

Job Announcement



Program Director

Mission

ElderHelp strives to enhance the quality of life for seniors by providing information and services that help them live independently and with dignity.

POSITION DESCRIPTION

The Program Director provides both technical and motivational leadership to all program staff and volunteers. This position is responsible for the operations and day to day management of the Geriatric Care Management and HomeShare programs, Volunteer Services and all related initiatives and pilot programs. The Program Director will build and maintain relationships with collaborative partners and clients, and apply the latest principles and techniques used in comprehensive care management, social work and overall long-term care for seniors who are aging in place. The Director will also provide oversight and coordination for Aging as Ourselves, a program for Lesbian, Gay, Bisexual and Transgender seniors, Transportation, Caregiving Connections in the Workplace and Information & Assistance. The Program Director must be skilled in community relations and social work supervision and have the ability to seek out community resources and referrals to maintain and increase the client base for all programs. Along with setting and implementing program goals and objectives, this position will be responsible for measuring and reporting impacts and outcomes.

EXPERIENCE AND EDUCATION

This position requires a person who is innovative and committed to the delivery of high quality care management and social services. Along with a commitment to our clients, the individual should possess outstanding communication skills, diplomacy, conflict resolution skills, computer skills, excellent organization abilities, sound judgment and attention to detail. A sense of humor is a plus.

An M.S.W degree is required. At least five years of experience in the social services profession, preferably with the elderly, program management and supervisory experience is necessary. Knowledge of the local community and its resources is highly preferred.

SALARY

\$50,000 to \$60,000 annual salary, plus full benefit package

HOW TO APPLY

Please send resume and cover letter to msandoval@elderhelpofsanidiego.org.