



CALIFORNIA STATE UNIVERSITY, FULLERTON

College of Natural Science and Mathematics

Department of Mathematics

800 N. State College Blvd., Fullerton, CA 92831 / T 657-278-3631 / F 657-278-3972

Department of Mathematics – Teaching Associates Pool

POSITION:

The Department of Mathematics at CSU Fullerton invites applications for its Teaching Associates Pool.

We welcome applications from current CSUF graduate students in the Mathematics department to teach in the following subject areas:

- Math 110 – Mathematics for Liberal Arts Students
- Math 115 – College Algebra
- Math 120 – Elementary Statistics
- Math 125 – Precalculus
- Math 130 – Calculus for the Natural Sciences
- Math 135 – Business Calculus
- Math 150A – Calculus I
- Math 150B – Calculus II
- Math 170A – Mathematical Structures I
- Math 170B – Mathematical Structures II
- Math 250A – Calculus III
- Math 250B – Introduction to Linear Algebra and Differential Equations
- Math 338 – Statistics Applied to Natural Sciences

A Teaching Associate (TA) is a CSUF graduate student who is appointed part-time, usually to teach credit-bearing courses. Responsibility for a course will be vested in the TA under the direct supervision of an appropriate faculty member. Teaching assignments may include multi-section coordinated courses, in which instructors must abide by all coordinated course policies, including the conditions contained in the general syllabi.

Duties may include the following:

- Providing classroom instruction
- Preparing course materials and administering assignments to students
- Administering examinations, grading student work and otherwise assessing student performance, and determining course grades
- Holding scheduled office hours
- Meeting the expectations of TAs for the specific course, as established by the Department and supervising faculty member
- Participation in all training and support sessions related to teaching as provided by the Department of Mathematics, including MAED 542*,

	<p>Teaching Mathematics at the College Level. This course will deepen participants' knowledge of teaching mathematics at the college level</p> <p>*Required of new hires only, unless otherwise specified</p> <p>Interview Process</p> <p>The interview will include a brief presentation (approximately 15 minutes) on a topic that will be provided from intermediate or college algebra. The successful Teaching Associate application and interview will show strong evidence of:</p> <ul style="list-style-type: none"> • Mathematical content knowledge • Spoken English communication skills • Written English communication skills • Professional presentation and demeanor <p>This is a pool of Teaching Associates for the department to draw on as necessary.</p> <p>APPOINTMENTS FROM THE POOL ARE TEMPORARY AND OFTEN MADE JUST PRIOR TO THE START OF THE ACADEMIC TERM. APPLICANTS MAY BE OFFERED EMPLOYMENT ON VERY SHORT NOTICE.</p>
<p>MINIMUM QUALIFICATIONS:</p>	<ul style="list-style-type: none"> • Currently enrolled in or admitted to the Mathematics Master's degree program. (Students enrolled in credential programs are not eligible for this position.) Prerequisites (Conditional Admission) must be completed before the start of the fall semester. • Completion of the requirements for a bachelor's degree • Candidates should demonstrate their ability to interact and work effectively with a wide and culturally diverse range of students, including first-generation college students • Enrolled in 6 units of graduate coursework, exclusive of MATH 599 and MAED 542, for the entire semester in which you are teaching. • Able to interview in July and attend two-day training meeting the week prior to the start of the fall semester. • Able to work in the US. International students who are just entering the country for the first time in late August and do not have a Social Security number should plan on waiting until the following fall for employment.
<p>PREFERRED QUALIFICATIONS:</p>	<ul style="list-style-type: none"> • Knowledge of the subject matter of the course(s) to which the individual is assigned • Ability to instruct and evaluate students effectively • For the initial appointment, evidence of satisfactory achievement in previous academic work (transcripts and/or letters of recommendation)
<p>HOW TO APPLY:</p>	<p>A complete online application must be submitted by May 31st in order to receive consideration: https://careers.pageuppeople.com/873/cifl/en-us/job/513640/513640-department-of-mathematics-teaching-associates-pool</p> <p>Please provide the following materials as it relates to your application requirements:</p> <ul style="list-style-type: none"> • A letter of interest highlighting experience in or potential for teaching • A current resume (Curriculum Vitae)

	<ul style="list-style-type: none"> • Three (3) letters of recommendation highlighting experience in or potential for teaching. Letters must be signed and on professional letterhead stationery. • Undergraduate degree transcript(s). They may be unofficial. • If you have already been admitted and are enrolled in one of the graduate programs please include your CWID on your resume. <p>Applications will be reviewed as needed.</p> <p>Please direct all questions about the position to: Renee Bennett, Department Coordinator, at rbennett@fullerton.edu.</p>
COMPENSATION:	<p>Classification Range: \$2,943 to \$6,891 per month Anticipated hiring range depending on qualifications not to exceed \$6,803</p> <p>All Teaching Associate appointments are made under the terms of the Collective Bargaining Agreement between the CSU system and the United Auto Workers. Initial appointments are for one semester only.</p> <p>The full-time (15 units) worked base salaries indicated above are prorated to the number of units worked.</p> <p>For a description of potential benefits, go to https://hr.fullerton.edu/total-wellness/benefits/</p>
ABOUT THE DEPARTMENT and THE COLLEGE:	<p>California State University, Fullerton is a minority-serving institution and an affirmative action and equal opportunity employer with a strong commitment to increasing the diversity of the campus community and the curriculum. CSUF fosters an inclusive environment within which students, faculty, staff, and administrators thrive. Individuals advancing the University’s strategic diversity goals and those from underrepresented groups are particularly encouraged to apply.</p>
MANDATED REPORTER PER CANRA	<p>The person holding this position is considered a ‘mandated reporter’ under the California Child Abuse And Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083, revised July 21, 2017, as a condition of employment.</p>
CLERY ACT DISCLOSURE	<p>California State University Fullerton is committed to assisting all members of the community in providing for their own safety and security. The annual security and fire safety report is available on the CSUF website. If you would like to receive a hard copy of the Annual Security and Fire Safety Report which contains this information, you can stop by the Police Department in at 800 North State College Blvd or you can request that a copy be mailed to you by calling (657) 278-7286.</p>
TITLE IX	<p>Notice of Non-Discrimination on the Basis of Gender or Sex and Contact Information for Title IX Coordinator</p>
CRIMINAL BACKGROUND CLEARANCE NOTICE	<p>This offer is contingent upon the completion of a satisfactory background check and may be rescinded if the background check reveals disqualifying information and/or if information was knowingly withheld or falsified. Due to Covid-19, most federal, state and county courts are currently closed.</p> <p>Please note, that continued employment is contingent upon your successful</p>

	completion of a background screening as required under CSU policy. Teaching Associates rehired at CSUF after a break in service of 12 or more months who have not had a CSUF background check within the past 12 months will be subject to a new background check; rehire is contingent upon the satisfactory completion of the new background check.
OUT-OF-STATE EMPLOYMENT POLICY	In accordance with the California State University (CSU) Out-of-State Employment Policy, the CSU is a state entity whose business operations reside within the State of California and requires hiring employees to perform CSU related work within the State of California.
COVID-19	CSU requires faculty, staff, and students who are accessing campus facilities to be immunized against COVID-19 or declare a medical or religious exemption from doing so. Any candidates advanced in a currently open search process should be prepared to comply with this requirement. The systemwide policy can be found at https://calstate.policystat.com/policy/9779821/latest/ and questions may be sent to hr@fullerton.edu .