



**University Policy Statement  
California State University, Fullerton**

## **UPS 300.019**

### **ACADEMIC RESPONSIBILITY FOR MISSED INSTRUCTION DUE TO UNIVERSITY SPONSORED ACTIVITY**

All California State University Fullerton students are expected to attend all classes.

Students who must miss class to represent the University or to participate in a University-sponsored activity must notify the class instructor in writing, preferably two weeks in advance of the absence. Given prior notice, instructors are encouraged to allow students to make up class work, complete class work in advance of the class absence, or complete an alternative assignment without penalty. In case of a disagreement about whether an activity constitutes a University-sponsored activity, the appropriate administrator will make the determination.

**EFFECTIVE DATE: March 25, 2008**  
**Supersedes: UPS 300.019 dated 6-19-02**  
and ASD 07-177

Source: Student Academic Life Committee

Academic Senate approved 11-29-07  
Transmitted to the President's office 3-10-08  
President approved as policy 3-25-08