Mandatory Training Requirements

Mandatory Training for Student Assistants

There are several mandatory online training sessions that all newly hired student assistants will need to complete. You will need to complete these within a month of your hire date.

- EDU: Eliminate Campus Sexual Misconduct (CSU)
- Campus Health & Safety Requirements – Online
- Data Security & Privacy
- CSU: Preventing Discrimination and Harassment for Non-Supervisors
- New Student Employee Orientation (coming soon)
- Confidentiality Training (coming soon)

The training is accessible from the Portal. You will also receive an email on your zz-account for each of the required training sessions that you will need to complete.

1. Search for **Employee Training Center** Employee Training Center

2. These training sessions can be found under **Featured Online Courses**. Click on the one you need to take.

   Featured Online Classes

'All Employee'* Assigned Compliance Trainings
Course Title
EDU: Eliminate Campus Sexual Misconduct (CSU)
Data Security & Privacy
CSU: Preventing Discrimination and Harassment for Non-Supervisors
Campus Health and Safety Requirements - Online

   *'All Employee' refers to courses that are assigned and required of all CSUF employees (staff, faculty, and student employees).

   a. You should automatically be logged in to the ETC page. If you are prompted for a username and password, use your zz-account.

3. Once completed you should be able to view your certificate by clicking on View My Plan at the top of the screen

   View My Plan