



ACADEMIC SENATE MINUTES SEPTEMBER 26, 2013

ASD 13-149

Approved 10-24-13

11:30 AM - 1:00 PM

Pollak Library North 130

Present: Balderas, Basil, Bedell, Bonney, Botsford, Brusckke, Buck, Carroll, Cruz, Dabirian, Evanow, Fidalgo, Filowitz, Fitch, Fontaine, Gradilla, Hassan, Jarvis, Jones, Kwok, Lartey, Matz, Mead, Michalopoulos, Myck-Wayne, Navarro, Perez, Rhodes, Rhoten, Rodriguez, Stambough, Stang, Stein, Walk, Walker, Watson, Weismuller, Yang

Absent: Armstrong, Chavis, García, Guerin, Knutson Miller, Pasternack, Puri, Randall, Walicki, Westgate

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:33 AM.

II. URGENT BUSINESS

2.1 ASD 13-141 UPS 210.000 Faculty Personnel Policy & Procedures [Source: FAC]

M/S/P (Bonney/Jones) Motion to approve revisions to UPS 210.000. A change to timeline language is an emergency *fix* recently discovered in the RTP process. Faculty submitting a file for RTP at the beginning of the fall semester will now be able to add materials up to October 1st, at which time the file will be deemed complete. Language will close the *gap* of a month before the "Add Materials" process begins.

VOTE (by voice) Revised UPS 210.00 [ASD 13-141] was unanimously approved.

III. ANNOUNCEMENTS

3.1 In Memoriam

- Anthony V. Manzo, Ph.D., Professor – Department of Reading, College of Education (8-17-13, age 73)
- Fred Katz, Professor Emeritus of Anthropology and a world-class jazz cellist (9-7-13, age 94)

3.2 Other Announcements

3.2.1 Academic Senate meeting scheduled for **October 3, 2013** is **cancelled**.

IV. TIME APPROXIMATE

11:45 AM

Topic: ***Academic Integrity***

Presenters: **Senator Sandra Rhoten, Associate Dean, Student Conduct (formerly "Judicial Affairs")**
Senator Andi Stein, Professor of Communications

Chair Walker welcomed to the podium two presenting Academic Senators, Sandra Rhoten, Administrator in the Department of Student Conduct, and Dr. Andi Stein, Professor of Communications, as well as faculty member, Department of Radio, TV, and Film, Ms. Shelley Jenkins. The mission of the University is *student success*, and *prevention* of academic dishonesty is the key. The body enjoyed the sections of the video project "Making Integrity Count" scripted, acted, and produced collaboratively through a successful grant proposal under a University Mission and Goals Initiative entitled "Sustaining Academic Excellence through Integrity". The video, along with a 30 page instructor's manual is available for use in the classroom to help promote discussion and interaction on this important topic. Resources can be found on [integrity webpage](#).

V. APPROVAL OF MINUTES

5.1 ASD 13-138 Academic Senate Minutes 8-29-13 (Draft) – **Moved to next A.S. meeting for approval.**

VI. CONSENT CALENDAR

M/S/P (Matz/Dabirian) Consent Calendar was *unanimously* approved.

6.1 ASD 13-148 Resolution Regarding the Appointment of a Faculty Trustee to the CSU Board of Trustees [Source: Executive Committee]

6.2 Nominees to Committees

NOMINEES TO SEARCH COMMITTEES**SEARCH COMMITTEE – UNIVERSITY LIBRARIAN**

Nominees: Scott Spitzer (SOC SCI); Jie Tian (L/A/C/E); Karyl Ketchum (HUM); Danny Kim (HHD); Anthony Davis (L/A/C/E)

SEARCH COMMITTEE – ASSOCIATE VICE PRESIDENT -- HUMAN RESOURCES, DIVERSITY, AND INCLUSION

Nominees: Shaun Pichler (MCBE); Eriko Self (SOC SCI), Jessie Jones (HHD)

NOMINEES TO STANDING COMMITTEES**CURRICULUM COMMITTEE (10 faculty)**

Nominees: Fred Kinney ~~forthcoming~~ (ARTS); Erica Bowers ~~Cynthia-Gautreau~~ (EDUC)

Confirmed 8/29/13: Betty Chavis (MCBE); Binod Tiwari (ECS); Alain Bourget (CNSM); Eileen Walsh (SOC SCI); Jason Shepard (COMM); Markus Fischer (HUM); Kathleen Wilson (HHD); Demian Brown (L/A/C/E)

EXTENDED EDUCATION COMMITTEE (10 faculty)

Nominee: Kazuha Watanabe (HUM)

Confirmed 8/29/13: Mohammad Bhuiyan (MCBE); Tenzin Dorjee (COMM); Binod Tiwari (ECS); Dawn Person (EDUC); Scott Lynn (HHD); Elizabeth Pillsworth (SOC SCI); Mark Goodrich (ARTS); Mark Filowitz (CNSM); Anne Petrossian (L/A/C/E)

INTERNSHIPS AND SERVICE LEARNING COMMITTEE (10 faculty)

Nominee: Jan Eyring (HUM)

Confirmed 8/29/13: Mark Ramont (ART); Pamela Caldwell (COMM); Pete Evanow (MCBE); Kiran George (ECS); Lezlee Hinesmon-Matthews (SOC SCI); Janice Myck-Wayne (EDUC); Kari Knutson Miller (HHD); Tyler McMillen (CNSM); Colleen Greene (L/A/C/E)

STUDENT ACADEMIC LIFE COMMITTEE (10 faculty)

Nominee: Alison Edwards (ARTS)

Confirmed 8/29/13: Phoolendra Mishra (ECS); Gary Ruud (COMM); Joe Garcia (HHD); Paul Levesque (HUM); Dawit Zerom (MCBE); Sarah Hill (SOC SCI); Debra Cote (EDUC); Todd Cadwalladerolsker (CNSM); David Botsford (L/A/C/E)

UNIVERSITY ADVANCEMENT COMMITTEE (10 faculty)

Nominees: Robert Istad (ARTS)

Confirmed 8/29/13: Shelly Arsneault (SOC SCI); Howard Forman (MCBE); Joshua Yang (HHD); Bob Ammann (L/A/C/E); Tiffany Leger-Rodriguez (EDUC); Irene Matz (COMM); Irena Pratis (HUM); Susamma Barua (ECS); William Laton (CNSM)

NOMINEES TO MISCELLANEOUS COMMITTEES**TITAN STUDENT CENTER GOVERNING BOARD**

Nominee: **Forthcoming**

Confirmed 8/29/13: Jianxin (James) Gong (MCBE)

HONORS BOARD

Nominee: Linda Frasier (MCBE)

Confirmed 8/29/13: Emily Erickson (COMM); Martin Bonsangue (CNSM); Alexandro Gradilla (SOC SCI); Craig McConnell (HUM)

VII. CHAIR'S REPORT (Walker)

Chair Walker declared the return of *Concert Under the Stars* event last Saturday, 9-21-13, an enjoyable evening spent with colleagues, neighbors and friends. He encouraged Senators to take advantage of the many opportunities on campus, such as athletic events, music programs, and theatre & dance performances to support students as well as faculty *and* have a fun time in the process.

Executive Committee is working on a number of items that will be coming to the Academic Senate. Chair Walker encouraged Senators to bring any policy concerns to the attention of Executive Committee. He promoted an open dialogue with any member of the campus community on any issues of concern.

Senators were encouraged to attend open forums as announced for respective candidates for the various administrative search positions. It is extremely important for faculty and staff to participate in the campus search process.

VIII. PROVOST UPDATE (Senator/Provost Cruz)

Enrollment has reached an historical high of 38,325 students. As of today, we can claim Cal State Fullerton is the largest campus in the largest public system of higher education in the country. We will be working closely with Council of Deans and the Chancellor's office to balance our mission of access with campus enrollment caps for spring 2014. The pressure for demand will continue.

Faculty Searches. The plan is in place to hire 133 new faculty members over 2 years, which was the total number of searches requested from departments/colleges. The intention is to have 72 searches this year. To date 47 positions have been posted with remainder to be posted in the near future.

Administrative Searches.

- Associate Vice President for Academic Programs: Campus Open Forums for three (3) finalists should be held mid-October.
- NSM Dean: Campus Open Forums for three (3) finalists are projected for early to mid-November.
- Vice President for Administration & Finance: from 10 semi-finalists this week this week, top 5 will have SKYPE interviews mid October, with 3 finalists on campus for Open Forums in November.

Washington, D.C. visit. Provost Cruz, with campus colleagues traveled last week to build and rekindle relationships with program officers and program directors at various agencies such as National Endowment for the Humanities, National Science Foundation, Department of Energy, and Veteran's Affairs. The group visited offices of Congressional leaders, Loretta Sanchez and Ed Royce, as well as office of CSU System lobbyists. These were positive contacts that he will continue to develop for the benefit of CSUF. The next step for the National Science Foundation includes future opportunities for nomination of faculty to serve on proposal review panels and faculty site visits. Plans for meetings in spring semester are being formulated.

National Landscape – Rankings for Higher Educational Institutions & Performance Based Funding.

There has been discussion about President Obama's proposal for the Federal Government to connect financial aid dollars to high ranking educational institutions that focus on dimensions of 1) access, 2) success, and 3) affordability in order to provide more value to students obtaining college degrees. Exact details and metrics are in process; however, California legislators will be following closely the Federal Government's model of performance based metrics that Secretary Arne Duncan outlined last week.

- How many students receive PELL Grants?
- How many students graduate at reasonable cost – without a lot of debt?
- How many students obtain jobs that allow them to support themselves and their families?

Provost Cruz reported that Cal State Fullerton is well position to take advantage and influence based on dimensions of access, success, and affordability as we move forward.

Access: from national average, CSUF has 36% of students receiving PELL grants (higher percentage eligible).

Affordability: 29% lower sticker price than national average of undergraduate students, 4-year, full-time.

Loan debt: 33% freshmen students average \$15,000 debt (loans to pay back following graduation) compared to national average of 57% freshmen burdened with loan debt \$29,000.

In the area of serving low income students and affordability CSUF is significantly outperforming national averages. [applause from body].

We are paying attention to national and state conversations to position how we influence policy in order to obtain needed funding for our students. The White House *White Paper* can be distributed to the Academic Senate. Provost updates will be given on a regular basis.

Research Update was presented by Dr. Shari McMahan, Interim Director of the Office of the Associate Vice President for Research, Creative Activities, and Technology Transfer.

\$8M in funding has been received by CSUF in July and August, with another \$8M currently in review. Our Research Team is continuing to work on acquiring funding. The team is working on review and revisions of several UPS documents. UPS 280.000 Intramural Research Grant document will be forthcoming.

Announcements have been distributed to faculty and students for the 21st Annual Southern California Conference for Undergraduate Research (SCCUR) participation across all disciplines. Whittier College will host the event 2013-14, Cal State Fullerton will host next year. Intramural grant proposals will be launched in October with attention to achieving the goal of 25% increase in research and fund raising. Office of the Associate Vice President for Research, Creative Activities, and Technology Transfer is also collaborating with Faculty Development Center to present various workshops.

Q/A period.

IX. STATEWIDE ACADEMIC SENATE REPORT

(Stambough) ASCSU (Statewide) report will be given at the next meeting.

X. ASI REPORT (Senators Carlos Navarro/Jonathan Kwok)

(Navarro) Board of Trustees approved expansion of our Titan Student Union (TSU). Further details will be shared with the campus community in days ahead. ASI 5-year Strategic Plan has been approved, and the implementation phase has begun. ASI President and Vice President will request a *time certain* at a future Academic Senate meeting to outline the plan.

(Kwok) ASI mission is to build links and support programs and service facilities for CSUF students. Many ASI activities were highlighted, as well as scholarship opportunities, all listed on the [ASI Website](#).

XI. CFA REPORT (Senator Mahamood Hassan)

Senator Hassan communicates CFA updates in a weekly email to faculty. He stated the most pressing CFA issue is to begin the work toward bargaining for next contract. Current contract ends June 15, 2014. Feedback is requested from all faculty members. Kevin Wehr, senior member of bargaining team, will be a guest speaker at the CFA meeting scheduled for October 8th, 11:30 AM, and lunch will be provided. Campus Equity Week is scheduled for October 28 through November 2. October 30th (W), a movie (one-person play) entitled "For Profit" will be shown with a panel discussion following.

In response to Chair's Report (above) requesting matters of concern be brought for Academic Senate consideration: It is a concern to CFA when UPS documents, passed by the A.S., are not implemented accordingly by senior administrators. When there is no direct violation of the CBA, but proper implementation of a document is not followed, what should be the proper procedure to follow up? A UPS frequently not properly implemented is UPS 200.001 Recruitment of Faculty.

Chair Walker assured Senator Hassan this will be agendized for the Executive Committee to respond.

XII. UNFINISHED BUSINESS

12.1 ASD 13-136 UPS 411.100 Curriculum Guidelines and Procedures: Courses Effective 8-12-13 [Source: EC]

Chair Walker gave an update on disposition of two documents discussed at the 8-29-13 A.S. meeting.

- o UPS 411.100 has been sent to University Curriculum Committee for review.
- o UPS 411.200 General Education Guidelines & Procedures: New & Existing Courses [6-20-11] has been sent to General Education Committee for review.

Revisions to both documents should be received and agendized at a future A.S. meeting. Each committee will be reviewing synchronizing timelines and definitions relating to course review and approval process within the respective documents. These documents will be agendized at a future A.S. meeting, hopefully by the first meeting in November.

The streamlining process for new course proposals is progressing, and a presentation to the Academic Senate is forthcoming

XIII. NEW BUSINESS

13.1 ASD 13-23 UPS 261.000 Faculty Emeritus Status – Revisions [Source: President]

Chair Walker gave background on the returned document from the President. The A.S. approved document spring 2013, subsequently transmitted to President García. Document was returned with suggested edits. Executive Committee and Faculty Affairs Committee approved revisions.

M/S/P (Bonney/Buck) Motion to approve revised document now with friendly amendments in "C" shown on the screen. The body agreed added language is "friendly".

- C. Names of all faculty members eligible for emeritus status will be forwarded by the department chair, with departmental recommendations, to the Dean. The Dean will review the nominations and recommendations and will forward them with his/her recommendations to the Provost. The Provost will review the nominations and recommendations and forward them with his/her recommendation to the President. The President shall decide upon emeritus status and inform the faculty member of his/her decision, accompanied by a brief rationale.

VOTE (by Voice) ASD 13-23 UPS 261.000 was approved *unanimously*.

Senator Buck spoke to the need for a **Staff Emeritus Policy**. There should be consistency in a prescribed procedure that is currently inconsistent.

13.2 ASD 13-111 UPS 260.102 Guidelines for Granting Sabbatical Leaves for Faculty - Revisions

[Source: President]

M/S/P (Walk/Bonney) Motion to approve requested changes to this document which is to remove the preamble. Document should be a statement of procedure only. Executive Committee and Faculty Affairs Committee agree to omit a preamble.

There was some discussion regarding the need for revision of this document to comply with Contract Bargaining Agreement and the editorial comments expressed in the preamble.

Senator Walker asked indulgence from the body to speak regarding this document. The body agreed. He suggested that a resolution might be in order to make a statement in line with sentiments of the preamble being omitted.

VOTE (by Voice) revised ASD 13-111 UPS 260.102 was approved.

XIV. ADJOURNMENT

M/S/P (Mead/Stang) Meeting was adjourned at 11:54 PM.