

Application for Cross Enrollment

From the California Community College or the University of California

Complete this form and submit to the office of the registrar or other designated cross enrollment office at your home campus prior to the host campus filing period. You must verify admission and filing deadlines with the host campus. After home campus completes certifications, seek instructor approval at host campus during filing period designated by host campus. Host campus will provide registration instructions.

Home campus _____ Host Campus _____

Planned semester/quarter/term of cross enrollment: Term _____ Year _____

If you have previously attended the host campus, what was the last term attended? Term _____ Year _____

Name _____
Last First Middle

Birthdate ____/____/____ Social Security No. ____-____-____ Home campus ID _____
MM DD YYYY

Mailing address:

Street City State Zip Code

Home Telephone (____) _____ Message Telephone (____) _____

Reason for taking course:

- Course unavailable at home institution General interest in subject
 Completing transfer Other _____

I certify the information provided is accurate and that I have read and understand eligibility requirements, enrollment conditions, and procedures as stated on back of this form.

Student's signature _____ Date _____

HOME CAMPUS CERTIFICATION		
_____ certifies that this student meets cross enrollment eligibility requirements.		
<small>Home campus name</small>		
<small>Signature</small>	<small>Title/Seal</small>	<small>Date</small>

HOST CAMPUS CERTIFICATION		Units (Q)	Units (S)	Instructor Approval
Course planned at Host Campus				
5-Digit Code	Course	Section		

OFFICE USE ONLY		Rev. 3/06
Processing Fee Received \$ _____		
<input type="checkbox"/> Cross Enrollment Approved <input type="checkbox"/> Cross Enrollment Denied		
Signature _____		Date _____

POLICIES AND PROCEDURES FOR CROSS ENROLLMENT

Undergraduate students enrolled in any of the California public higher education system's campuses may enroll, without formal admission and without payment of additional State fees, in a maximum of one course per academic term at a campus of either one of the other systems on a space available basis at the discretion of the appropriate campus authorities on both campuses. Enrollment in pre-collegiate courses is excluded.

A student is qualified to cross enroll if he or she has met all of the following requirements:

- Completed at least one term at the home campus as a matriculated student
- Enrolled for a minimum of six units for the current term
- Earned a grade point average of 2.0 (grade of C) for work completed
- Paid appropriate tuition and fees at home campus for the current term
- Completed appropriate academic preparation as determined by host campus
- Is a California resident

ENROLLMENT CONDITIONS:

1. Approval for cross enrollment is valid for only the term specified and subject to space availability, deadlines, registration, and all administrative procedures and priorities of host campus. You must reapply for each term you wish to cross enroll.
2. Academic advisement is available only at the home campus. Students are urged to secure approval of a home campus advisor to ensure course meets home campus requirements.
3. Evidence of completion of course prerequisites may be required at time of enrollment (personal transcript copy or grade reports).
4. Records of credits earned through cross enrollment are maintained by the host campus. Students may request transcripts be sent to home campus.
5. Health services on host campus are limited to treatment for emergencies only.
6. Because of overlapping academic calendars, cross enrollment is possible only in certain combinations:

Home Campus Enrollment

Fall Semester
Spring Semester

Fall Quarter
Winter Quarter
Spring Quarter

Host Campus Enrollment

Fall Quarter or Spring Quarter/or Spring Semester
Either Winter or Spring Quarter/ or Spring Semester

Fall Quarter or Semester
Winter Quarter or Spring Semester
Spring Quarter or Spring Semester

7. Participation in student activities or use of the student union at the host campus is subject to limitations set by the host campus.
8. Information concerning host campus identification card policies will be provided at registration.
9. Dropping of classes—if a student is unable to continue enrollment in a class, either before or after instruction begins, it's the student's responsibility to follow and complete official procedures to avoid unsatisfactory grades on permanent record.

FEES/FINANCIAL AID:

10. You will not be charged additional course enrollment fees. However, host campuses may charge a minimal administration fee each term.
11. You will be required to pay any course fees as required of other students (lab, materials, breakage, computer usage, transcript, etc.)
12. Financial aid is available only through home campus (units taken at both campuses may be combined to establish financial aid). Students eligible for Veterans, Rehabilitation, Social Security, and other federal, state or county benefits must secure eligibility certification through home campus.
13. Parking on the host campus will be available on the basis of a term fee within campus parking availability or on a daily fee basis. For detailed information on all parking and transportation options for CSUF, visit the website at parking.fullerton.edu.