

Executive Order 1034
California State University Student Fee Policy

Fee Categories and Delegation of Authority

I. Fee Category Definitions

A. Category I fees – System-wide mandatory fees that must be paid to apply to, enroll in, or attend the university, or to pay the full cost of instruction required of some students by statute (ex: state university fees, non-resident tuition).

B. Category II fees – Campus mandatory fees that must be paid to enroll in or attend the university (ex: Consolidated Course Fee, Instructionally Related Activities Fee).

C. Category III fees – Fees associated with state-supported courses. Specifically for materials and services used in concert with the basic foundation of an academic course offering (Nursing Evaluation Fee, Distance Fee for Online Programs).

D. Category IV fees – Fees, other than Category II or III fees, paid to receive materials, services, or for the use of facilities provided by the university; and fees or deposits to reimburse the university for additional costs resulting from dishonored payments, late submissions, or misuse of property or as a security or guaranty (ex: Graduation/Diploma Fee, Late Add Fee, Transcript Fee).

E. Category V fees – Fees paid to self-support programs such as Extended Education, Parking and Housing including materials and services fees, user fees, fines, deposits (ex: General Parking Violation Fee, Housing Fee Schedule – single occupancy rent, Extension Credit Programs Fee).

II. Delegation of Authority for the Establishment, Oversight and Adjustment of Fees

A. The **Board of Trustees** provides policy guidance for all matters pertaining to student fees and has the authority for the establishment, oversight and adjustment of Category I fees.

B. The **chancellor** is delegated authority for the establishment, oversight and adjustment of Category II and Category III campus fees. The chancellor is not delegated authority for Category I fees.

C. The **president** is delegated authority for the establishment, oversight and adjustment of Category IV and Category V campus fees, and for the oversight and adjustment of Category II and III fees. The president is not delegated authority to establish Category I, Category II or Category III fees, or to adjust Category I fees. The president does however, have authority to establish Category III fees within a range established by the chancellor.