



**ACADEMIC SENATE  
MINUTES  
SEPTEMBER 29, 2016**

**ASD 16-127**

*Approved 10-13-16*

**11:30 AM - 12:50 PM**

**PLN-120**

Present: Armstrong, Barr, Basil, Bonney, Bruschke, Buck, Casem, Chavis, Dabirian, DeMars, Dries, Evanow, Fidalgo, Filowitz, Fitch, Fujita-Rony, Gradilla, Hagihara, Holland, Jarvis, Kanel, Kdeiss, Lohman, Maddox, Matz, Mead, Meyer, Myck-Wayne, Oliver, Patton, Perez, Powers, Rodriguez, Sargeant, Sedeño, Self, Stambough, Stohs, Tavakolian, Tsang, Walker, Wang, Wood

Absent: García, Puri, Stang, Walicki

## I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

A moment of silence was observed.

### In Memoriam

- Vera Robinson, Professor Emeritus of Nursing [died 2-11-16, age 92]
- Gerald Hoth, Professor Emeritus of Accounting [died 3-11-16, age 69]
- Annabelle Haaker, Professor Emeritus of English [died 8-21-16, age 96]
- Mei L. Bickner, Professor Emeritus of Management [died 9-1-16, age 75]

## II. URGENT BUSINESS

- Andi Stein presented a resolution for Sandra Rhoten, who is retiring from Cal State University, Fullerton.
- (Gradilla) In light of the recent announcements from Student Affairs regarding the Chickenpox outbreak, could we have a better method of revealing flu outbreaks and encouraging students and colleagues to stay home if they are sick?
  - VP Eanes stated Student Affairs hopes that this is a very small outbreak of Chickenpox and asked people to please keep them apprised if they hear anything (regarding new cases). Chickenpox is very contagious, and Student Affairs is following all the comprehensive rules about informing the campus. In the case of an increase in any particular virus, sickness, or illness, Student Affairs will always let the campus know and offer the services of the Health Center.
- (Dabirian) If you have not changed your password, please do so by September 30<sup>th</sup>. If you are having any problems with your devices, bring them to ATC Faculty Commons and they will be happy to assist you.
- (Jarvis) The situation with parking is really bad, have heard nothing but complaints from students and faculty. Classes have been cancelled because faculty could not find a place to park. Can we give suggestions to the Campus Facilities & Beautification Committee to start thinking about it?
  - (Casem) My colleagues also asked me to bring the parking situation to the Senate. One of the things we had in place several years ago was a subsidized bus pass. It was discontinued because of the economics. There were more people using bus passes than we were able to support. Perhaps we can look at that again. Currently if a student were to buy a 120-day bus pass it would cost them \$185 for a semester bus pass, which is approximately \$50 less than a parking pass. If the University were able to help with that, it could be one solution. Now that we have possession of the Western Law property, how will those parking spaces be used?
  - (Fitch) It was suggested in the HSS chairs meeting we have dedicated valet parking for faculty. This will prevent classes from being cancelled because faculty don't have anywhere to park their car. Faculty can't find parking in the stacked parking, and the outside lots are also full.
  - (Chavis) Facilities put the blockades up to prevent students and faculty from crossing at Folino Dr., and they should be commended; hopefully those will remain on a permanent basis.
- (VP Kim) The reason parking has gotten worse this year is we exceeded our capacity.
  - We increased the number of spaces available. We went into the stadium circle roadway and now allow people to park on the street there. We have identified additional spaces along the roadways on campus and converted them into parking spaces. We have done a lot of improvements, but it just was not enough.

- At the beginning of each year we get together (Parking, Police and Facilities), we look at how do we make traffic better. One of the things we did this year was the barricade; I'm glad that was effective. We had our police officers direct pedestrian traffic on Nutwood.
- We looked at how we can increase the number of spaces. One solution is we need another parking structure. Parking is a self-supporting unit, and it is hard to build parking structures without having associated revenues to support the bond financing on it.
- We have approximately 280 parking spaces at the Western Law that will come online and will alleviate parking pressure at College Park, and hopefully by spring we will see come positive effect.
- The campus use to subsidize bus passes 100 percent. Because of the cost and the steep increase in our rates the program was not sustainable anymore, and that is why the decision was made to cut it in half.
- We are looking at additional stack parking for faculty/staff for the spring semester in Lot E.

Q&A:

Q: Will the parking at Western Law be student parking, staff parking, or a mix?

A: That decision has not been finalized, but I believe it will be a mix.

Q: We didn't address the issue of whether we will continue to admit so many students in the future; admitting 40,000 students if we only have capacity for 25,000. We are hiring more faculty, staff, and administrative positions that use all these lots.

A: 40,000 is head count and 25,000 is FTE's, so we are only 7,000 over. The AMP is being developed, and that can inform us on our enrollment goals.

Q: If we had a way of supporting our contingent faculty with special consideration for parking that would help. They are the ones coming to campus at different times, and we need to make them feel valued. If we could offer them a special parking permit that would signal we valued them.

A: There was a recommendation reserving faculty/staff lots for lecturers; that was something we looked at and something we can look into again.

Q: Is there a formula for assigning spots to faculty and staff based on the number of faculty and staff that are employed?

A: No, on this campus we do not limit the number of parking passes.

**III. ANNOUNCEMENTS**

➤	Academic Affairs/Academic Senate Retreat, Fall 2016	Friday, October 7, 2016 Marriott Hotel
➤	Anna in the Tropics	September 23rd – October 9th

Additional announcements:

- (Fitch) The History Department has a fantastic honor society called "Phi Alpha Theta" and we learned this week that our chapter of Phi Alpha Theta won the best chapter in the country. And we have a really wonderful student journal, and our student journal this week won the prize for the best student journal in the country.
- (Walker) Dr. Casem has an art exhibit "Art of My Science" opening on Monday. EPOCHS Program won the Examples of Excelencia award.
- (Filowitz) Since 2008 we have been working on ways to improve the success of STEM transfer students. In the last couple of weeks we received a \$300,000 NSF grant to show we could replicate what we have been doing on campus with Cal Poly Pomona and Citrus which could lead to \$12.5 million grant if successful. On Tuesday we were awarded a \$6 million grant to continue the work we have done in STEM squared.
- (Matz) Thank you to all the senators, faculty, and vice president for your contributions to the Faculty Fund. Last year we received \$410, and to date we have received \$955. You have the opportunity to give throughout the year.
- (Casem) Thank Dr. Walker for the promotion. It's not just my art, it's a representation of all my colleagues in Natural Sciences and Mathematics. I invite you all to a small reception that will be held on Monday, October 3<sup>rd</sup>, 4:00pm - 6:00pm.
- (Mead) There are only a couple of hours left in the election.

**IV. TIMES APPROXIMATE**

11:40 AM – 12:15 PM

<b>Topic:</b>	<b>Athletic Program</b>	
<b>Presenters:</b>	<b>Berenecea Johnson-Eanes</b>	<b>Vice President – Student Affairs</b>
	<b>Michael Perez</b>	<b>Faculty Athletics Representative/Academic Senator</b>
	<b>Jim Donovan</b>	<b>Athletics Director and Administrative Staff</b>
	<b>Futoshi Nakagawa</b>	<b>Interim Assistant Director of Athletics/Athletics Academic Advisement</b>
	<b>Steve DiTolla</b>	<b>Senior Associate Athletics Director</b>
	<b>Greg Paules</b>	<b>Associate Athletics Director, Development</b>
	<b>Rachel Lynch</b>	<b>Interim Assistant Athletics Director, CFO</b>
	<b>Toni Rogers</b>	<b>Assistant Athletics Director, Compliance/Interim Senior Women Administrator</b>
	<b>Aaron Tapper</b>	<b>Assistant Athletics Director, Marketing</b>
	<b>Julie Max</b>	<b>Assistant Athletics Director, Sports Medicine</b>

Members of the leadership of the Titans Athletics Program provided an update on the status of student athletics at CSUF. The program continues to support the academic and athletic achievements of our students and maintain our compliance with NCAA regulations through a variety of programs. The Athletics Program is also actively working to raise its profile on campus and in the community, building on its recent successes.

Chair Bonney thanked everyone who worked with the student athletes for their dedication and commitment and the accomplishments achieved over the past 3 ½ years in the athletic program.

VP Eanes acknowledged and commended the work of the administrative team and the Athletic Director, Jim Donovan for their wonderful work with our athletes.

**V. APPROVAL OF MINUTES**

ASD 16-110 Academic Senate Minutes 8-25-16 (Draft)

M/S/P (Walker/Stohs) minutes approved unanimously.

**VI. APPROVAL OF CONSENT CALENDAR**

M/S/P (Casem/Dabirian) Consent Calendar approved as reconfigured.

Jarvis pulled the nominees to the AVP HRDI Search committee from Item 6.4. After discussion Jarvis rescinded his withdrawal and requested the minutes reflect it appeared that HRDI had not complied with the requirements of UPS 210.500.

## 6.1 ASD 16-114 Revision to UPS 300.013 – Late Add Policy

Katherine Powers pulled this item from the consent calendar. UPS 300.013 will be moved to the first item of new business.

## 6.2 ASD 16-115 Department Name Change - from The Department of Comparative Religion to The Department of Religious Studies

## 6.3 ASD 16-116 New Courses and New GE Courses Fall 2016 [source: Academic Programs]

6.4 **NOMINEES TO COMMITTEES****NOMINEES TO STANDING COMMITTEES****FACULTY AFFAIRS COMMITTEE** (10 faculty)

Nominees: Vita Jones (EDUC); **Pending** (COMM)

Confirmed 8/25: Betty Chavis (MCBE); Laura Lohman (ARTS); Kathryn Dickson (NSM); Zakyi Ibrahim (HUM); Yuying Tsong (HHD); John Patton (SOC SCI); Joel Lanning (ECS); Adolfo Prieto (L/A/C/E)

**FACULTY DEVELOPMENT CENTER BOARD** (10 faculty)

Nominees: Carolyn Coal (COMM); **Pending** (ARTS)

Confirmed 8/25: Huiran Pan (MCBE); Sharon Seidman (HHD); Lindsey O'Neill (L/A/C/E); Shawn X. Wang (ECS); Nilay Patel (NSM); Patricia Schneider-Zioga (HUM); Edward Knell (SOC SCI); Natalie Tran (EDUC)

**GRADUATE EDUCATION COMMITTEE** (10 faculty)**Nominees:** Pete Evanow (COMM); Pending (ARTS)**Confirmed 8/25:** Chean Ngo (ECS); Enric Mallorqui-Ruscalleda (HUM); Penny Weismuller (HHD); Hamid Tavakolian (MCBE); Paul Stapp (NSM); Barbara Erickson (SOC SCI); John Hoffman (EDUC); Mark Bilby (L/A/C/E)**LIBRARY COMMITTEE** (10 faculty)**Nominees:** Sinan Akciz (NSM)**Confirmed 8/25:** Sinjini Mitra (MCBE); Ying-Chiao Tsao (COMM); Cynthia Bruns (L/A/C/E); Yun Tian (ECS); Michelle Mouttapa (HHD); Satako Kakihara (HUM); Jindong Wu (SOC SCI); Eric Dries (ARTS); Maria Estela Zarate (EDUC)**WRITING PROFICIENCY COMMITTEE** (10 faculty)**Nominees:** Bradley Biggs (EDUC); Pete Evanow (COMM)**Confirmed 8/25:** Janna Kim (HHD); Krissyvan Truong (L/A/C/E); Garrett Struckhoff (ECS); Markus Fischer (HUM); Teeanna Rizkallah (MCBE); Merri Lynn Casem (NSM); Sarah Hill (SOC SCI); Mark Goodrich (ARTS)**NOMINEES TO MISCELLANEOUS COMMITTEES****ACADEMIC APPEALS BOARD****Nominees:** Traci Statler (HHD); Pending**Confirmed 8/25:** Bradley Starr (HUM)**ATHLETICS ADVISORY COUNCIL****Nominees:** Christina Smith (ARTS)**Confirmed 8/25:** James Ruby (HHD); Henry Puente (COMM)**CHILDREN'S CENTER COMMITTEE****Nominees:** David Kelman**CONSTITUTION COMMITTEE****Nominees:** Matthew Jarvis (SOC SCI)**Confirmed 8/25:** John Hoffman (EDUC)**OUTSTANDING PROFESSOR COMMITTEE****Nominees:** Maria Estela Zarate (EDUC); Garrett Hart (COMM)**Confirmed 8/25:** Cliff Cramp (ARTS); Danielle Zacherl (NSM); Carl Wendt (SOC SCI); Dawit Zerom (MCBE); Mikyong Kim-Goh (HHD); Christopher Taewan Ryu (ECS)**NOMINEES TO SEARCH COMMITTEES****SEARCH: AVP HRDI SEARCH COMMITTEE** [3 faculty]**Nominees:** Kim Norman (EDUC), Kristi Kanel (HHD), Carl Wendt (SOC SCI)**VII. CHAIR'S REPORT - Written report distributed to campus 9-23-16.**

Welcome to the beginning of the sixth week of the semester. It is more than a little startling to realize we are already more than one-third of the way through the fall semester and it isn't even October yet!

**29 September meeting**

This week we will have our first full Academic Senate meeting of the 2016/2017 academic year. As is our custom early in the semester we celebrate the accomplishments of Titan athletes with a special presentation by the individuals who have committed themselves to the success of our student athletes both on and off the field. We have a lengthy consent calendar that includes approval of members for several standing committees and boards as well as faculty members for the search committee for an Associate Vice President Academic Human Resources, approval of the name change from Department of Comparative Religions to Department of Religious Studies and revisions to UPS 300.103 Late Adds that should improve the lives of our students. Also there are 29 new courses up for approval and one courses proposed for GE Category C3 Explorations in the Arts and Humanities. As we discovered last year with the advent of Curriculog the Academic Senate office no longer receives the course descriptions for the new courses and thus cannot include them in the materials transmitted to the campus community. I

strongly encourage you to review the list of courses, and if you think you may have questions log on to Curriculog through the CSUF portal, click on the magnifying glass in the far right corner and enter the number of the course in which you are interested and hit Enter/Return. Click on the course you want to see, and the proposal will appear. There are first readings of two UPS documents. One, UPS 100.250 Definition of Academic Unit, was drafted over the summer by the Executive Committee, reviewed by the UCC and comes to the senate now for the first discussion. This new UPS was prepared in response to a resolution by the Academic Senate at the 2016 Marathon meeting and was intended to address the issue of so-called homeless courses that were not identified with a particular program or department. The second, UPS 210.007 Search Committees for Administrative Personnel was revised significantly by the Faculty Affairs Committee. These revisions align the text of the UPS with our practices and simplify the search process for appointment of Associate Deans. Three new business items complete the agenda. We amend our bylaws, UPS 100.001, to include a new standing committee, the Honors Advisory Board that will serve as the umbrella committee for all current and future honors programs created at either the university or the college level. We revise UPS 411.202 - General Education Breadth Objectives and Course Development to reflect the order from the Chancellor's office that a C- is a passing grade in the Golden Four courses. And finally we propose a revision to UPS 411.201 General Education Program: Unit Requirements, Academic Standards, and Exceptions that slightly modifies the writing requirement in GE courses and brings it into line with the language of EO 1100.

### **AA/AS Fall Retreat**

The Fall Academic Affairs/Academic Senate retreat will take place on 7 October from 8:30 a.m. to 1:00 p.m. at the Marriott. Entitled "Balancing the Faculty Tripod: Teaching, Research and Creative Activities, and Service: How Can CSUF Faculty Flourish Through RTP and Beyond?" the retreat will examine how we value and evaluate these three components of faculty life. We ask what improvements we might make to an RTP process that should set up a faculty member for a long-term successful career as an effective educator who enjoys a satisfying research life and contributes to the campus community. The retreat will be interactive with plenty of opportunities for participants to discuss each part of the tripod. Be sure to register before the 30 September deadline.

### **Important Updates**

**Academic Master Plan.** Work on the revisions to the Academic Master Plan continues. The integrated narrative has been posted on the AMP website and members of the campus community are encouraged to make comments on the document. The Academic Master Plan will be discussed in the Senate at the 3 and 10 November meetings.

**Textbooks.** A reminder to all departments and programs that the new UPS 300.011 Faculty Selection of Instructional Materials requires at section IV.B that any department that "mandates particular instructional materials for any courses offered by a department" must develop "Department Instructional Materials Policies and Procedures." That same section lays out the provisions such policies and procedures must include. If departments have not done so already they should set about doing this as soon as possible.

**Parking.** A quick update on parking. People become accustomed to parking in particular areas, and when the beginning of a new school year brings more cars to campus than we can accommodate despair sets in. While a new parking structure would solve the problem, faculty and staff contracts guarantee the price of those individuals parking permits so there is no way to raise the funds for such a project. Stacked parking is available from 8:00 a.m. to 4:00 p.m. in lots A, E, and G and the Residence Hall Lot, and that service will continue until late in the semester.

**Locks.** VP Kim reports that his division is working to insure that eventually all classroom doors can be locked from the inside. At the moment doors in the basement of the Education Classroom Building are the target of attention but as some doors are not up to code and therefore need to be replaced the process has been slowed.

**Faculty Fund.** Contributions to date have brought the total to \$840. Appreciation to all who have contributed.

**Final Note.** On 21 and 22 September the Chancellor sponsored a student success symposium in Long Beach in response to external pressures to improve graduation and retention rates. Representatives from all 23 campuses attended and shared ideas about how to facilitate students' progress toward graduation with an eye to ensuring that students do not encounter obstacles but can graduate as quickly as THEY want to while still obtaining the high quality education that CSUs provide. This kind of sharing among the diverse institutions that make up our system enhances the likelihood that we can meet the challenges the governor has raised and still insure that our students will be the real winners. The prospects are encouraging.

**VIII. INTERIM PROVOST REPORT**

No report.

**IX. STATEWIDE ACADEMIC SENATE REPORT - Written report distributed to campus 9-23-16.**

[ASCSU 13 page report](#)

**X. ASI REPORT**

(Sedeño) Chief Governmental Officer, Amanda Isabel Martinez, is working on getting students registered to vote. We currently have a total of 579 students registered. She also attended the California State Student Association (CSSA) which took place in San Diego this past month, and the CSSA voted to support proposition 55.

(Kdeiss) TSU expansion is almost done, the grand opening will be October 20<sup>th</sup> from 1:00pm – 3:00 pm. There might be a soft opening before the grand opening. There were two vacancies on the Board of Directors, and we have officially filled them.

**XI. CFA REPORT**

There are two big things we are doing right now. We are getting ready to head into bargaining. We are nine months out. Statewide is putting together our strategy; we will be polling our members. The other thing is we are doing a lot of work around specific propositions dedicated to increasing the budget.

**XII. FIRST READING**

- 12.1 ASD 16-117 Revision to UPS 100.250 - Definition of Academic Unit
- 12.2 ASD 16-118 Revision to UPS 210.007 - Appointment of Administrative Personnel

**XIII. NEW BUSINESS**

- 13.1 ASD 16-119 Revision to UPS 100.001 - Academic Senate Bylaws
- 13.2 ASD 16-120 Revision to UPS 411.201 - General Education Breadth Objectives and Course Development
- 13.3 ASD 16-121 Revision to UPS 411.202 - General Education Program: Unit Requirements, Academic Standards, and Exceptions

**XIV. ADJOURNMENT**

M/S/P (Dabirian/Walker) Meeting adjourned at 12:50 PM.