

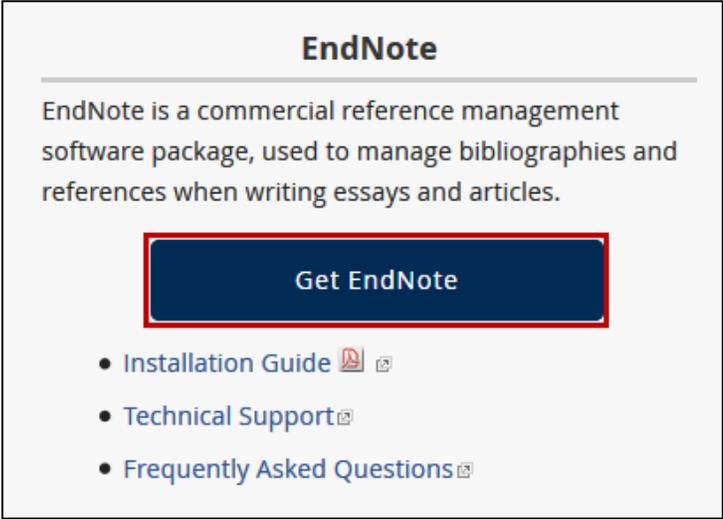
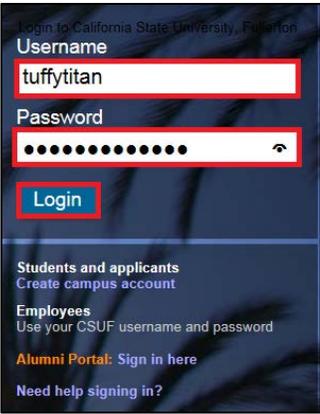
Faculty/Staff EndNote installation instructions

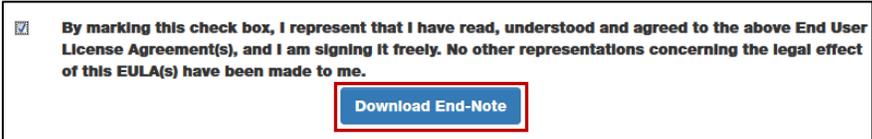
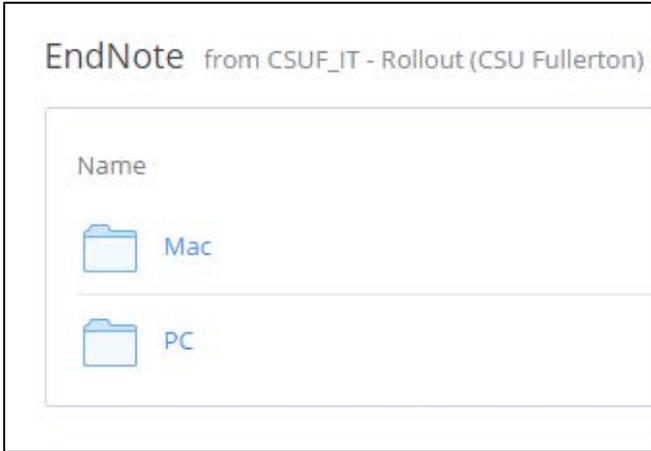
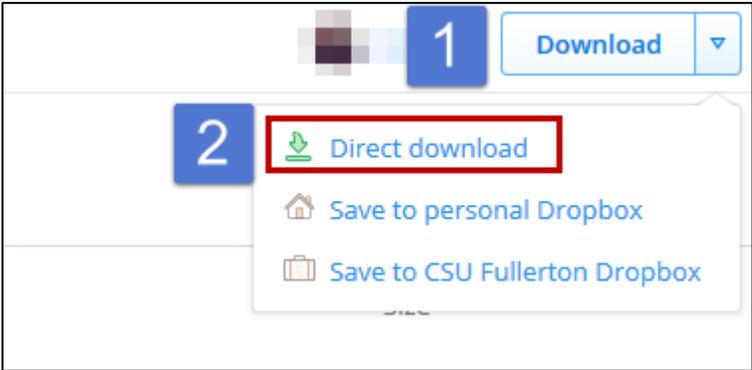
- 1** get the software from <http://www.fullerton.edu/it/services/software> by clicking on **Get EndNote** in the EndNote section and logging in with your username/password.
- 2** open the installation files and run the wizard
- 3** check if your EndNote installation was successful

NEED MORE DETAILS? KEEP READING!

1 get the software

Follow the instructions below to download the EndNote software.

Steps	Images
<p>STEP ONE</p> <hr/> <p>Go to: www.fullerton.edu/it/services/software and click on the Get EndNote button.</p>	 <p>EndNote</p> <p>EndNote is a commercial reference management software package, used to manage bibliographies and references when writing essays and articles.</p> <p>Get EndNote</p> <ul style="list-style-type: none"> • Installation Guide • Technical Support • Frequently Asked Questions
<p>STEP TWO</p> <hr/> <p>Type in your campus username and password.</p> <p>Then click Login.</p>	 <p>Login to California State University, Fullerton</p> <p>Username tuffytitan</p> <p>Password ●●●●●●●●</p> <p>Login</p> <p>Students and applicants Create campus account</p> <p>Employees Use your CSUF username and password</p> <p>Alumni Portal: Sign in here</p> <p>Need help signing in?</p>
<p>STEP THREE</p> <hr/> <p>Scroll down to the bottom and click on the check box to accept the terms of the End User License Agreement (EULA).</p>	 <p><input type="checkbox"/> By marking this check box, I represent that I have read, understood, and agree to the terms of this EULA(s) have been made to me.</p>

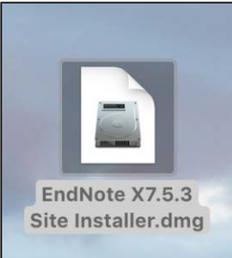
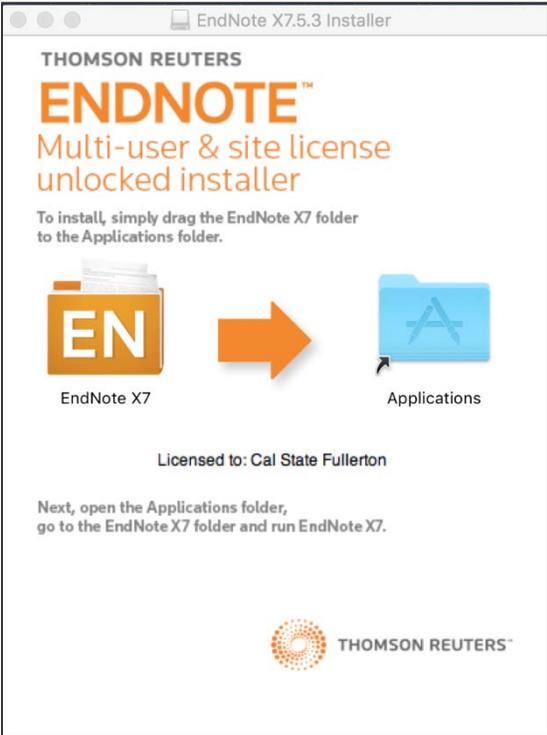
Steps	Images
<p>STEP FOUR</p> <hr/> <p>Click Download End-Note.</p>  <p><i>There is no license key required for EndNote.</i></p>	 <p><input checked="" type="checkbox"/> By marking this check box, I represent that I have read, understood and agreed to the above End User License Agreement(s), and I am signing it freely. No other representations concerning the legal effect of this EULA(s) have been made to me.</p> <p>Download End-Note</p>
<p>STEP FIVE</p> <hr/> <p>Choose Mac or PC, based on your operating system.</p>	 <p>EndNote from CSUF_IT - Rollout (CSU Fullerton)</p> <p>Name</p> <p>Mac</p> <p>PC</p>
<p>STEP SIX</p> <hr/> <p>Click on the Download button in the top right corner.</p> <p>Next, select Direct download.</p> <p>The installation files will be saved to your computer.</p>	 <p>Download</p> <p>1</p> <p>2</p> <p>Direct download</p> <p>Save to personal Dropbox</p> <p>Save to CSU Fullerton Dropbox</p>

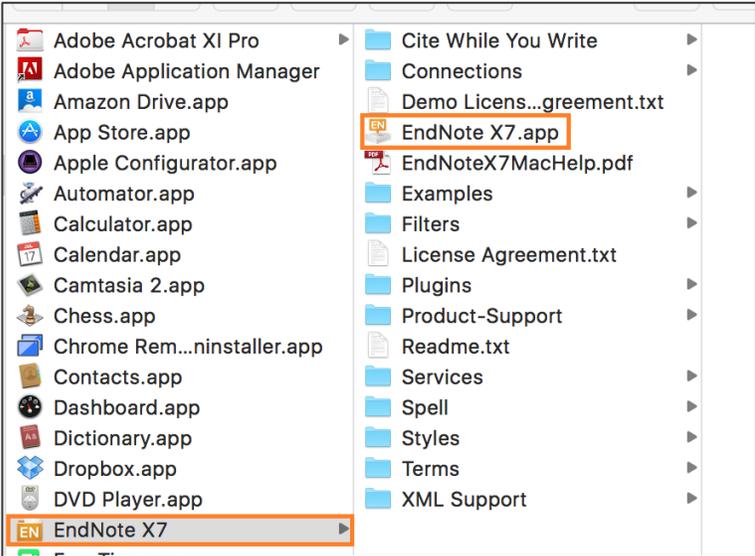
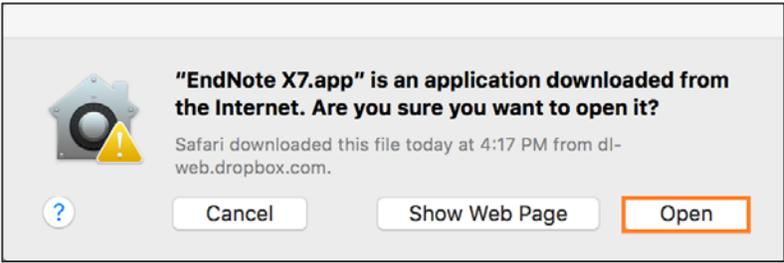
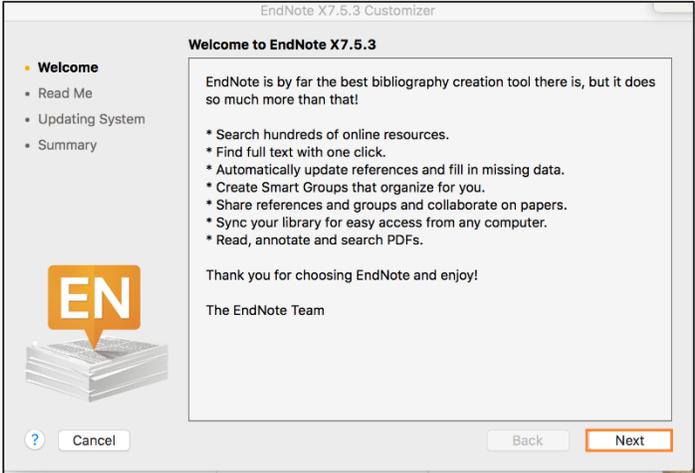
2 open the installation files and run the wizard

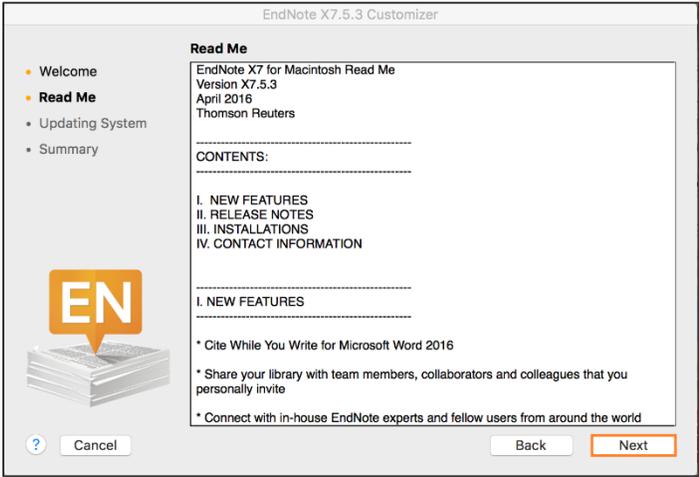
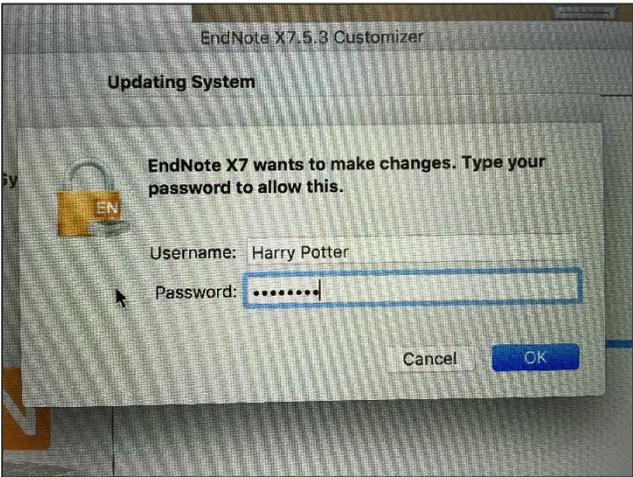
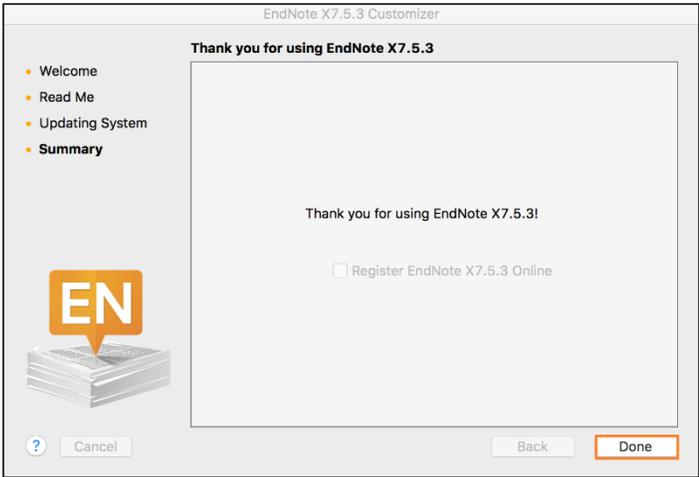
Follow these instructions to run the installation files that you just downloaded.

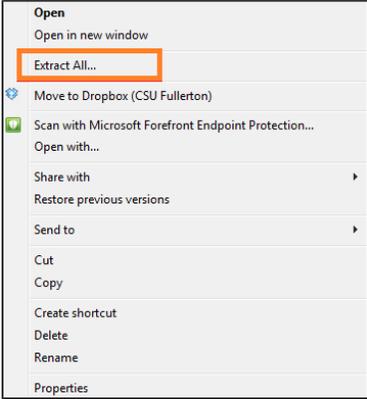
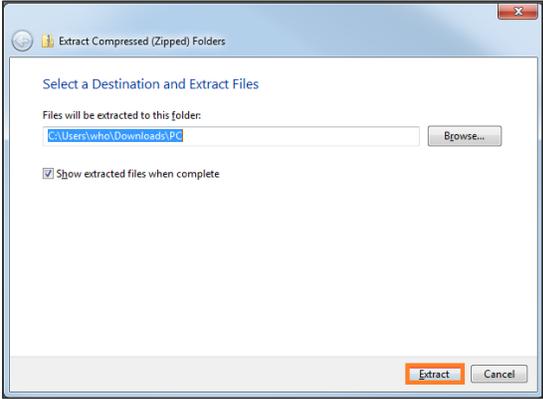
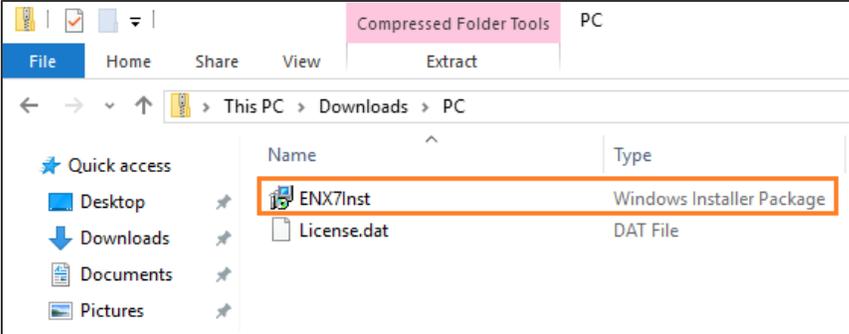
[Mac instructions](#)

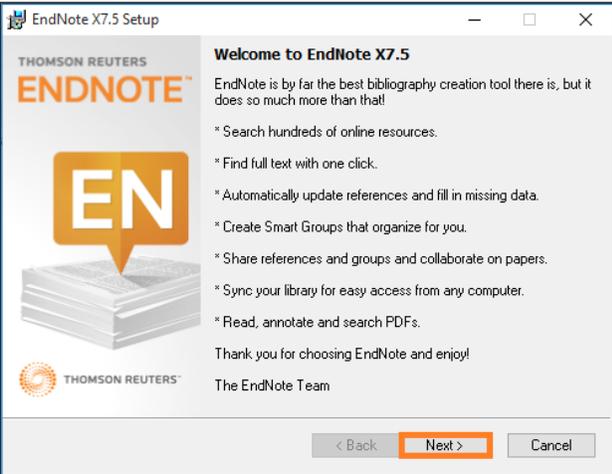
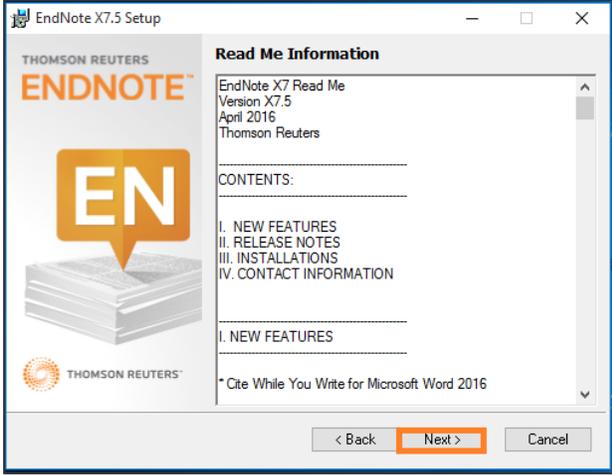
[PC instructions](#)

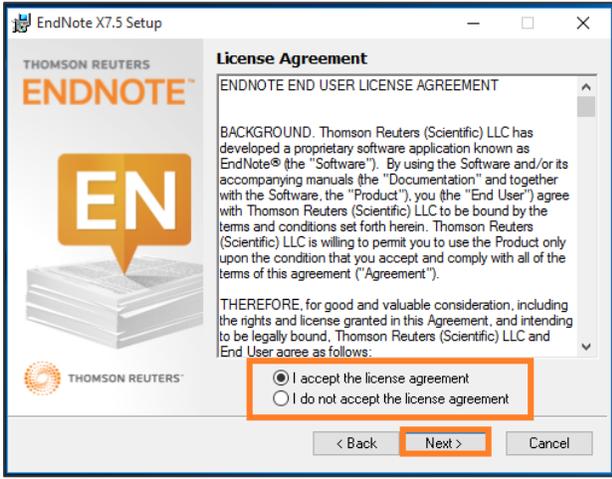
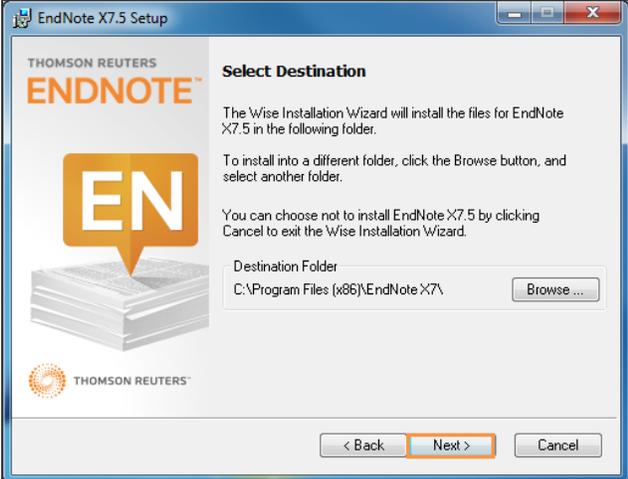
Steps	Images
<p>Mac Installation</p> <p>STEP ONE</p> <hr/> <p>Locate the installation file you downloaded in the above step.</p> <p>Open the Mac Installation file.</p>	
<p>STEP TWO</p> <hr/> <p>Follow the instructions on the pop-up window.</p> <p>Drag the EndNote icon to the Applications Folder.</p>	

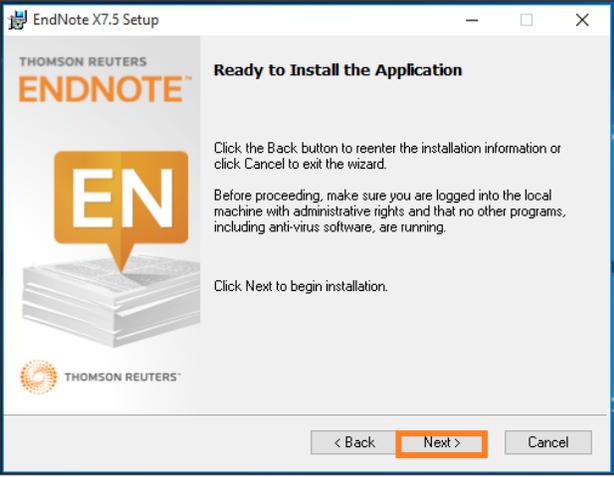
Steps	Images
<p>STEP THREE</p> <hr/> <p>Navigate to your Applications Folder and locate the EndNote Folder.</p> <p>Click on the folder and then click on EndNote X7.app.</p> <p>When prompted, click Open.</p>	 <p>A screenshot of the macOS Applications folder. The 'EndNote X7' folder is highlighted with an orange box. To its right, the contents of the 'EndNote X7' folder are visible, with 'EndNote X7.app' also highlighted with an orange box.</p>
<p>STEP FOUR</p> <hr/> <p>When prompted, click Open.</p>	 <p>A macOS security warning dialog box titled '"EndNote X7.app" is an application downloaded from the Internet. Are you sure you want to open it?'. It includes a warning icon, a question mark icon, and three buttons: 'Cancel', 'Show Web Page', and 'Open'. The 'Open' button is highlighted with an orange box.</p>
<p>STEP FIVE</p> <hr/> <p>The installation wizard starts. Click Next.</p>	 <p>A screenshot of the 'EndNote X7.5.3 Customizer' window. The 'Welcome' section is active, showing a list of features and a 'Next' button highlighted with an orange box. The window title is 'EndNote X7.5.3 Customizer'.</p>

Steps	Images
<p>STEP SIX</p> <hr/> <p>Click Next.</p>	
<p>STEP SEVEN</p> <hr/> <p>If prompted, enter your username and password for your computer.</p>	
<p>STEP EIGHT</p> <hr/> <p>Click Done.</p> <p>Jump to section 3 of this guide to find out how to verify your installation.</p>	

Steps	Images
<p>PC Installation</p> <p>STEP ONE</p> <hr/> <p>Locate the installation file you downloaded in the above step.</p> <p>Right click on the file and then click Extract All...</p>	 <p>A screenshot of a Windows context menu. The 'Extract All...' option is highlighted with an orange box. Other options include 'Open', 'Open in new window', 'Move to Dropbox (CSU Fullerton)', 'Scan with Microsoft Forefront Endpoint Protection...', 'Open with...', 'Share with', 'Restore previous versions', 'Send to', 'Cut', 'Copy', 'Create shortcut', 'Delete', 'Rename', and 'Properties'.</p>
<p>STEP TWO</p> <hr/> <p>Click Extract.</p>	 <p>A screenshot of the 'Extract Compressed (Zipped) Folders' dialog box. The title bar reads 'Extract Compressed (Zipped) Folders'. The main text says 'Select a Destination and Extract Files'. Below this, it says 'Files will be extracted to this folder:' followed by a text box containing 'C:\Users\who\Downloads\PC' and a 'Browse...' button. There is a checked checkbox for 'Show extracted files when complete'. At the bottom right, there are 'Extract' and 'Cancel' buttons. The 'Extract' button is highlighted with an orange box.</p>
<p>STEP THREE</p> <hr/> <p>Locate the extracted folder.</p> <p>Ensure that the two files ENX7Inst.msi and License.dat are in the same folder.</p> <p>Open the ENX7Inst.msi file.</p>	 <p>A screenshot of a Windows File Explorer window. The title bar shows 'Compressed Folder Tools' and 'PC'. The address bar shows 'This PC > Downloads > PC'. The main pane shows a list of files: 'ENX7Inst' (Windows Installer Package) and 'License.dat' (DAT File). The 'ENX7Inst' file is highlighted with an orange box. The left sidebar shows 'Quick access' and 'Desktop', 'Downloads', 'Documents', and 'Pictures'.</p>

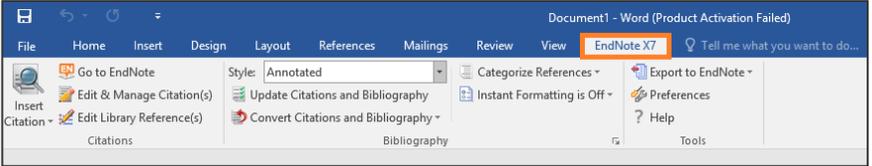
Steps	Images
<p>STEP FOUR</p> <hr/> <p>The installation wizard starts. Click Next.</p>	
<p>STEP FIVE</p> <hr/> <p>Click Accept.</p>	
<p>STEP SIX</p> <hr/> <p>Click Next.</p>	

Steps	Images
<p>STEP SEVEN</p> <hr/> <p>Click the radio button next to I accept the license agreement.</p> <p>Then click Next.</p>	
<p>STEP EIGHT</p> <hr/> <p>Choose the Typical installation type and then click Next.</p>	
<p>STEP NINE</p> <hr/> <p>Click Next.</p>	

Steps	Images
<p>STEP TEN</p> <hr/> <p>Click Next.</p>	 <p>The screenshot shows the 'EndNote X7.5 Setup' window. On the left is the EndNote logo (EN) over a stack of books. The main text reads 'Ready to Install the Application'. Below this, it says: 'Click the Back button to reenter the installation information or click Cancel to exit the wizard. Before proceeding, make sure you are logged into the local machine with administrative rights and that no other programs, including anti-virus software, are running. Click Next to begin installation.' At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'. The 'Next >' button is highlighted with an orange box.</p>
<p>STEP ELEVEN</p> <hr/> <p>Click Finish when the installation is complete.</p>	 <p>The screenshot shows the 'EndNote X7.5 Setup' window. On the left is the EndNote logo (EN) over a stack of books. The main text reads 'EndNote X7.5 has been successfully installed.' Below this, it says: 'Click the Finish button to exit this installation.' At the bottom right, there is a 'Finish' button highlighted with an orange box.</p>

3 check if your EndNote installation was successful

Verify that EndNote is installed by opening Microsoft Word.

Steps	Images
<p>MAC & PC USERS</p> <hr/> <p>To check if EndNote installed successfully, open Microsoft Word.</p> <p>EndNote should appear as a separate ribbon at the top.</p>	 <p><i>Figure 1 Mac version of Microsoft Word with EndNote installed</i></p>  <p><i>Figure 2 PC version of Microsoft Word with EndNote installed</i></p>

Need More Help?



Contact the IT Help Desk at 657-278-7777 or helpdesk@fullerton.edu.

For Technical Support please contact EndNote:
<http://endnote.com/support>