Science and Mathematics Electives, and Elective Track courses. An approved petition is required to count D grades and it is not automatic. Grades in the range D- through D+ in Lower-Division Core and Upper-Division Core Courses shall not be applied toward degree requirements. See the Computer Science B.S. Program page in the University Catalog «<http://csufcs.com/cpscbs>» for a list of Core Courses.

This form may not be used by graduate students.

The request will typically be processed within ten business days. The outcome of the request will be communicated to the applicant through an Advising Note in the applicant's TDA. The Department Chair or designee has sole discretion to approve or deny these requests and those decisions are final and non-negotiable.

Student's Name: \_\_\_\_\_ Submission Date: \_\_\_\_\_

CWID: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Complete the table below with the course or courses that you are requesting grade forgiveness. Please follow the example given in the second row.

Action	Department	Course #	Semester	Year	Units	Decision <i>for office use only</i>
<input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	MATH	101	<input checked="" type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer	1999	3.0	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
<input type="checkbox"/> Add <input type="checkbox"/> Remove			<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer			<input type="checkbox"/> Approved <input type="checkbox"/> Denied
<input type="checkbox"/> Add <input type="checkbox"/> Remove			<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer			<input type="checkbox"/> Approved <input type="checkbox"/> Denied
<input type="checkbox"/> Add <input type="checkbox"/> Remove			<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer			<input type="checkbox"/> Approved <input type="checkbox"/> Denied
<input type="checkbox"/> Add <input type="checkbox"/> Remove			<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer			<input type="checkbox"/> Approved <input type="checkbox"/> Denied

Undergraduate Coordinator's signature: \_\_\_\_\_ Date: \_\_\_\_\_

When writing the Advising Note, include an up-to-date list of all courses where grade forgiveness is applied.