2018 Outreach, Recruitment & Orientation
Transfer Peer Advisor Position Description

The Office of Outreach, Recruitment and Orientation (ORO) at CSUF is a dynamic department that serves prospective and incoming students on their admission and application to CSUF through outreach activities, campus tours, and orientation programming. We are currently recruiting students to join our team for the 2017–2018 academic year. Students who are work study eligible are highly encouraged to apply.

All ORO student staff are expected to:
• Professionally serve the University community by working with diverse student and family populations on their admission to CSUF and provide them with an effective transition into CSUF.
• Conduct campus tours for outreach, campus partners and other ORO events.
• Support a variety of ORO initiatives such as Welcome to CSUF Day, Orientation, and Welcome Week.
• Have open availability, including 3-hour increments of time minimally 3 days per week.

Titan Ambassadors:
Transfer Peer Advisors are current CSUF transfer students who provide comprehensive services (including admissions and major prep information) to prospective community college students and assists current transfers with their transition into, through, and out of CSUF.

Required Qualifications:
• Must be a Transfer Student
• Completion of one semester at Cal State Fullerton
• Be a matriculating CSUF student in an academic degree program
• Maintain a cumulative and term GPA of 2.5 or greater during both the fall 2018 and spring 2019 semesters
• Have open availability in schedule, including 3-hour increments of time minimally 3 days per week.
• Experience with public speaking to small and large groups.
• Have excellent phone and customer service skills
• Be Knowledgeable and up-to-date on the history, traditions, and highlights of the university (training provided).
• Be able to assist guests by answering questions about the university, and referring when appropriate
• Stay well informed about all aspects of academic and student life and services on campus