# Wireless Printing Guide

PrinterOn allows users to print from their mobile devices without the need of installing printers. Available for iOS and Android devices.

#### Contents

PRINTERON

Part 1: Setting up PrinterOn for the first time	1
Part 2: How to print your document	3

#### Part 1: Setting up PrinterOn for the first time

### 1 Download and Install PrinterOn App

Steps	Images
Step One Download and install the PrinterOn app from the App Store or Google Play.	PrinterOn

# 2 Select the printer

Step One			
Open the <b>PrinterOn</b> app and tap on <b>Tap</b>	PRINTER <b>ON</b> Pr	inters	
here to select a printer to select a		ે <u>ilc</u>	
printer.	Documents Photos	CSU Fullerton ILC_PLN3WirelessPrint1	i
<b>-</b>		CSU Fullerton ILC_PLN4WirelessPrint1	Ø
Search for ILC.	$\oplus$	CSU Fullerton ILC_PLN2WirelessPrint1	i
	Web	CSU Fullerton	A
Select the printer you are closest to. • ILC_PLN1-WirelessPrint1 - 1 <sup>st</sup>		4 printers found	•
Floor North			
<ul> <li>ILC_PLN2-WirelessPrint1 – 2<sup>nd</sup></li> </ul>			
FIOOF NOTUL	No Printer Selected		
<ul> <li>ILC_PLIN3-VVITEIESSPTINT1 – 3rd</li> </ul>		F	
Floor North	Print History Settings		Q
<ul> <li>ILC_PLN4-WirelessPrint1 – 4<sup>th</sup></li> </ul>		aved Location Authorized	Search
Floor North			

## **3** Add Printer and User Account Settings

Steps	Images				
Step One					
Tap on Settings on the main page. Then, tap on Services.         Image: This step only needs to be done the first time, unless you delete the settings or app.	PRINTEROR   PRINTEROR   Pocuments   Photos   Photos   Web   Web   Print Printer Selected Tap here to select a printer   Print History				
Step Two Tap on the + sign to add a new service. Input the following information for the service. Server: goprintmobile.fullerton.edu Path: /cps SSL: Yes Default Service: Yes	Services   Image: Services   Image: Services   Image: User Accounts   Image: Diagnostics   Image: Object Service   Image				

Step Three	Settings	User Setup
Go back to the <b>Settings</b> page, tap on <b>User</b>		
Account, then tap on the + sign to add a	Services	Account
new user account. Enter your CSUF		Password
portal username and password.	Le User Accounts	
		Description
Make sure to set the	Diagnostics	Optional
goprintmobile fullerton edu		Set as default user for the following services:
service to Yes.	? About	PrinterOn Hosted No
		goprintmobile.fullerton.edu Yes

### Part 2: How to print your document

## 1 Upload your document

Steps	Images			
StepsStep OneOn the main page, select the type of file you'd like to print.Once you have selected the file, click on Print.	Images			
You can link the PrinterOn app with your student Google Drive and/or Dropbox account.	Web			
	CSU Fullerton ILC_PLN4WirelessPrint1			
	Print History Settings Cancel Print			



## 2 Pay for and collect your document

Steps		Images	5		
Step One					
To pay for your document(s), go to				Sign In To Y	Your Account
https://goprint.fullerton.edu:7773.	Enter your username and pas	ssword to sig	gn in.		
Login using your campus portal username and password and click <b>Sign</b> In.	Login ID Password Sign In				
Step Two					
Your document(s) will now appear on	My Print .	Jobs			I
the <b>Print Jobs</b> section.	Print Jobs				
	Document Title	Pages	Cost	Print Queue	Submitted
Select your document(s)	GoPrint Instruction Guide.docx	2	\$0.20	ILC_WPBW1	07/22 05:02PM
Click on Pay and Print.	Pay and print Cancel jobs				
Your TitanCard is automatically					
deducted and your document(s) will					
print out at the selected printer					