



If you want to check the spacing for your first page, turn on the ¶ button on your toolbar and check to see that you have 1 extra single space between your title and text. All other spacing is a regular double space.

If you need to change a double space to a single space to get the correct spacing, Select the line, then go to Format, Paragraph, Line Spacing, and change Double to Single for just that line you have selected.