RAISE
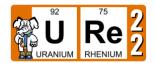
URE22 Student Calendar
June 20 – August 12, 2022
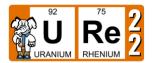
Pre-URE Tasks: Attend Pre-Orientation Meeting by May 27; Email introduction to faculty mentor by June 17				
WK	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**

WK	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
1	**June 20**	**June 21**	**June 22**	**June 23**	**June 24**
	9a-4p: URE Orientation PLN 130 4p-6p: Kickoff at Alumni House	11:59 p.m.: ARS Pre-Survey 9a-1p: Lab safety training (MH-513) 2p-4p: Centrifuge training (DBH-161)	9a-12p: Autoclave training (DBH-143)	2 p.m.: Volunteer Safety Briefing form signed (bring to meeting) 2p-5p: Unpacking URE & Peer Networking (PLN 130)	
2	**June 27**	**June 28**	**June 29**	**June 30**	**July 1**
				3p-5p: Poster Overview (Parts of Poster, Example) (PLN 130)	*Stipend I*
3	**July 4**	**July 5**	**July 6**	**July 7**	**July 8**
	UNIVERSITY CLOSED	11:59 p.m.: Poster outline due in PPT		2p-5p: Research Methods & Game Night (TSU Alvarado AB)	
4	**July 11**	**July 12**	**July 13**	**July 14**	**July 15**
		3 p.m.: Journal reflection		3p-5p: Poster III & Professional Development I (PLN 130)	*Stipend II*

All URE activities, meetings, workshops, tasks, and assignments are required. Please refer to the student contract and stipend deliverables letter for a complete list.

URE participants have to meet with their peer advisor once a week each of the 8 weeks (green days).

Stipend checks can be picked up in person in MH 527 **after noon** on stipend days. Email raise@fullerton.edu to set up a later pickup date & time.

Key: Workshops & Socials, Assignments, Stipends

RAISE — URE22 Student Calendar
June 20 – August 12, 2022

Pre-URE Tasks: Attend Pre-Orientation Meeting by May 27; Email introduction to faculty mentor by June 17				
WK	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**

WK	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
5	**July 18**	**July 19**	**July 20**	**July 21**	**July 22**
		11:59 p.m.: Research Methods		3p-5p: Poster Workshop IV & Pro Dev II (PLN 130)	
6	**July 25**	**July 26**	**July 27**	**July 28**	**July 29**
			11:59 p.m.: Resume	3p-5p: What to Expect of the Symposium & Pro Dev III(PLN 130)	*Stipend III*
7	**August 1**	**August 2**	**August 3**	**August 4**	**August 5**
	11:59 p.m.: Poster title & abstract		11:59 a.m.: Poster Draft	1p-5p: Poster Presentation Practice (PLN 130)	3 p.m.: Revised poster submitted to PI for printing approval, cc: César
8	**August 8**	**August 9**	**August 10**	**August 11**	**August 12**
	11:59 a.m.: PI Submits posters in PPT and PDF for printing to César		12p-4p: Students pick up printed posters (MH-175A)	8a-2p URE Symposium 8a-9:30a: Students hang posters in TSU Pavilions **10a-12:30p: Research Symposium** (TSU Pavilions)	URE Closing Ceremony 8-5: TSU Pavilon BC 10a-12p: Complete Final Survey 8a-12p: Return campus property *Stipend IV*

***Stipend V* will be delivered 2 weeks after the end of the Undergraduate Research Program on Aug 26, 2022.**

URE participants have to meet with their peer advisor once a week each of the 8 weeks (green days).

Stipend checks can be picked up in person in MH 527 **after noon** on stipend days. Email raise@fullerton.edu to set up a later pickup date & time.

Key: Workshops & Socials, Assignments, Stipends

Revised 2019-06-13

Pre-Orientation Meeting
May 27, 2022

Attend the pre-orientation meeting prior to the start of the Undergraduate Research Experience.

Introduction to Mentor (online)
Friday, June 17, 2022, at 11:00 a.m.

Email your faculty mentor an introductory email to let them know you look forward to joining their lab this summer and provide a little background about yourself. Use and modify template. Copy César!

Pre-Survey from Arroyo Services (online)
Tuesday, June 21, 2022, at 11:00 a.m.

Complete the initial evaluation survey for Arroyo Research Services (ARS). Instructions will be uploaded to Canvas after they've been provided by ARS.

Volunteer Safety Briefing (in-person)
Thursday, June 23, 2022, at 11:59 p.m.

Students will be assigned specific laboratory safety trainings based on their lab's requirements. These trainings must be completed and reviewed with the faculty mentor. A signed volunteer briefing form must be submitted to Canvas or turned in at the meeting on Thursday.

Poster Outline (PowerPoint)
Tuesday, July 5, 2022, at 11:59 p.m.

Update the PowerPoint template to meet your lab's design specifications for your final poster. Make sure to identify the sections you plan to include in your final poster. Speak with your faculty mentor about common sections for posters in your discipline prior to submitting this assignment. Make sure to include your drafted introduction or background and methods sections. See Canvas for example posters and typical poster sections.

Journal Reflection (online)
Tuesday, July 12, 2022, at 11:59 p.m.

Complete an online journal reflection for Arroyo Research Services (ARS). Instructions will be provided by Arroyo via email in early July. Instructions will be uploaded to Canvas after they've been provided by ARS.
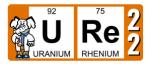
Research Methods (within outline)
Tuesday, July 19, 2022, at 11:59 p.m.

Describe the methods used to conduct your research. Make sure to demonstrate how you collected your samples and conducted your experiments to gather data. You should be able to include step by step procedures and equipment used for your experiments so that others may replicate your results. Feel free to use photographs if appropriate. Include this section in your poster outline described below.

Experience Video: June 20-August 12

You will work with your Peer Advisor to create a brief promotional video that encourages other students at your community college to apply for the Undergraduate Research Experience. We will have the opportunity to film some of these videos after each of our professional development meetings.

Resume (PDF)
Wednesday, July 27, 2022, at 11:59 p.m.
Update your resume to include the Undergraduate Research Experience. Make sure to follow a traditional resume format. See further instructions and resources on Canvas.

Poster Title (PDF)
Monday, August 1, 2022, at 11:59 p.m.
Your PI must approve your poster title. This will be included in the symposium booklet.

Project Abstract (Word)
Monday, August 1, 2022, at 11:59 p.m.
Write an abstract about a paragraph in length that summarizes the research you conducted over the summer. You should briefly summarize your introduction to your research, the methods you plan on using, your anticipated results and conclusions.

Poster Draft (PPT)
Wednesday, August 3, 2022, at 11:59 a.m.
The draft should include all the sections you plan to use on your final poster. Discuss the format and length of your poster with your PI. Your poster should be able to provide a general understanding of the research you conducted over the summer and include details about your methods and conclusions. You will present this poster on August 1; make sure to update your poster based on your PI's recommendations and re-send it to them on Friday August 5 for approval.

Revised Poster Submitted to PI (PPT)
Friday, August 5, 2022, at 3:00 p.m.
Submit your final poster draft to your PI for approval. Once your PI approves your poster, they will send it to César for printing.

Submit Poster to Print (PDF & PPT)
Monday, August 8, 2022, at 11:59 a.m.
Your PI must submit your final poster for printing. Your poster should be free of errors, and it should have addressed any concerns found in your first and final drafts. Once your PI has approved your poster, they should email it to César at cmontenegro@fullerton.edu for printing. Your poster must go to print on August 8, 2022.

Research Symposium Presentation
Thursday, August 11, 2022, at 9a.m.-1 p.m.
You will present your poster at the Summer Research Symposium. Be prepared to discuss your research in 5-10 minutes for an hour long-period. Remember that some of the folks stopping by your poster will not have the same understanding of your scientific background, so be prepared to simplify concepts and jargon.

Final Survey (online)
Friday, August 12, 2022, at 11:59 a.m.
Submit your final evaluation survey to Arroyo Research Services (ARS). Instructions will be provided by Arroyo via email at least one week prior to the deadline. Instructions will be uploaded to Canvas after they've been provided by ARS.

Return Campus Property: August 12, 2022
Please make sure to return any campus property by Friday, August 12, 2022. This requirement must be met before your final stipend is awarded.