Computer Classroom Security
Standard Certification

After a review of the operations of the [**Lab Name**], located in [**Building, floor, room number**], and the requirements outlined in this standard, I have determined that this lab should be primarily categorized as one of the following:

1. Computer classroom that contains multiple student workstations that are owned by the College and used for training.
2. Computer classroom that is owned by departments and used for training.
3. Computer classroom that has only one computer installed.
4. Open, Public computer lab.
5. Specialty lab for specialized hardware/software access.
6. Restricted lab used for research.

   [Place Lab Type Here]   **example: [Type 1]**

By designating this category, I understand that the lab must follow the requirements and guidelines outlined in the Computer Classroom Security Standard related to that category, and will ensure that those minimum requirements are met and that appropriate resources are made available to the lab to fulfill these requirements.

At this time, the [Lab Name] lab [does / does not] meet the requirements of this category.

Note: If the lab does not meet the appropriate requirements, then it needs to state here the basic plan and date of compliance when it will meet the requirements. If the lab already meets the requirements, this paragraph may be omitted.

I understand that this designation may be subject to further review or audit, and request that I be notified if such review or audit will be conducted.

Signed:_____   Title:_____   Date:_____