CSUF Student Affairs

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Brand Guide

College of Humanitie and Bocial Bolences

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introduction

Why a brand guide?

The brand guide was developed to inspire, refine, and define optimal digital and print communication practices as well as tell the story of the Division of Student Affairs.

Who should be using this brand guide?

Division of Student Affairs staff members, including department leaders, assistants, administrators, content creators and designers, are encouraged to use this book.



What does this brand guide offer?

The brand guide offers framework to support present and future Division of Student Affairs communications practices. Included in this document are graphic elements, language, photography, logo, and creative recommendations to help us best connect with our diverse range of stakeholders and educate others about our purpose.

The information in this brand guide supports and complements the branding and overall mission of California State University, Fullerton.

How should this brand guide be used?

To unify communications concepts and materials

To inspire and serve as a reference for best practices

To illustrate the distinct positioning of the Division of Student Affairs within the CSUF community

What is Student Affairs?

Student Affairs supports student development and academic outcomes; fosters diversity, equity and inclusion; and promotes wellness and personal growth for students to actualize the fullness of their potential.

What is the Mission of Student Affairs at California State University, Fullerton?

We support students academically, personally and professionally by providing access and opportunity, fostering growth, and cultivating an equitable and inclusive environment throughout the Titan community.

brand positioning

The CSUF Brand

TITAN: One who stands out for greatness of achievements.

We achieve greatness when we provide opportunities for all. We believe our students deserve access to first-rate education and the future it promises. Through meaningful research, compassionate support and experiential learning opportunities that equip students for their future, we empower students to achieve their greatness.

Visit **brand.fullerton.edu** for detailed information about the CSUF Brand and more.

University Name

California State University Official Formal Name

The full name of the University is recommended to be used at least once in a written document, at least on first reference.

Cal State Fullerton

Official Informal Name

This is an informal expression of the University name, and the preferred second reference in a written document.

CSUF Official Acronym

Acronym is useful with multiple references of the University.

Building Blocks

Our brand pyramid is a strategic framework to guide all of our marketing and communication efforts. It unifies brand elements, serves as a reference to ensure consistent messaging, solidifies our audiences' understanding of our identity and begins the process of synchronizing messaging.



Division of Student Affairs Brand Promise

The Division of Student Affairs encourages student growth to develop heightened potential and continuing success.

Our communications should center around the "student success" and "personal, academic and professional" growth or advancement.

Professional

Preparing students to participate in a global society and workforce. Collaborating with and guiding students as they aim to actualize career goals and aspirations.

Academic

Promoting the intellectual and holistic development of students through partnership with faculty.

Personal

Inviting students to explore their identities, strive for wellness, and understand the rich diversity that exists in the world. Encouraging students to engage with their communities and discover novel ideas that will help advance their worldview.

Division of Student Affairs Brand Personality

The Division of Student Affairs is refined, inclusive, cognizant and enthusiastic.

Refined

We are professional mannered as well as respectful in conversation and presentation.

Inclusive

We accept all people regardless of race, ethnicity, gender, orientation, personal philosophy, political views, ideas, ideology and religious background.

Cognizant

We remain informed of current cultural trends and events.

Enthusiastic

We speak fervently about the success of students and achievements of the university.

Division of Student Affairs Organizational Values

The values of the Division of Student Affairs are learner-focused, service, inclusion, professionalism, and respect.

Learner-Focused

We aim to provide enriching learning opportunities for Titans.

Service

We aim to support our students through intentional, selfless action.

Inclusion

We aim to foster a culture that welcomes all students, regardless of identity, background or lived experience.

Professionalism

We expect high-quality outcomes to meet the standards held by our stakeholders.

Respect

We encourage the free exchange of ideas and speech, as well as compassion toward others, regardless of race, ethnicity, gender, religion, socioeconomic status, and more.

division logos



DIVISION OF Student Affairs



Center for Internships & Community Engagement

STUDENT AFFAIRS

Example of a Department Logo

CSUF DIVISION OF Student Affairs

Division of Student Affairs Primary Logos

Please fill out the form on brand.fullerton.edu/logo-request to start the process. Once your request is approved, it may take up to three weeks to receive your new logo suite. Strategic Communications handle logo requests on a first-come, first-served basis. For questions and assistance, please contact stratcommprojects@fullerton.edu.



Associated Students Inc. Primary Logo



Associated Students Inc. Secondary Logo



Titans Athletics Primary Logo

*Contact Titan Athletics at (657) 278-2777 with any logo inquiries

*Contact Associated Students, Inc. at (657) 278-2468 with any logo inquiries



Titans Athletics Secondary Logo

*Note: Don't use the University Seal unless the Office of the President is involved. The University Seal is reserved for communication items strictly from Cal State Fullerton's Office of the President.

Logo Do's

An appropriate visual identity component or logo must be used on all University print or digital communications projects.

Include the Division of Student Affairs primary logo on all print or digital designs that are hosted or sponsored by the Office of the Vice President for Student Affairs. If the Division of Student Affairs primary logo is used in a design, place the logo at the bottom right of the design canvas. To ensure balance, place your department logo at the top left or top right of the design.

If there are three or more logos used on a single canvas, place all logos at the bottom of the design and horizontally adjacent to one another. Do ensure that all horizontal logos (i.e. the "CSUF" sits to the left of the department typography) are greater than or equal to 1 3/8" in length to ensure legibility.

Do ensure that stacked logos (i.e. "CSUF" sits above the department typography) are greater than or equal to 1" in length.

Logo Dont's



Division of tudent Affairs Don't change the typeface

Division of Student Affairs

XCSUF

Don't alter the placement of the letters or logo elements



Don't rotate the logos

Don't create a unique department logo. No campus entity (i.e. colleges, divisions, departments, branch campuses, centers, etc.) is authorized to create and use its own visual identity solutions.





Don't add shadows, strokes, or other visual effects

LOGOS DONT'S



Don't recolor the logos from preset standards



Don't create textures on the logos



Don't condense or extend the logos Don't stretch the logos disproportionately

division voice

we sound...

accepting aware encouraging refined relatable

we don't sound...

arrogant insincere insensitive sloppy

The Division of Student Affairs at California State University, Fullerton strives to excel in every aspect of communication. Our written words and visual expressions of communication should clearly convey exactly what it means to be a Titan. The following section will exemplify effective written and visual language that well represents the Division of Student Affairs.

It Takes A Titan

photography

student culture fellowship personal interaction milestone advancement engagement

graphic elements

orange line angled tag geometric patterns

accepting aware encouraging refined relatable

we sound...

written language

accepting

We speak with benevolence. We are unassuming and unbiased toward all peoples.

encouraging

We speak positively about opportunity and accomplishment. We lift others up.

refined

We speak professionally, using concepts and terminology that accurately convey our intended message.

aware

We speak with consideration of other cultures. We remain sensitive and respectful of current events.

relatable

We speak clearly with the intention of being easily understood. We are humble and compassionate toward all.

we don't sound...

arrogant insensitive insincere sloppy

written language

arrogant

We are unpretentious and modest about successes.

insincere

We are genuine in conversation.

insensitive

We are aware and respectful of everyone.

sloppy

We are well-thought-out and present information directly and transparently.

The following image resources are available for campus members:

Image Library

Strategic Communications maintains a central library of existing university images at PhotoShelter. If you have questions about signing in or navigating the site, contact Matt Gush at magush@fullerton.edu.

Flickr

Another resource for campus images is the University Flickr account, which houses the latest photos of campus events. All photographs posted to Flickr are downloadable. Visit www.flickr.com/photos/csufnewsphotos for more.

student culture

We use images that reflect everyday campus life, diversity and environment. We are student focused so students should be featured prominently throughout our imagery.



*Images used should be public domain images or otherwise preapproved images found through Cal State Fullerton's PhotoShelter or the Cal State Fullerton Flickr account.

fellowship

We use images that communicate camaraderie and cheerfulness. We publish pictures that portray community, unity and/or civility.



*Images used should be public domain images or otherwise preapproved images found through Cal State Fullerton's PhotoShelter or the Cal State Fullerton Flickr account.

personal interaction

We use images that convey engaging or friendly moments on our campus. We like to show genuine interactions that occur.



*Images used should be public domain images or otherwise preapproved images found through Cal State Fullerton's PhotoShelter or the Cal State Fullerton Flickr account.

milestone advancement

We use images that emphasize success, achievement and hard work. We continuously celebrate the successes of our campus community whenever possible.



38 PHOTOGRAPHY

*Images used should be public domain images or otherwise preapproved images found through Cal State Fullerton's PhotoShelter or the Cal State Fullerton Flickr account.

engagement

We use images that capture motion and emotion.

visual language



The orange line should always be as thin or thinner than the stroke of the body font used in the document. For example: this document uses Libre Franklin Light at 10pt as the smallest body font so the orange accent line will not measure larger than the stroke of the text.



orange line

We use orange lines to accent and/or call attention. The thin orange line is meant to be used as an accent in design to create subtle emphasis to a title or important element. This line should remain horizontal for the majority of its use unless made diagonal to convey or emphasize motion.

visual language

GRAPHIC ELEMENTS

angled tag

We use angled tags for logo, branding and/or title placement. The angled bookmark-like tag should be used solely for branding and logo placement. It should be used when the logo and branding become the main focus of a page or design. The angled tag draws focus to the encapsulated elements. The unattached side of the tag is always set at a 7.5 degree angle. This angle matches the stress of the Titans logo.









Museo Sans

Aa Aa Aa Aa Aa Aa Aa Aa

300	500	700	900
-----	-----	-----	-----

Museo Sans Condensed

Aa	Aa	Aa	Aa
Aa	Aa	Aa	Aa
300	500	700	900

Kepler

Atkinson Hyperlegible

Aa LIGHT REGULAR MEDIUM SEMIBOLD BOID BLACK

Aa Aa Aa Aa Regular 400 Regular 400 Bold 700 Italic

Bold 700 Italic

Formal design

Contemporary design

HEADLINE 28PT. 900. MUSEO SANS.

Subhead 18pt. Museo Sans 700.

Section Header 12pt. Museo Sans 500 Body Text 10pt. Museo Sans 300.

Caption 8pt. Museo Sans 300.

Headline 36 pt. Museo Sans 900. Subhead 24 pt. Museo Sans 500.

Section Header 14pt. Museo Sans 700 Body Text 9pt. Museo Sans 500.

Caption 8.5pt. Museo Sans 300.

[Examples]

loud design

HEADLINE 32PT. MUSEO SANS 900

Subhead 18pt. Atkinson Hyperlegible Bold.

SECTION HEADER 12PT. MUSEO SANS 700 ITALIC

Body Text 9pt. Atkinson Hyperlegible 500.

Caption 8pt. Museo Sans 300.

discreet design

Headline 11pt. Museo Sans Light

SUBHEAD 20PT. MUSEO SANS 700

Section Header 12pt. Kepler Medium. Body Text 9.5pt. Kepler Regular

CAPTION 7PT. MUSEO SANS 300.

color palettes

Colors Overview

Primary Brand Colors: Cal State Fullerton's official colors are blue and orange. These colors should always display dominantly in our designs and visual presentations.

Secondary Color Palette for Print: Our secondary color palette are variations of blue and orange to keep within a family look. Use these colors sparingly and as a supporting role to Titan Blue and Orange. Never use these colors predominantly as representation of campus units. When using these secondary colors, take extra care not to appear as another institution.

Web Colors: Cal State Fullerton is committed to ensuring all campus websites meet ADA and WC3 compliances. Therefore, a separate color palette is neccessary to ensure text is readable for all viewers. The color palette found in the coming pages can be used as background colors for both regular (light) and dark mode. For accessibility, orange is only readable against black; therefore use orange primarily as small decorative elements. PRIMARY BRAND COLORS

Titan Orange #FF7900

СМҮК

0 65 100 0

RGB

PMS

152

Titan Blue #00244E

SECONDARY COLOR PALETTE FOR PRINT

California	Bril
Blue	Blu
CMYK	СМҮК
100 75 2 18	90 50
RGB	RGB
22 70 134	41 11
PMS	PMS
2945	300

illiant ue

Sky Blue

Sun Orange

Citrus

Golden West Yellow

RGB 243 2	

Titan Blue #00244E

Medium Blue #0F3F8C

Sky Blue #EBFBFF Light Gray #F5F5F5

Beige #F8F7F3 **Text** #222222



use primarily as decorative elemen

WEB COLORS

Dark Mode Background #1A2029

Dark Mode - Titan Blue #1A2F48

Dark Mode - Sky Blue #99B3B9

Dark Mode - Gray #252A30

Dark Mode - Beige #3C4148

Dark Mode - Text #EBEBEB

DARK MODE COLORS

social media best practices

01 | written

- Use active language.
- Use succinct, appropriate and precise language.
- Use hashtags when appropriate.
- Don't overuse hashtags. Let the content of the post speak for itself.
- Don't overuse emojis.
- Use a consistent voice.
- Express yourself! At the same time, make sure you remain professional and collegial.

02 | visual

- Use photography that emphasizes:
 - Student culture
 - Fellowship
 - Personal interaction
 - Milestone achievement
 - Engagement
- If possible, use hi-resolution images (i.e. 300 dpi). Avoid posting pixelated images.
- Limit the use of social media platform filters. Adjust the brightness, saturation, etc. of the image before using a filter.
- Limit the number of times you post the same image or flyer for an event. Create unique deliverables for each post.
- Don't fill your feed with memes.

04

03

Don't overpost, but don't underpost either. Use your best judgement and post high-quality content to reflect the educational excellence that Cal State Fullerton constituents expect. Engage with other accounts that are associated with Cal State Fullerton or that are within the higher education space.

moving forward

The information presented in this document serves as a guide for best practices when creating projects that will bridge the communication between the Division, the public, and the student body. Our goal aims not to create more challenges in workflow but to unify the conversation that our print and web based materials present to an impressionable audience. For more information or questions regarding this brand guide, please contact the Office of the Vice President for Student Affairs at vpsa@fullerton.edu.