



ACADEMIC SENATE
Marathon Meeting
MINUTES
MAY 19, 2016

ASD 16-98

Approved 8-25-16

8:30 AM - 11:15 AM

Pollak Library North 130

Present: Armstrong, Balderas, Barr, Basil, Bonney, Buck, Carroll, Casem, Cuaresma, Cruz, Dabirian, DeMars, Dries, Eanes, Evanow, Fidalgo, Filowitz, Fischer, Fitch, Fontaine, Gradilla, Kanel, Lin, Mead, Meyer, Mouttapa, Myck-Wayne, Oliver, Patton, Powers, Rhoten, Rodriguez, Sargeant, Stambough, Stang, Stein, Valencia, Walicki, Walker, Wang, Wood

Absent: Chavis, García, Guerin, Perez, Puri, Randall, Stohs, Tavakolian

I. CALL TO ORDER 8:30 AM

II. URGENT BUSINESS

2.1. Senator Kanel presented a resolution for Deputy Provost Shari McMahan, who is leaving Cal State University, Fullerton to be the Provost at Cal State University, San Bernardino. Dr. McMahan will be the first female Provost at Cal State University, San Bernardino.

M/S/P (Walker/Wang) motion to approve the Resolution. Resolution was passed unanimously.

2.2. Senator Walicki mentioned that he saw a staff member smoking 10 feet from the gasoline tanker that has a "No Smoking" sign posted next to it this morning. Students were also skateboarding across campus despite the no skateboarding policy.

III. ANNOUNCEMENTS

IV. TIMES APPROXIMATE

9:00 AM	Elevar Scholar Program
Presenters: Julian Jefferies and Katherine Powers	

Julian Jefferies and Katherine Powers made a presentation on the SOAR (Strengthening Opportunities, Access and Resource), and Elevar Scholar Programs.

In 2014, Cal State Fullerton received an Institutional Grant from the U.S. Department of Education's, Title 5 part B. Graduate program to support Hispanic graduates and other underrepresented minorities in academic success closing the achievement gap. SOAR is a five year \$2.5 million grant managed through the Office of Graduate Studies. SOAR's three broad overarching strategies are: Academics, Engagement, and Environment. Various disparities show the need for this program and how it would improve graduate student experience. Among them are the three-year graduation rate and achievement gaps.

The Elevar Scholars Program is a cohort based scholarship program that accepts 50 Latino/a and other under-represented graduate students per year. This program brings students together for three workshops per year and other activities in addition to giving them a \$2,000 stipend. We offer the students a way of networking, building community, meeting other peers and other faculty. We provide a clear understanding of why they need a mentor and the usefulness of a mentor.

We help students with:

- Understanding the barriers and benefits of graduate school
- The hidden curriculum
- How to negotiate family responsibilities
- Know all the resources available to them
- Prepare and apply for internships, jobs, and PhD's
- How to negotiate salary
- Understand the role that race, gender, ethnicity, social class, ability, migration status and other access of power and how they play in higher education

You will be receiving an email with the Elevar Scholarship Application, the deadline is next week, May 25, 2016. Students will need a recommendation letter so please inform students that you think are would benefit from the program. We don't need star students, we need students that are in need.

Q: Is this for new students or can we ask students who have been accepted, but aren't here yet?

A: Yes, that's the deadline for students who are going to start next year.

9:15 AM Recognition of Outgoing Academic Senators 2015-16
Senators: Balderas, Carroll, Cuaresma, Eanes, Fischer, Fontaine, Guerin, Lin, Mouttapa, Randall, Rhoten, Stein, Valencia

Chair Bonney recognized the outgoing Academic Senators and thanked them for the work they provided while serving on the Academic Senate.

9:20 AM FACULTY AWARD

The Carol Barnes Excellence in Teaching Award 2015-16 – Dr. Binod Tiwari

On behalf of President, Provost Cruz acknowledged the 2015-16 recipient of the Carol Barnes Excellence in Teaching Award, Dr. Binod Tiwari. UPS 293.000 recognizes faculty who demonstrate academic rigor in teaching consistent with the University Mission and Goals and the mission of the CSU. Provost Cruz enumerated a long list of accomplishments for this year's recipient. Dr. Tiwari received a standing ovation from the body and was presented by Chair Bonney with the Academic Senate bag and the coveted AS keychain. A photograph was taken of the previous Barnes recipients in attendance.

9:25 AM Recognition of Standing Committee Chairs 2015-16

ASC	Mark Filowitz	FAC	Kathryn Dickson	ITC	Chuck Grieb
AEEC	Teeanna Rizkallah	FDCB	Ying-Chiao Tsao	Library	Catherine Maderazo, F15 Sean Walker, S16
CF&B	Daniela Rubin	GE	Greg Childers, F15 Heather Osborne-Thompson, S16	PRBC	Erica Bowers
UCC	Mark Fischer	Grad Ed	Paul Stapp	SALC	Joe Albert Garcia
Elections	Janna Kim	IEC	Dean Kazoleas	UAC	Shelly Arsneault
EEC	Binod Tiwari	ISLC	Tyler McMillen	Writing	Garrett Struckhoff

Chair Bonney recognized this year's Standing Committee Chairs and thanked them for the work they provided to the University.

9:30 AM Recognition of General Committee Chairs 2015-16

Faculty Personnel – Kristi Kanel	Professional Leaves – Jing Yang	Faculty Research – Peter de Lijser
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Chair Bonney recognized this year's General Committee Chairs and thanked them for the work they provided to the University.

9:30 AM Recognition of Executive Committee Members 2015-16

Chair Bonney recognized this year's Executive Committee members and thanked them for the work they provided to the University.

V. APPROVAL OF MINUTES

5.1 ASD 16-83 Academic Senate Minutes 5-12-16.

M/S/P (Walicki/Rhoten) ASD 16-83 minutes were approved unanimously.

VI. CONSENT CALENDAR

M/S/P (Walker/Stang) consent calendar was approved as amended.

6.1 ASD 16-80 New Programs, Spring 2016 [Source: Academic Programs]

- Proposed Data Science concentration in the MS in Information Technology in the Department of Information Systems and Decision Sciences (Mihaylo College of Business and Economics).
- Proposed Information Technology Management concentration in the MS in Information Technology in the Department of Information Systems and Decision Sciences (Mihaylo College of Business and Economics).

- Proposed new MS in Financial Engineering and Risk Management in the Department of Finance (Mihaylo College of Business and Economics).
- 6.2 ASD 16-85 Revision to UPS 290.000 Outstanding Professor Award [Source: Outstanding Professor Committee]
- 6.3 ASD 16-75 Renumber UPS 210.007 to UPS 100.400 Appointment of Administrative Personnel
 - Senator Buck motion to remove from consent and handled with Item 12.9.
- 6.4 ASD 16-76 Renumber UPS 210.500 to UPS 100.500 Search Committee for Administrative Personnel
 - Senator Buck motion to remove from consent and handled with Item 12.10.
- 6.5 ASD 16-92 Revision to UPS 411.201 GE: Breadth Objectives and Course Development [Source: EC]
- 6.6 ASD 16-89 Resolution in Support of Open Access for Faculty Publications
 - Senator Fitch motion to remove from consent calendar. Item will be moved to the first items of new business.

VII. CHAIR'S REPORT – was distributed to campus on 5-13-16.

Vice-President Eanes has become well-known among the students for repeatedly saying, “May is not a month,” and for marking the time remaining in the semester in terms of the number of Fridays that remain. When this report goes out we will be at the barely-two-Fridays-left mark. Finals and the celebration of commencement still lie ahead. Let us hope that the recent spate of building evacuations (the library was evacuated approximately five minutes after the conclusion of the 12 May meeting) ceases so we can all focus on bringing our work for the year to a close.

As always with the Marathon meeting we have a great deal to accomplish. The consent calendar has five items. There is a proposal for a new MS in Financial Engineering and Risk Management and two new concentrations in the MS in Information Technology. UPS 290.000 has been revised so that the Outstanding Professor address can be delivered in either semester of the academic year following the award rather than only in the spring as the UPS now specifies. In revising UPS 210.007 and 210.500 on the appointment of administrative personnel the Faculty Affairs Committee observed that these two documents seemed out of place in the UPS 200 series on Faculty Personnel Personnel Procedures so they are being relocated, as it were, to the 100 series on Administrative and Support Procedures and will become UPS 100.400 and 100.500 respectively. Finally, UPS 411.201 will be changed in response to the Governor's coded memorandum lowering the grade required to pass the so-called Golden Four to a C- .

The New Business section on the agenda is packed, but I am guardedly optimistic that we will get through most, and perhaps all, of it. We will conclude our deliberations on UPS 3xx.xxx on Faculty Selection of Instructional Materials (item 11.1). The office has received one proposed amendment for this document. The following is a preview of the items under New Business.

- A brief amendment will be proposed for ASD 16-43, UPS 300.020 (item 12.1).
- ASD 16-72 (item 12.2), UNIV 100, presents a single question, that is whether the course satisfies the learning objectives for Area E as set forth on pages 12 and 13 of UPS 411.201, a copy of which is in the Dropbox.
- Executive Committee has prepared a resolution, ASD 16-88, endorsing a white paper on Faculty Research, Scholarly and Creative Activities, ASD 16-87, prepared jointly by the Faculty Affairs and Faculty Research Committees and recommending transmission of the report to the PRBC and the Faculty Research Policy Committee for further review and analysis (item 12.3).
- ASD 16-19 (item 12.4), a proposed new UPS on the sale of academic presentation materials, has been before the body before.
- The Outstanding Professor Award committee revised UPS 295.000, ASD 16-33 (item 12.5), to provide guidance for future applicants and draws on the committee's experience in reviewing the files for this new award, presented for the first time this spring.
- ASD 16-21, UPS 410.103 (item 12.6), returns having been revised by the UCC in response to comments and questions that arose during the first reading of this document at the 10 March meeting. You can consult the posted minutes for that meeting if you wish to refresh your recollection of the discussion.
- The Honors Board has prepared a drastically revised version of the Honors Programs UPS 412.010. The original UPS 412.010 defined and laid out the organizational structure and requirements for the University Honors Program. Some of the elements in that UPS remain. The much revised version, ASD 16-90 (item 12.7), creates a framework for honors programs across the campus not just the University Honors Program, both those presently in existence and those created in the future. The Honors Programs Advisory Board, a standing committee of the Academic Senate, will coordinate and serve as an advisory resource for all honors programs. Desiderata such as the appointment of a director, requirements for participation in the

program and many other details will be laid out in bylaws created by each individual honors program and as such be internal documents. To this end the University Honors Program has drafted a set of bylaws that subsumed much of what was in the original UPS. The only issue presented on this agenda is the approval of the framework for honors programs at CSUF as outlined in the UPS.

- The Faculty Affairs Committee has made limited revisions to UPS 210.070 to ensure alignment of the evaluation procedures for temporary faculty with the provisions of the CBA. The changes appear on pages 2-6 of ASD 16-93 (item 12.8), and a letter from the chair of the committee summarizing the changes will appear in the Dropbox on Monday.
- The Faculty Affairs Committee made extensive revisions to UPS 210.007, Appointment of Administrative Personnel, and UPS 210.500, Search Committees for Administrative Personnel. These two documents, ASD 16-75 and ASD 16-76 (items 12.9 and 12.10) respectively, reflect the input the committee received from constituencies across the campus. The track changes versions of the documents have been placed in Dropbox for this transmission, but on Monday we will provide clean versions with the changes accepted to facilitate reading what the committee finally decided.

With this meeting we bring the year to a close. Over the summer the Executive Committee will continue to meet occasionally and take such actions as are necessary on behalf of the Academic Senate and bring those to the senate for ratification in the fall. One special circumstance should be noted. On 1 July 2016 Dr. Susamma Barua will assume her position as Interim Dean of the College of Engineering and Computer Science. As she is the current associate dean she will need to find someone else to serve as interim in that position. UPS 210.007.II.C provides for consultation with the department and program chairs for appointment of an interim or acting associate dean. As those individuals may well be unavailable in July, and because waiting until the academic year begins would place a real burden for the interim dean, the Executive Committee has agreed that Dr. Barua may engage in such consultations prior to actually becoming Interim Dean.

I hope for an uneventful final examination week for all, a joyous commencement, and a productive and restorative summer. My thanks for the opportunity to lead the senate this year.

VIII. PROVOST UPDATE

The Provost reported that an email announcement had gone out to the campus community shortly before his report announcing the appointment of Dr. Lisa Kirtman as the new Dean of the College of Education. The Provost assert that he expected Dean Kirtman will be well received by the campus community as she moves the work forward.

IX. ASI REPORT

No report.

X. CFA REPORT

No report.

XI. UNFINISHED BUSINESS

- 11.1 ASD 16-32 New UPS 3XX.XXX Faculty Selection of Instructional Materials [Source: FAC]
1. Preparation of UPS 3XX.XXX Faculty Selection of Instructional Materials
 2. Statement on the Freedom to Teach – AAUP

From approved 3-24-16 AS Minutes: ASD 16-40

M/S (Patton/Stohs) Motioned to approved ASD 16-32 New UPS 3XX.XXX Faculty Selection of Instructional Materials [MAIN MOTION].

Continued discussion from 5-5-16.

Chair Bonney reminded the body of the motion on the floor to approve this UPS document.

M/S/P (Armstrong/Walker) motion to amend Section D & E.

Section D & E speaks to all materials for a course being required to be purchased from the bookstore, and that is impossible for many departments especially the sciences and, the arts, and perhaps engineering and other colleges. There are materials that the bookstore simply can't supply, so movant proposed a friendly amendment to allow students to procure materials at other places.

- Senator Barr had a concern and it has also been expressed by faculty members that the policy doesn't address conflict of interest.

A: (Senator Patton) observed there is a separate UPS on conflict of interest that it covers these issues, so the committee felt it redundant to include here

Motion considered friendly. Back to main motion

M/S/F (Fidalgo/Fitch) motion to add a section for an appeal process at the end of document at Line 117. "Any instructor desiring to use a text other than that mandated by the department may, after they have exhausted the departmental appeal process, appeal to the appropriate college or university curriculum committee, and the decision of those entities shall be binding on the department. In general, deference should be given to any professionally accepted textbook that meets the learning goals of the course."

In favor - 13

Opposed - 13

Abstentions - 7

Chair voted against the amendment.

Back to main motion

M/S/P - motion to approve UPS 3XX.XXX Faculty Selection of Instructional Materials. Motion passed.

XII. NEW BUSINESS

12.1 (Item 6.6) ASD 16-89 Resolution in Support of Open Access for Faculty Publications

- Senator Fitch made a motion to remove from consent calendar, and it became the first item of new business.

M/S/P (Walker/Fitch) Motion to adopt ASD 16-89 Resolution in support of Open Access for Faculty Publications. Resolution was adopted unanimously.

Senator Walker gave an introduction of this resolution, then relinquished the microphone to Dr. Scott Hewitt, Interim University Librarian. Dr. Hewitt gave the background behind this resolution.

Discussion on the resolution.

(Fitch/Oliver) motion to remove the first resolve clause. Amendment consider friendly.

12.2 ASD 16-43 Revision to UPS 300.020 Grading Practice [Source: ASC]

- This was pulled from the Consent Calendar at the May 12th AS meeting by Senator Powers.

M/S/P (Mead/Evanow) to approve ASD 16-43 UPS 300.020 Grading Practice. UPS passed unanimously as amended.

Senator Fischer – Line 15-16 editorial change to the wording below. Amendment considered *friendly*.

"When an option or requirement for credit in an academic course in the University Catalog is specified, the student may choose..."

Back to the main motion.

12.3 ASD 16-72 University 100 Syllabus

- Pulled from 4/28/16 Academic Senate Agenda Consent Calendar on 5/5/16 by Senator Fitch.

1. UNIV 100 Syllabus
2. UPS 411.201

There was discussion on this item.

M/S/P (Walker/Evanow) motion to approve ASD 16-72 University 100 as a course for the GE curriculum. Motion passed.

M/S/P (Walker/Stang) Resolution presented by Senator Walker to have the new Executive Committee report to the Academic Senate during the first month of the semester regarding a course of action on courses and programs that do not live in traditional academic units. Resolution adopted unanimously.

Senator Filowitz – we need to define what an academic unit is because it is mentioned in many UPS documents and no one knows exactly what we are talking about.

12.4 ASD 16-88 Resolution in Support of ASD 16-87 Promoting and Supporting a Culture of Research and Scholarly Activity at CSUF

1. ASD 16-87 Letter Promoting and Supporting a Culture of Research and Scholarly and Creative Activity at CSUF

M/S/P (Walker/Wang) motion to adopt ASD 16-88 Resolution in Support of ASD 16-87 Promoting and Supporting a Culture of Research and Scholarly Activity at CSUF. Resolution adopted unanimously.

Senator Meyer proposed an amendment to correct the title to read “Promoting and Supporting a Culture of Research, Scholarly, and Creative Activities at CSUF”. Amendment considered *friendly*.

Back to main motion

12.5 ASD 16-19 New UPS Proposal for Sale of Academic Presentation Materials for Commercial Gain
[Source ASC]

M/S/P (Filowitz/Casem) motion to approve ASD 16-149 the New UPS Proposal for Sale of Academic Presentation Materials for Commercial Gain. Motion approved unanimously.

12.6 ASD 16-33 Revisions to UPS 295.000 The Outstanding Lecturer Award [Source: OPC]

M/S/P (Walker/Stang) motion to approve ASD 16-33 Revisions to UPS 295.000 The Outstanding Lecturer Award. Motion approved unanimously.

12.7 ASD 16-21 Revisions to UPS 410.103 Curriculum Guidelines and Procedures Degree Programs
[Source: UCC]

1. Memorandum
2. UPS 410.103 – track changes

M/S/P (Fischer/Fidalgo) motion to approve ASD 16-21 Revisions to UPS 410.103 Curriculum Guidelines and Procedures Degree Programs.

Senator Fischer amendment to restore language that had been removed:

- Line 9 - Proposed changes in programs must follow the approval process outlined below.
- Line 11 - Program changes are normally effective beginning the next catalog year.
- Both lines become letter “C”
- Then renumber line 14 from the current letter “C” to “D”.

Amendment considered *friendly*

Senator Fidalgo - amendment replace academic unit with department and programs throughout the document. Amendment considered *friendly*.

(Meyer/Fitch) motion to add letter “E” with the language... proposals for how standards will be met for credential programs to be approved by the state consistent with UPS 411.400. Motion considered *friendly*

Back to main motion

M/S/F (Powers/Mead) Line 9 motion to remove the language “proposed changes in programs must follow the approval process below”.

(Walker/Casem) Motion to change the heading of Section III to “Approval of New Programs and Program Changes” Motion withdrawn

Back to main motion

Marathon Meeting Agenda

ASD 16-98

M/S/P (Stang/Mead) moved to amend original motion to approve the document as amended, then request that it be sent back to committee for addition of a section on program change and look into the issue of credentials across the University. Motion to approve ASD 16-21 Revisions to UPS 410.103 Curriculum Guidelines and Procedures Degree Programs as amended passed.

12.8 ASD 16-90 Revision of UPS 412.010 Honors Programs [Honors Board]

1. Proposed Revisions of UPS 412.010
2. Current UPS 412.010

M/S/P (Mead/Rhoten) motion to approve revision to UPS 412.010 Honors Programs.

Senator Mead Line 35 - Would like to reverse the order of the language in #2 College Honors Directors, to the following. Amendment considered *friendly*.

Appointment of the directors of college honors programs shall be developed by the academic units organizing such programs in collaboration with the Academic Senate Honors Advisory Board. These policies and procedures shall be clearly stated in the Bylaws of these programs.

12.9 ASD 16-93 Revision to UPS 210.070 Evaluation of Temporary Faculty [Source: FAC]

M/S/P (Patton/Evanow) motion to approve revision to UPS 210.070 Evaluation of Temporary Faculty

12.10 ASD 16-75 Revision to UPS 210.007 Appointment of Administrative Personnel [Source: FAC]

12.11 ASD 16-76 Revision to UPS 210.500 Search Committees for Administrative Personnel
[Source: FAC]

XIII. ADJOURNMENT

Before adjournment, Senator Walker thanked Chair Bonney for her leadership as the Chair of the Academic Senate.

M/S/P (Walker/Dabirian) meeting adjourned at 11:13 am.