

# IF YOU ARE APPROACHED BY AN IMMIGRATION OFFICER

- 1 Remember to remain calm if the interaction causes concern – Safety is our top priority.
- 2 Ask the officer for their name, identification number, agency affiliation, and contact information.
- 3 Inform the officer that you are not obstructing their process and do not have the authority to respond to the request.
- 4 Direct the officer to visit the HRIE lobby in College Park 700 during business hours (M-F: 8 a.m.-5 p.m.) and ask for Anne Grogan, John Beisner or Michael Coughlin (designated campus officials). If the contact occurs outside of business hours, call Risk Management at 657-278-7475 or the CSUF Police Department at 657-278-2515.
- 5 If immigration enforcement officers refuse to leave, declare exigent circumstances (situations requiring immediate action such as preventing harm to others), or enter nonpublic spaces without permission, do not interfere or obstruct them. Immediately contact CSUF PD at 657-278-2515. Call 911 if you are concerned about your physical safety.
- 6 Within one business day: Submit the [Immigration On Campus Smartsheet Form](#) or call 657-278-7475 to report the visit.

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## Know Your Rights Resources:

For guidance and answers to frequently asked questions related to immigration, visit the [CSU system resources website](#).