



**ACADEMIC SENATE
MINUTES
APRIL 25, 2013**

ASD 13-126

Approved 8-29-13

11:30 AM - 1:00 PM

Pollak Library North 130

Present: Armstrong, Balderas, Bath, Bedell, Bonney, Brusckke, Carroll, Chavis, Evanow, Filowitz, Fisher, Fitch, Guerin, Hewitt, Hickok, Jarvis, Jones, Matz, Mead, Myck-Wayne, Pasternack, Randall, Rhodes, Rhoten, Shoar, Stambough, Stang, Stein, Walicki, Walk, Walker, Weismuller, Yang

Absent: Buck, Cruz, Dabirian, Fidalgo, García, Gradilla, Gratton-Lavoie, Huizinga, Knutson Miller, Michalopoulos, Morales, Puri, Taylor, Westgate

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

III. ANNOUNCEMENTS

4.1 (Bedell) Reminded the body that the memorial services for Senator Nyaggah will be held 5-20-13 in the Arboretum at 10:00 AM.

IV. SPECIAL PRESENTATIONS

Welcome: [Ms. Kelly Ford](#), Head Women's Softball Coach at Cal State Fullerton

Chair Bedell welcomed the new head coach for the Women's Softball Program, Kelly Ford, and highlighted her outstanding coaching career: "We know and have been told that you have great knowledge of our campus community, that you believe coaching is teaching and that you will bring a solid philosophy as a coach and as an educator." Ms. Ford thanked the A.S. for the warm welcome and offered Chair Bedell the opportunity of throwing out the first pitch at the next game, an invitation he graciously accepted. An A.S. green recycle/sustainable bag was presented to Ms. Ford.

Welcome: [Mr. Demian Brown](#), Head Women's Soccer Coach at Cal State Fullerton

Chair Bedell introduced alumnus Demian Brown who received a B.S. in Communications. Chair Bedell underscored his phenomenal record as a head coach and former student athlete. Mr. Brown affirmed the importance to him of this opportunity to return *home* to CSUF. An A.S. green recycle/sustainable bag was presented to Mr. Brown.

V. APPROVAL OF MINUTES Minutes of 3-14-13 will be moved to next meeting for approval.

5.1 ASD 13-51 Academic Senate Minutes 3-14-13 (Draft)

VI. CONSENT CALENDAR

M/S/P (Shoar/Matz) Consent Calendar was approved.

6.1 NOMINEES TO SEARCH COMMITTEES

SEARCH: DEAN OF STUDENTS (3 faculty)

Nominees: Erika Thomas (COMM); Emily Bonney (HUM); Steve Stambough (SOC SCI)

6.2 ASD 13-62 New Course Proposals, [15 courses] Undergraduate – Spring 2013 [Source: UCC]
[RTVF 432; KNES 173; NURS 340; NURS 340L; NURS 470A; NURS 470B; CPLT/ENGL 367; CPLT/ENGL 375; CRJU 420; ENGL 363; LBST 482; BIOL 329; BIOL 495C; CHEM 123; MATH 251A]

6.3 ASD 13-67 New Course Proposals, [2 courses] Undergraduate – Spring 2013 [Source: UCC]
[BIOL 480C; COMM 470]

6.4 ASD 13-63 Proposed Concentration in Business Analytics – BA in Business Administration [Source: UCC]

VII. FIRST READING

ASD 13-57 Report and Recommendations

Enhancing Collegiate Writing in the Post EWP Environment

English Writing Proficiency Exam (EWP) Report Back from A.S. 5-17-12

Discussant: Dr. Sheryl Fontaine, Ad Hoc Committee Chair

Ad Hoc Committee + University Board on Writing Proficiency

Chair Bedell welcomed Dr. Fontaine to communicate to the Academic Senate plans to improve students' writing skills in the campus Upper division Writing Requirement.

Dr. Fontaine acknowledged both the ad hoc committee and the Writing Board who met several times during the A/Y 2012-13 to gather and review data about the success rates in contemporary approved upper division writing courses and policies at (CSU) campuses and comparable (non-CSU) campuses. The discussion focused on three recommendations. Dr. Fontaine also identified a few arguably less critical recommendations.

- Changes in Leadership and membership of the University Writing Board on Writing Proficiency.
- Proposed revision to the guidelines for Upper Division Writing Courses.
- Expanding the curriculum to provide a developmental sequence of courses.

Question and answer period followed this *first reading* presentation. The Executive Committee will take comments and discussion and return future legislation for the body to debate and approve.

VIII. CHAIR'S REPORT - Penultimate Chair's Report was distributed electronically 4-25-13. Chair Bedell indicated that the Final Chair's Report will be sent 5-22-13.

IX. STATEWIDE ACADEMIC SENATE REPORT

(Guerin) Reported that President Willie Hagan hosted a joint retreat for his CSU Dominguez Hills President's Advisory Board and the Executive Committee of their Academic Senate to strengthen shared governance on their campus. When she spoke to Dr. Hagan, he sent his regards to CSUF.

Reported on her recent Sacramento trip. Because of: 1) MOOCs; 2) Governor's budget; and 3) San Jose State, online education has become the focus of the current legislature which has generated proposed legislation on how online courses should be taught. The CFA and 23 Academic Senate Chairs are working in unison to educate the public and legislators that CSU faculty currently are leaders in teaching online courses.

CFA and ASCSU are vehemently opposed to Senator Steinberg's SB520, which forms public-private partnerships with essentially MOOC providers and others who are unaccredited to offer 50 GE lower division courses. There is work underway to kill or significantly amend SB520.

X. ASI ACADEMIC SENATOR'S REPORT

(Bath) reported that a run-off election has been concluded with a newly elected President and Vice President for 2013-14, as well as college representatives. Student representative positions are still available in the college of NSM and ECS. Interested students need to submit an application. Many students are expected to attend President Garcia's Student Leader reception this evening at El Dorado Ranch.

Dean Della Volpe responded to Senator Bath's concern from students regarding the lack of a chair in the Anthropology Dept. Advisors are available for students, and steps are being taken by Anthropology faculty towards self-governance. Once those steps are completed, a chair will be elected.

XI. UNFINISHED BUSINESS

11.1 ASD 13-26 UPS 100.001 A.S. Bylaws [Source: Exec Com] [First Reading on 3-7-13]

M/S/P (Bonney/Pasternack) motion to approve reorganization of this document. Approval of the reorganization is to provide a more rational structure for the bylaws to make it easier to "find" information. Senator Bonney reminded the body that redrafting/revision of individual provisions of UPS 100.001 will be a subsequent step in the process.

(Pasternack) *friendly amendment*: Pg. 7 line 285: "otherwise, it is deemed approved," "by the committee" should be added after approved."

(Pasternack) *Friendly amendment*: Line 334, insert before last sentence: "with the consent of the chair, members of the public may also ask questions."

VOTE (by voice) ASD 13-26 was approved unanimously.

11.2 ASD 13-47 UPS 411.100 Curriculum Guidelines and Procedures: Courses [Source: Exec Com] [First Reading on 4-11-13]

M/S/P (Bonney/Walker) Motion to discuss modification of UPS 411.100 which will reflect the work of the committee put together to streamline the curriculum process [Renee Bredin, Craig McConnell, Ed Trotter, Jonathan Taylor]. This action correlates with ASD 13-91 UPS 411.200 under New Business item 12.1. Modification to UPS 411.100 would effectively change the approval procedure. Changes have been made to complete the approval process for new course proposals (NCPs) at the college level.

- ❖ New courses would be prepared, reviewed, and approved in the respective department's curriculum committee, then reviewed and, with any necessary changes, recommended by the college curriculum committee to the college dean who would sign and forward to Academic Affairs for publication to the campus. There would be no review by any of the University curriculum committees.

- ❖ NCPs will consist of a single cover page with attached syllabus – to be electronically submitted, (electronic process in working stage).
- ❖ A published list of the courses would then be sent to Academic Affairs at the beginning of each semester from the preceding semester identifying all courses that have been approved at the college level.
- ❖ List of courses would be advertised for 15 days to give parties opportunity to express concerns, objections or challenges following the regular procedures.
- ❖ Assuming no challenges the courses would be sent for approval by the Academic Senate, and then transmitted to the President.
- ❖ Transmittal signed by the President would set the effective date of new courses.

The process will remain the same for new programs, minors, concentrations, options, etc. This will allow faculty to develop new curriculum more quickly which should be to the benefit of students.

(Pasternack) *Friendly amendment*: Line 23, add words to sentence as follows: “Note: for Policy on Televised Courses, refer to UPS 411.103, and for Online Learning, refer to UPS 411.104.”

(Pasternack) *Friendly amendment*: Lines 94 and 103: change deadline dates from November 1, and April 1, to November 2 and April 2, allowing the office one-day to return challenged documents to committee.

(Walk) *Friendly amendment*: Line 51, A3.: sentence to read, “...consult with other academic units which might have an interest a curricular interest in the ... “

(Walk) *Friendly amendment*: Line 62, 4a.: sentence to read, “a. verification that the new course proposal forms are accurate and complete, and that appropriate consultation has taken place;”

(Walk) *Friendly amendment*: Line 73, 4f: sentence to read, “consultation with the dean and proposing group to resolve ambiguities or shortcomings any issues regarding a.-e. above in the course proposal college review process; and

(Walk) *Friendly amendment*: Lines 94 and 103: remove comma following the word “Courses,” to read “Courses that.....”

Chair Bedell asked and received permission from the body to return the document to the revision proposers with a broad delegation to make consistent editorial changes throughout the document that may be missed at this meeting.

(Stang) Asked a procedural question regarding policy placement for adherence to Executive Order 926, the Accessible Technology Initiative that covers three strands: 1) procurement, 2) instructional materials, and 3) web accessibility and mandates that compliance with the accessibility requirement be part of curricular review and approval. After some discussion, it was determined that UPS 300.004 Policy on Course Outlines seemed the most appropriate document for compliance with EO 926.

(Weismuller) *Friendly amendment*: Line 174, B2: add “Graduate Education” Committee” in two places, in place of “GE” Committee.

VOTE (by voice) ASD 13-47 UPS 411.100 was unanimously approved.

XII. NEW BUSINESS

12.1 ASD 13-91 UPS 411.200 General Education Guidelines & Procedures: New and Existing Courses
[Source: Exec Com]

M/S/P (Bonney/Walker) motion to approve revised document. Senator Bonney spoke to revisions that streamline the curricular approval process for courses intended for general education. The process for courses already part of the curriculum would begin with submission of a Course Change Form.

(Fitch) *Friendly amendment*: Line 17-18 in I A (formerly I B)”: add two items following “Course Change Form” to be certain all materials are included for GE Committee consideration. Syllabus and sufficient evidence showing GE learning goals language is also stated in Item I B (formerly I C).

(Hewitt) *Friendly amendment*, Lines 15 & 29 should be re-lettered paragraphs “A” and “B”.

(Pasternack): *Friendly amendment*, Line 7-8, last sentence in preamble should read: “Special Courses offered as specials may not carry general education credit.”

VOTE (by voice) ASD 13-91, UPS 411.200 was unanimously approved.

XIII. ADJOURNMENT

M/S/P (Matz/Filowitz) Meeting adjourned at 12:55 PM.

Future Academic Senate Meetings: Spring 2013

May 2	May 9	May 16	May 23 8:30 – Marathon	11:30 Electoral
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