

**University Policy Statement  
California State University, Fullerton**

## **UPS 107.000**

# **The Role of the Priorities Committee in Allocation of Faculty Positions**

In order to carry out its constitutionally-mandated roles of reviewing resource allocations and acting in an advisory role to the administration, the Priorities Committee must review adequate information in a timely manner. This document describes the nature of resource information to be provided and the timetable for consultation on allocations.

### **I. INITIAL INFORMATION**

Not later than November 15, the Vice President for Academic Affairs shall provide the School Deans and the Priorities Committee with the following:

- A. For the previous eight semesters, data by department/major giving target FTES, actual FTES by mode and level, FTEF, SFR, head count of majors, and degrees granted.
- B. For the current semester, data by department/major giving target FTES, Actual FTES, and Allocated FTEF.
- C. For the current year, campus FTES and SFR targets established by the Chancellor's Office.

### **II. ALLOCATION DEVELOPMENT**

- A. The School Deans shall prepare their FTES and FTEF requests in consultation with their department chairs.
- B. The Vice President for Academic Affairs shall prepare a proposed campus FTES and FTEF allocation in consultation with the School Deans.

- C. Not later than Feb. 1, the Vice President for Academic Affairs shall submit this proposal to the Priorities Committee along with the following information:
1. Method used to determine the proposed allocations.
  2. Correlation of the proposed allocations with trends in FTES data.
  3. Justification for changes FTES and SFR from the previous years by department/program.

### **III. DETERMINATION OF ALLOCATIONS**

- A. Not later than February 21, the Priorities Committee shall make recommendations to the Vice President for Academic Affairs about the proposed campus allocations.
- B. Not later than March 15, the Vice President for Academic Affairs, after appropriate further consultation with the Deans and the Priorities Committee, shall make the campus allocations.

**EFFECTIVE DATE: September 15, 1984**

Supersedes: FCD 84-23

Editorially Revised 6-86