California State University, Fullerton (CSUF)
CONSENT TO ACT AS A HUMAN RESEARCH SUBJECT
Asian and Pacific Islander Language Resources Community Needs Assessment

You are being asked to participate in this study because of your experiences working in a community organization that serves Asian Americans or Pacific Islanders. Participation in this research study is completely voluntary. Please read this information below and ask questions about anything that you do not understand before deciding if you want to participate. A researcher listed below will be available to answer your questions.

INVESTIGATOR
Lead Researcher
Eliza Noh, Ph. D. – Associate Professor, Asian American Studies Program

PURPOSE OF STUDY
The purposes of this research study are to assess community needs for Asian and Pacific Islander language resources and to create an inventory of the existing Asian and Pacific Islander language resources used by community organizations.

SUBJECTS
Inclusion Requirements
You are being asked to participate because of your experiences working in a community organization that serves Asian Americans or Pacific Islanders.

Exclusion Requirements
Only individuals of the age 18 years or over and who are affiliated with a community organization serving Asian Americans may participate in this study.

Number of participants
The investigator plans to enroll 50 participants through this study.
PROCEDURES

- **Survey** - If you volunteer to participate in this study, I will ask you to complete an online survey. Examples of survey questions that will be asked are: “Please briefly describe any Asian or Pacific Islander language-related resources that your organization provides for its clients” and “Please briefly describe any needs that your clients may have that are related to Asian or Pacific Islander language acquisition, use, and/or appreciation.”

**Total Time Involved**
The total time involved in this study is approximately 30 minutes, including the time to provide informed consent and to complete the online survey. This study will take place from June 1, 2015-September 1, 2015.

**RISKS**
This study involves no foreseeable risks. However, you may choose not to answer any question that makes you feel uncomfortable.

You will not be contacted for debriefing after the survey is completed. However, you are invited to contact me if you have any questions as a result of your participation in the study.

**BENEFITS**

*To the Participant*
The research may benefit you by providing the opportunity to discuss your experiences working within a community organization.

*To Others or Society*
The potential societal benefit of this study is to advance further understanding of community needs for Asian language resources and to create an inventory of the existing Asian language resources used by community organizations for public use.

**ALTERNATIVES TO PARTICIPATION**
The alternative is to not participate in this study.

**COMPENSATION/COST/REIMBURSEMENT**
You will not be paid for your participation in this study. You will not be required to pay for your participation in the survey.

**WITHDRAWAL OR TERMINATION FROM STUDY**
You are free to withdraw from the study at any time. You may also refuse to answer any questions and still remain in the study. If you withdraw from the study, no information collected from you will be used in any research write-up or presentation, and your information will be destroyed immediately.

**CONFIDENTIALITY**

*Data Storage*
Your research records including computer-based data and identifying information will be stored in a locked cabinet within a secured building and on a password protected computer within a secured building.

*Data Access*
Only I, the principal researcher, and regulatory entities may have access to your study records to protect your safety and welfare. Data will be kept confidential to the extent allowed by law.

*Level of Privacy*
To protect your privacy and the confidentiality of the data, all personal identifiers will be removed from the data records. Any information that is obtained in connection with this study and that can be identified with you will remain confidential and will be disclosed only with your permission or as required by law. I will store your survey responses in a password-protected computer in my secured office. I will use a code number to identify your survey responses, and will keep your name, email address, and code number in a locked file cabinet separate from the other material. I will not use your name or identifying information in any reports of my research. The information collected from the surveys may be used for future research or educational purposes, but I will continue to protect the confidentiality of the data and will not make them available to anyone else, according to the storage and identification procedures just laid out.

**Data Privacy**

Only I will have access to any survey materials that can be identified with you.

**NEW FINDINGS**

If during the course of this study, significant new information becomes available that may relate to your willingness to continue to participate, this information will be provided to you by the investigator.

**IF YOU HAVE QUESTIONS**

For questions about your rights as a research participant, you may contact California State University, Fullerton Research Compliance Coordinator, Natalie Del Rio at ndelrio@fullerton.edu or (657) 278-7640 or the Institutional Review Board (IRB) Chair Dr. Matt Englar-Carlson at mattec@fullerton.edu or (657) 278-5062.

**Research Study Contact:**

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**CONFLICT OF INTEREST**

The researcher asserts that there exists no financial or other conflict of interest in the conduct of this research project. If at any time you have specific questions or concerns about financial arrangements or potential conflicts of interest related to this study, you are advised to contact any of the individuals listed above.

**HOLD HARMLESS AGREEMENT**

In consideration of my participation in this research study and the benefits I will receive from my participation, on behalf of myself, my heirs and assigns, I release and hold harmless the State of California, the California State University Trustees, Cal State Fullerton, and their officers, agents, volunteers and employees from liability and responsibility for any claims against any of them by reason of any injury to person or property, or death, in connection with my participation in this research study.

**VOLUNTARY PARTICIPATION**

I understand that participation in this study is voluntary. I may refuse to answer any question or discontinue my involvement at any time without penalty or loss of benefits to which I might otherwise be entitled. By completing the attached survey, I am agreeing to participate in this research study.