

Lost/Missing Receipt Verification

T 657 278 2118 F 657 278 7666 www.fullerton.edu/foundation

▶ **ORIGINAL RECEIPT was**

- Lost (please attach copy if available)
 Never received

▶ Purchase amount \$

▶ Date of purchase

▶ Purchased from (name of business)

▶ Detailed description of item(s) purchased

▶ **Required Certification and Signature of Purchaser**

For the purchase(s) stated above, I certify that an original itemized receipt is not available and that I am not claiming reimbursement from any other source nor claiming this purchase as a tax deduction.

Print Name

Signature

Date