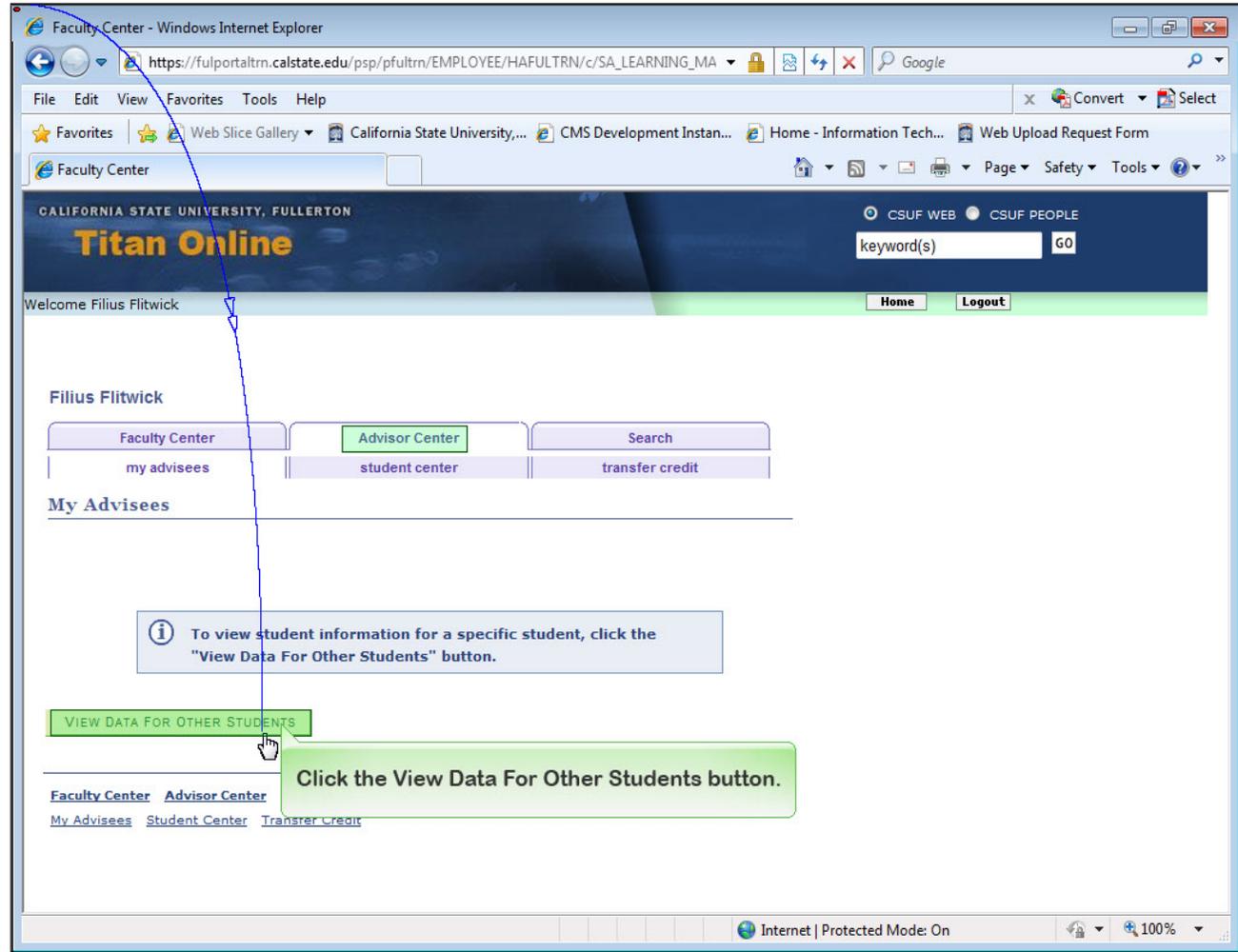
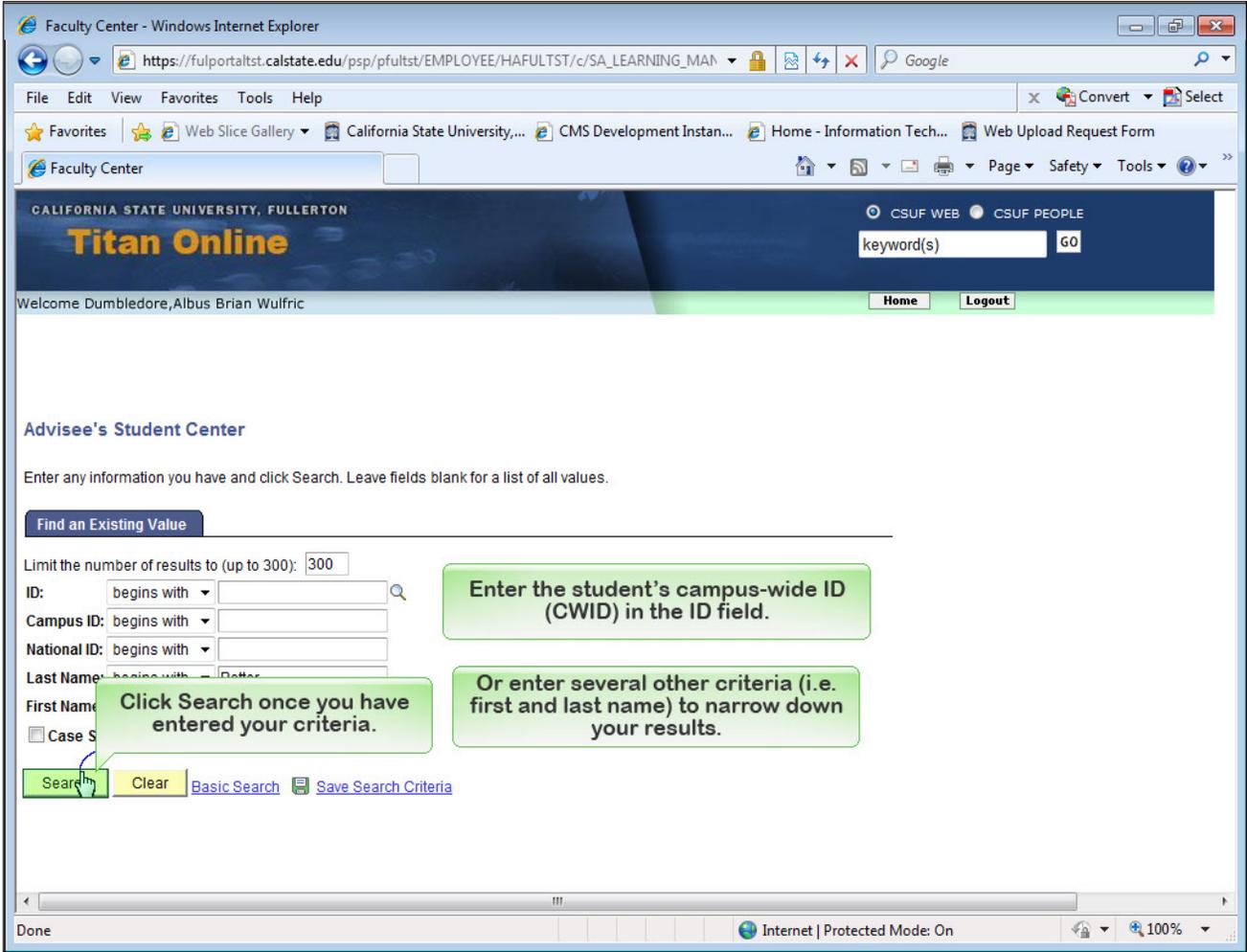


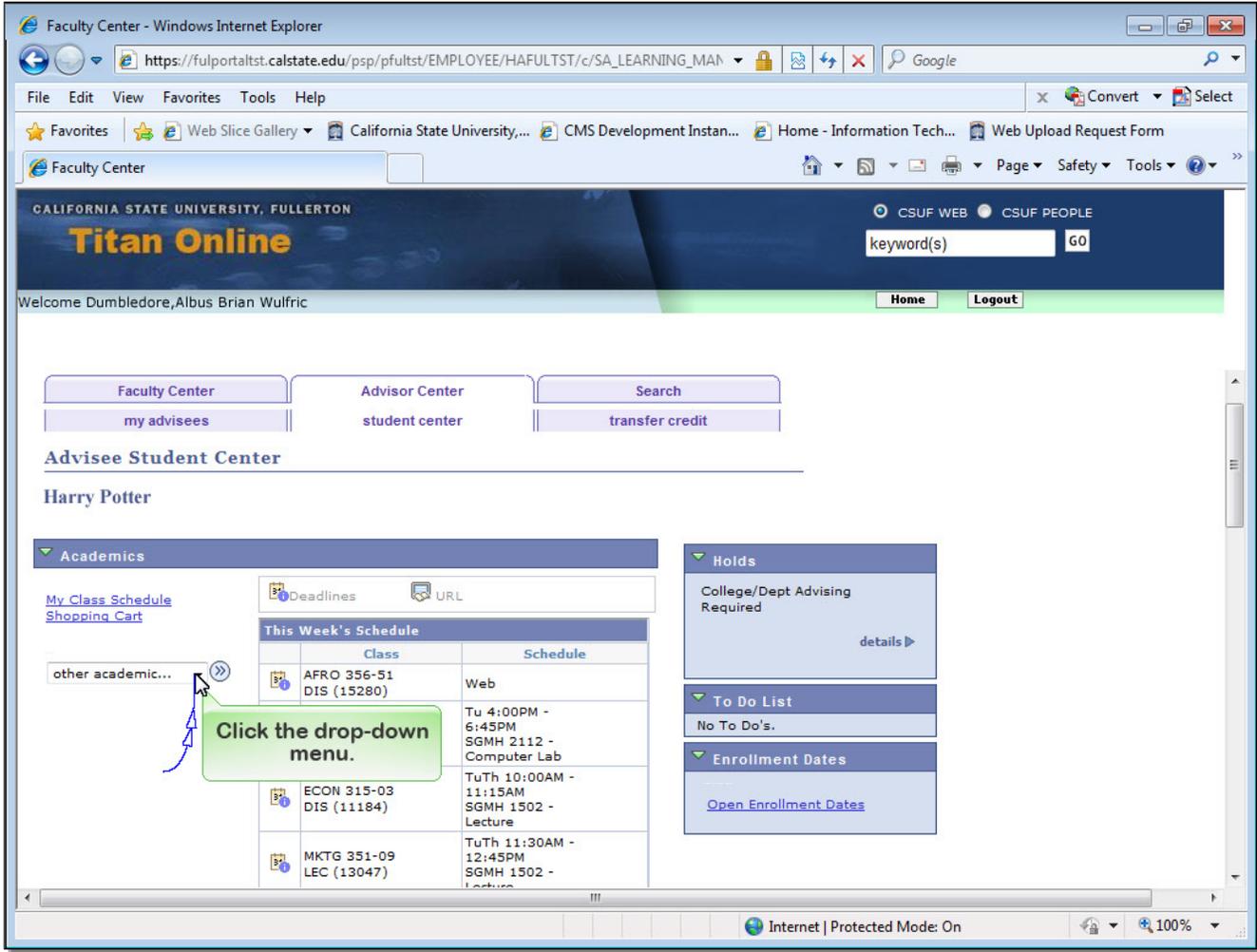
Processing Steps      Screen Shots

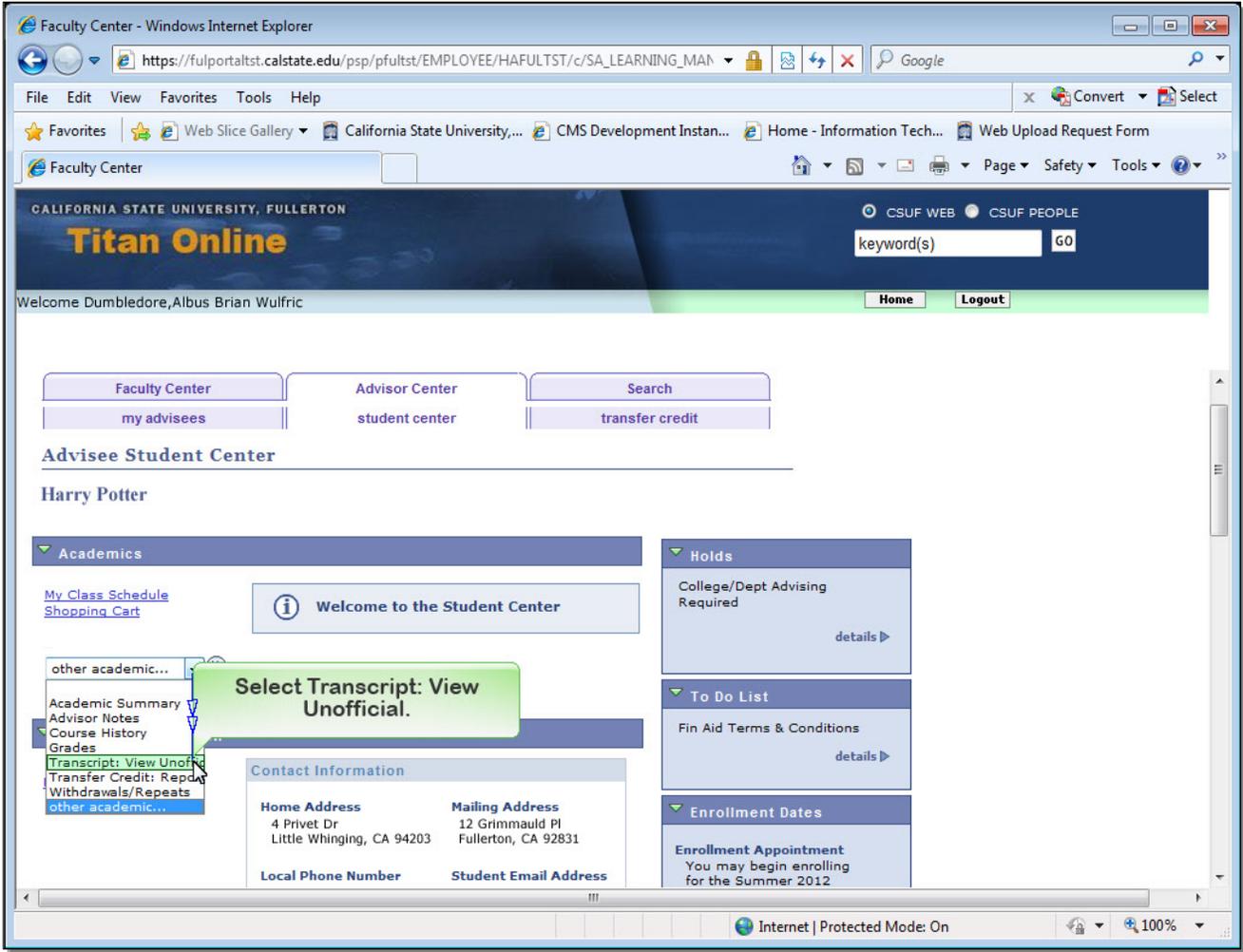
**View Student Unofficial Transcript**  
**Slide 1:**  
To view a student's unofficial transcript, first select the Advisor Center tab. Then click the View Data For Other Students button.



Processing Steps	Screen Shots
<p><b>Slide 2</b></p> <p>If you know the campus-wide ID of the student whose information you wish to view, that is the only piece of information you need to enter on the search page.</p> <p>If you don't know the student's CWID, enter several criteria in order to narrow down your results. Then click Search.</p>	 <p>The screenshot shows the Titan Online search page in a Windows Internet Explorer browser. The page title is 'Faculty Center - Windows Internet Explorer' and the address bar shows 'https://fulportalstt.calstate.edu/psp/pfultst/EMPLOYEE/HAFULTST/c/SA_LEARNING_MAN'. The page content includes a search bar with 'keyword(s)' and a 'GO' button. Below the search bar, there are several search criteria fields: 'ID:', 'Campus ID:', 'National ID:', 'Last Name:', and 'First Name:'. Each field has a dropdown menu set to 'begins with' and an input field. A 'Limit the number of results to (up to 300): 300' field is also present. At the bottom, there are 'Search', 'Clear', 'Basic Search', and 'Save Search Criteria' buttons. Three green callout boxes provide instructions: 'Enter the student's campus-wide ID (CWID) in the ID field.', 'Click Search once you have entered your criteria.', and 'Or enter several other criteria (i.e. first and last name) to narrow down your results.'</p>

Processing Steps	Screen Shots																																				
<p><b>Slide 3:</b> Depending on your search criteria, you may need to select from a list of results. Locate the student whose information you wish to view and click on their name. You may also click on any of the hyperlinks in the row such as the ID number.</p>	<p>The screenshot shows a search interface for 'Titan Online' at California State University, Fullerton. The search criteria are: ID (begins with), Campus ID (begins with), National ID (begins with), Last Name (begins with LOVEG), and First Name (begins with). The search results table is as follows:</p> <table border="1"> <thead> <tr> <th>ID</th> <th>Gender</th> <th>Date of Birth</th> <th>Campus ID</th> <th>National ID</th> <th>National ID Country</th> <th>MID Short Description</th> <th>Last Name</th> <th>First Name</th> </tr> </thead> <tbody> <tr> <td>802361634</td> <td>Female</td> <td>****</td> <td>(blank)</td> <td>*****</td> <td>USA</td> <td>SSN</td> <td>LOVEGOOD</td> <td>LUNA</td> </tr> <tr> <td>806210209</td> <td>Male</td> <td>****</td> <td>(blank)</td> <td>*****</td> <td>USA</td> <td>SSN</td> <td>LOVEGREN</td> <td>LEIF</td> </tr> <tr> <td>806202412</td> <td>Female</td> <td>****</td> <td>(blank)</td> <td>*****</td> <td>USA</td> <td>SSN</td> <td>LOVEGROVE</td> <td>KAYLA</td> </tr> </tbody> </table> <p>A green callout box highlights the first row with the text: "Select the student whose information you wish to view." A mouse cursor is pointing at the name "Lovegood, LUNA" in the first row.</p>	ID	Gender	Date of Birth	Campus ID	National ID	National ID Country	MID Short Description	Last Name	First Name	802361634	Female	****	(blank)	*****	USA	SSN	LOVEGOOD	LUNA	806210209	Male	****	(blank)	*****	USA	SSN	LOVEGREN	LEIF	806202412	Female	****	(blank)	*****	USA	SSN	LOVEGROVE	KAYLA
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Processing Steps	Screen Shots								
<p><b>Slide 4:</b> To view the student's unofficial transcript, click on the drop down menu in the Academics module.</p>	 <p>The screenshot shows a web browser window displaying the Titan Online interface. The user is logged in as 'Dumbledore, Albus Brian Wulfric'. The Academics module is expanded, showing a 'This Week's Schedule' table and a 'My Class Schedule' section. A callout box with a blue arrow points to a drop-down menu icon next to the text 'other academic...'. The callout contains the text 'Click the drop-down menu.'.</p> <table border="1" data-bbox="856 901 1270 1161"> <thead> <tr> <th>Class</th> <th>Schedule</th> </tr> </thead> <tbody> <tr> <td>AFRO 356-51 DIS (15280)</td> <td>Web Tu 4:00PM - 6:45PM SGMH 2112 - Computer Lab</td> </tr> <tr> <td>ECON 315-03 DIS (11184)</td> <td>TuTh 10:00AM - 11:15AM SGMH 1502 - Lecture</td> </tr> <tr> <td>MKTG 351-09 LEC (13047)</td> <td>TuTh 11:30AM - 12:45PM SGMH 1502 - Lecture</td> </tr> </tbody> </table>	Class	Schedule	AFRO 356-51 DIS (15280)	Web Tu 4:00PM - 6:45PM SGMH 2112 - Computer Lab	ECON 315-03 DIS (11184)	TuTh 10:00AM - 11:15AM SGMH 1502 - Lecture	MKTG 351-09 LEC (13047)	TuTh 11:30AM - 12:45PM SGMH 1502 - Lecture
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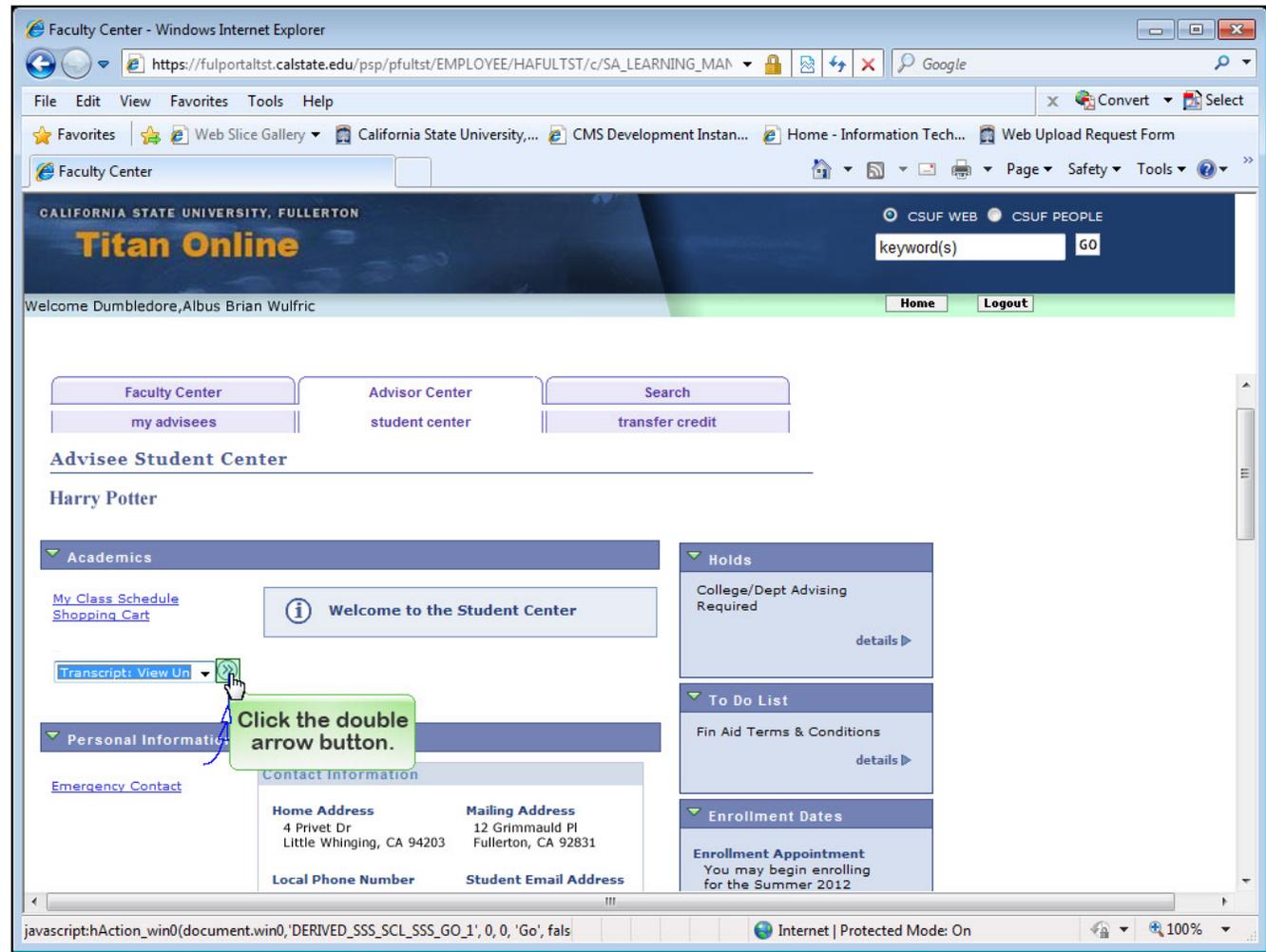
Processing Steps	Screen Shots
<p><b>Slide 5:</b> Select Transcript: View Unofficial.</p>	 <p>The screenshot shows a web browser window displaying the Titan Online student center. The user is logged in as 'Dumbledore, Albus Brian Wulfric'. The main navigation area includes buttons for 'Faculty Center', 'Advisor Center', 'Search', 'my advisees', 'student center', and 'transfer credit'. The 'Advisee Student Center' section is active, showing the user's name 'Harry Potter'. Under the 'Academics' menu, the 'Transcript: View Unofficial' option is highlighted with a green callout box containing the text 'Select Transcript: View Unofficial.'. Other visible options include 'Academic Summary', 'Advisor Notes', 'Course History', 'Grades', 'Transfer Credit: Repeat', and 'Withdrawals/Repeats'. The 'Contact Information' section displays home and mailing addresses, and local phone and student email addresses. The 'Enrollment Dates' section indicates that the user may begin enrolling for the Summer 2012 term.</p>

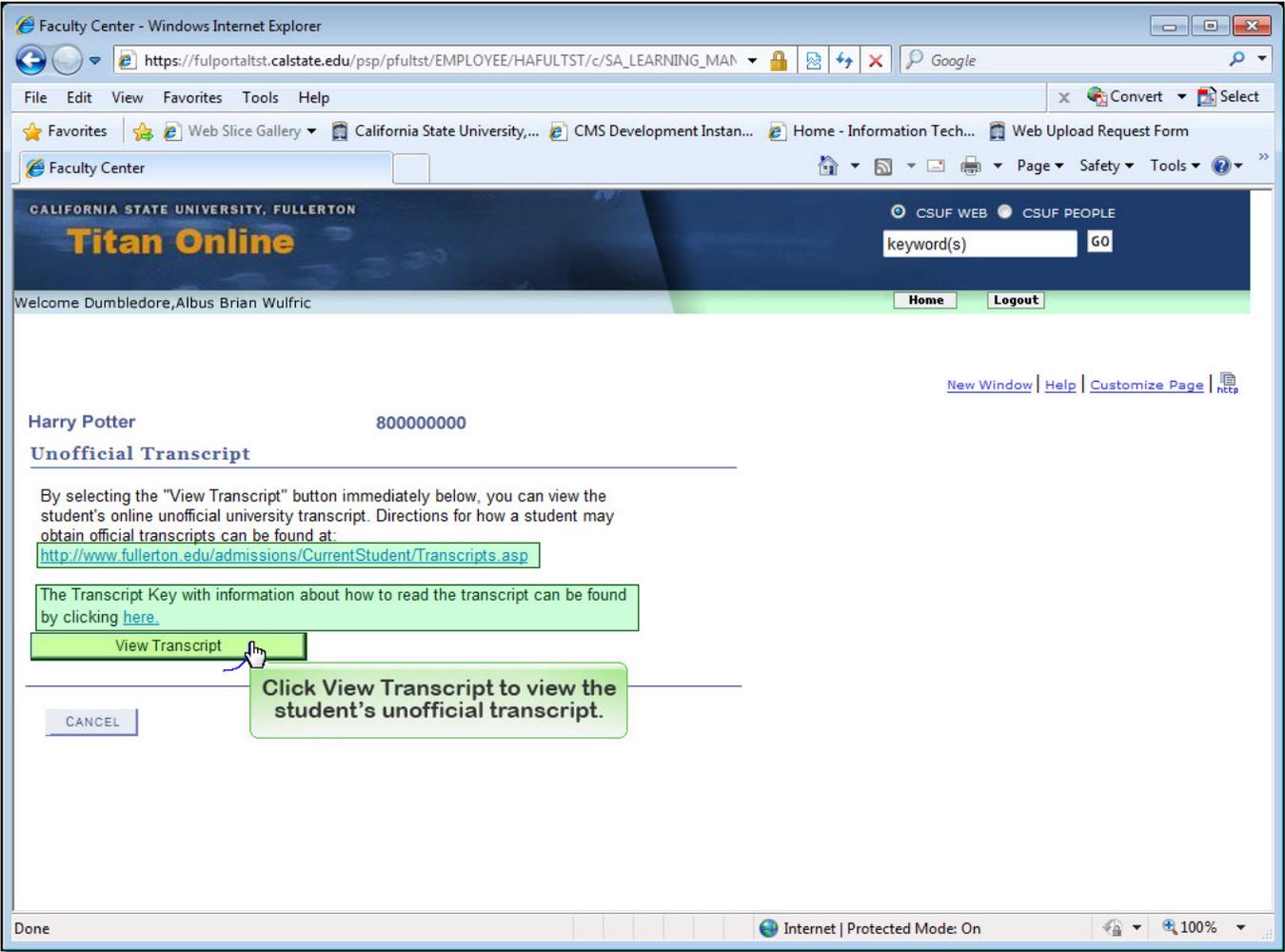
**Processing Steps**

**Slide 6:**

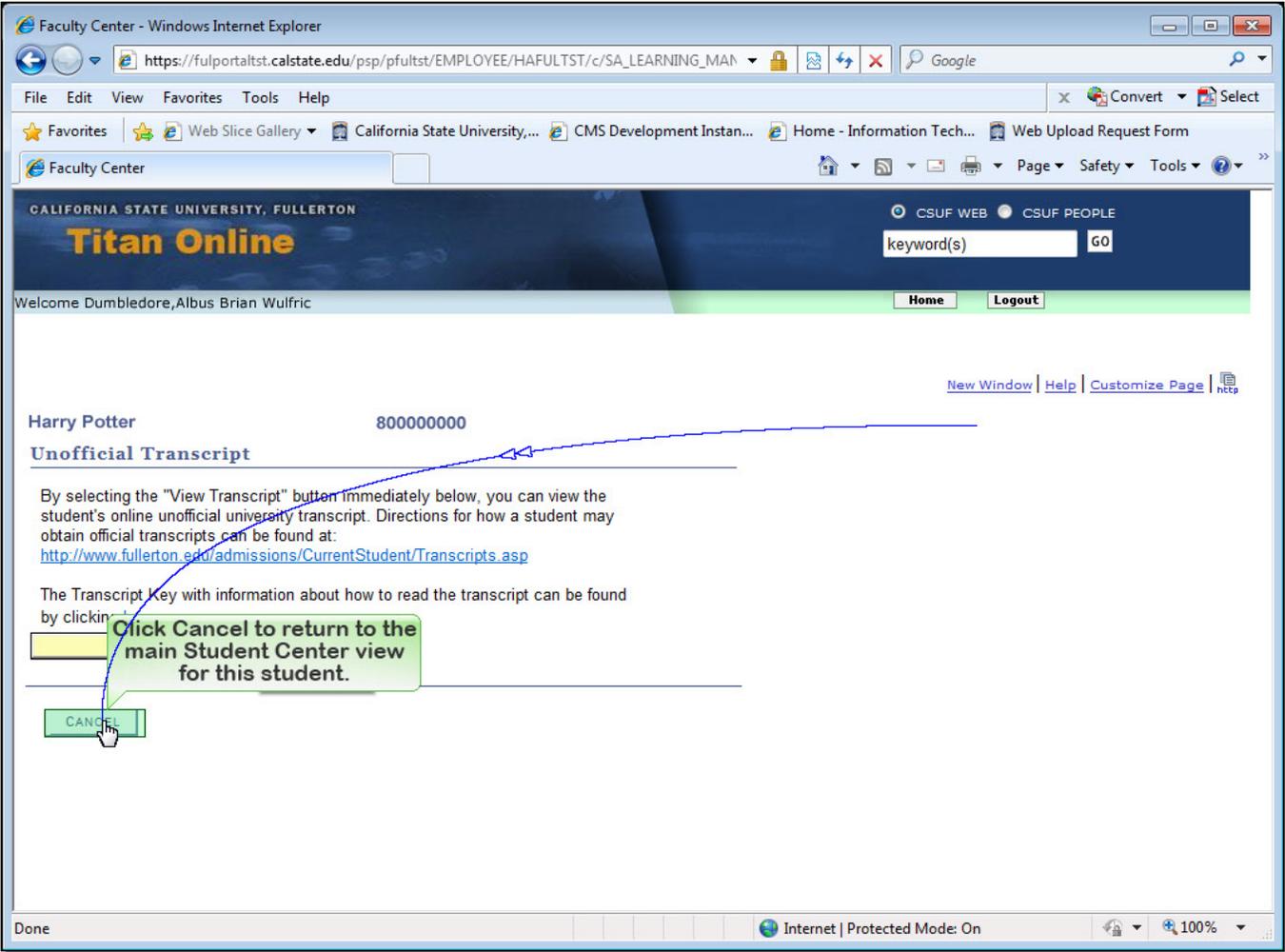
Then click on the double arrow button.

**Screen Shots**



Processing Steps	Screen Shots
<p><b>Slide 7:</b> On this screen are links to information on how a student obtains an official transcript as well as to the transcript key that will assist in interpreting the information on the unofficial transcript.</p> <p>To view the student's unofficial transcript, click View Transcript.</p>	 <p>The screenshot shows a web browser window displaying the Titan Online portal. The page header includes the California State University, Fullerton logo and navigation options like 'CSUF WEB' and 'CSUF PEOPLE'. A search bar is present with a 'GO' button. Below the header, the user is identified as 'Welcome Dumbledore, Albus Brian Wulfric'. The main content area shows the student's name 'Harry Potter' and ID '80000000'. The title is 'Unofficial Transcript'. A paragraph explains that clicking the 'View Transcript' button allows the student to view their unofficial transcript. A green box highlights the 'View Transcript' button, and a callout box points to it with the text 'Click View Transcript to view the student's unofficial transcript.' Other elements include a 'CANCEL' button and a 'New Window   Help   Customize Page' link.</p>

Processing Steps	Screen Shots
<p><b>Slide 8:</b>                      The unofficial transcript appears. Scroll down to view the transcript. Links to return to the previous page appear at the top and bottom of the transcript.</p>	<p>The screenshot shows a web browser window titled 'Faculty Center - Windows Internet Explorer'. The address bar shows the URL: <a href="https://fulportalst.calstate.edu/psp/pfultst/EMPLOYEE/HAFULTST/c/SA_LEARNING_MAN">https://fulportalst.calstate.edu/psp/pfultst/EMPLOYEE/HAFULTST/c/SA_LEARNING_MAN</a>. The browser displays the 'Titan Online' header for California State University, Fullerton. Below the header, there is a search bar and a 'GO' button. The main content area shows an 'UNOFFICIAL STUDENT ACADEMIC RECORD' for 'California State University, Fullerton'. The student's name is 'Potter, Harry James', student number is '800000000', and the date printed is '05/15/2012'. A dashed line separates the header from the 'Audited' section. Below this, it says 'Unofficial Undergraduate Academic Record' and lists 'Higher Education Institutions' including Santa Ana Coll *, Santiago Canyon Coll *, Cypress Coll *, and Fullerton Coll *. The 'Current Academic Program' is listed as 'Bachelor of Arts'. At the top right of the transcript area, there is a link labeled 'Return to Reports Page'. A green callout box with a white border points to this link, containing the text: 'Select Return to Reports to go back to the previous screen.' The browser's status bar at the bottom shows 'Internet   Protected Mode: On' and '100%' zoom.</p>

Processing Steps	Screen Shots
<p><b>Slide 9:</b> To return to the main Student Center view for this same student, select Student Center.</p>	 <p>The screenshot shows a web browser window displaying the Titan Online interface. At the top, it says 'CALIFORNIA STATE UNIVERSITY, FULLERTON Titan Online'. Below that, it says 'Welcome Dumbledore, Albus Brian Wulfric'. The main content area shows 'Harry Potter' with ID '800000000' and 'Unofficial Transcript'. There is a paragraph of text explaining that by selecting the 'View Transcript' button, users can view the student's online unofficial university transcript. Below this text is a yellow button and a green 'CANCEL' button. A green callout box with a white border points to the 'CANCEL' button and contains the text: 'Click Cancel to return to the main Student Center view for this student.' The browser's address bar shows the URL: 'https://fulportalst.calstate.edu/psp/pfultst/EMPLOYEE/HAFULTST/c/SA_LEARNING_MAN...'. The status bar at the bottom indicates 'Internet   Protected Mode: On' and '100%' zoom.</p>