



## ACADEMIC SENATE

### MINUTES

MAY 4, 2017

ASD 17-97

*Approved 5-18-17*

**11:30 AM - 12:50 PM**

**PLN-120**

Present: Armstrong, Barr, Basil, Bates, Bonney, Brusckke, Casem, Dabirian, DeMars, Dries, Filowitz, Fischer, Fitch, Fujita-Rony, Kanel, Maddox, Martinez, Matz, Mead, Meyer, Oliver, Patton, Perez, Powers, Puri, Rodriguez, Sargeant, Self, Stambough, Stang, Stohs, Tavakolian, Tsang, Walker, Wang  
Absent: Buck, Chavis, Evanow, Fidalgo, García, Gradilla, Hagihara, Holland, Jarvis, Mickey, Myck-Wayne, Walicki, Wood

## I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 AM.

A moment of silence was observed.

### In Memoriam

- Lynn M. Coppel, Librarian Emeritus [died 4-19-17]
- Richard A. McFarland, Professor Emeritus of Psychology [died 4-26-17]

## II. URGENT BUSINESS

M/S/P (Brusckke/Walker) Motion to adopt a Resolution in Reaction to the distribution of Racially Insensitive Materials. Resolution adopted without dissent.

- Jarvis Line 22 should be the Academic Senate "finds"

## III. ANNOUNCEMENTS

➤ Today is the last day to vote for the All University Election Spring 2017 - Poll closes at 4:00 PM!

- (Casem) I would like to invite you to visit the exhibit "Feathered Friends of Fullerton Exploring Local Birds" with CSUF Biology students. It is currently on display in the 2<sup>nd</sup> floor Terrance Gallery of the Pollak Library. The exhibit highlights the work of our undergraduate students who are currently enrolled in spring 2017 Ornithology class taught by Dr. Hoese. The students worked in collaboration with Meg Sandquist the Director of Tucker Wildlife Sanctuary and Patricia Prestinary, University Archivist, Manager of the Library Special Collections to learn about museum and exhibit design. The exhibit draws on local bird species, historical information, modern primary literature, and direct observations to introduce members of the Fullerton community to local birds. One of the highlights of the exhibit is the display of the historic text from the early 1800's by Alexander Wilson on American Ornithology, which was the generous donation of Nancy Goodhue-McWilliams, a longtime supporter of science education at Cal State Fullerton and the sponsor of the Kenneth Goodhue-McWilliams award for Outstanding Community Service in Health Professions and the Kenneth Goodhue-McWilliams Award for Teaching Excellence in the Department of Biology. The exhibit was made possible through financial support of the Department of Biological Science, the Tucker Wildlife Sanctuary, and the Pollak Library.
- (Wang) Join the ECS Student Project Showcase and Awards on Monday May 8<sup>th</sup>, 3:00-5:00 pm in the TSU Pavilions.
- (Stambough) Today at 2:00 pm in Alvarado B at the TSU, the Political Science Honor Society is hosting a discussion on the first 108 days of the Trump Administration, particularly with a focus on foreign policy. It is a student moderated panel with faculty giving some insight on it.
- (Martinez) On May 2<sup>nd</sup> all CSU campuses and ASI put on an events and went to lobby in Sacramento, while we each had our own campus events promoting the same thing to fully fund the CSU and telling our State Legislator to give us the additional \$168 million. If they give us the \$168 million, then the tuition increase would be void, but we would need the total \$168 million. We have asked and we continue to promote and have a photo project, so on May 2<sup>nd</sup> there was a lot of people using the #ChooseCSU, so that we are tagging our legislators of our respected campuses who represent us. They really do look at their twitter and their social media, so we are asking for you to

join in on our photo project. There are posters that say on the back #ChooseCSU and you can write statistics and why you chose CSU. Some students were even expressing thoughts as to why the state should choose CSU. It's up to your interpretation of how you want to go about and why you think the state should choose the CSU, showing that you are standing by us and standing by fully funding the CSU because it benefits all of us. We have passed a resolution in support of doing that, so I would highly ask and suggest that you help us to continue to spread the message to them that it's not just students who are doing this, but together with our faculty, administration, all our stakeholders, and alumni.

- (Fitch) The History Department has an exhibit that is now open in the atrium of the Library which is featuring posters, artifacts and actual oral histories that you can use an app and listen to on your phone. It's a very impressive exhibit put together by students from our Public History Practicum. Students put a lot of the work together and did a lot of the publicity on it. It's featuring Latina Activists in Orange County and the Region. If you get a chance, go take a look at the exhibit.
- (Dabirian) Change your password.
- (Dabirian) IT had a couple incidents on campus. Yesterday, the internet went down briefly, IT is looking into the cause of it.
- (Walker) We are 8 days away from the May revise, so email the Governor too. Make him feel the CSU.
- (Bonney) Today is the last day of elections, so please make sure you vote. The results of the election must be verified by the Elections Committee, the earliest that is going to happen is tomorrow morning. I know there is high interest in the results, but you will have to wait. The results will go out campus-wide tomorrow morning.

#### IV. TIMES APPROXIMATE

11:40 – 11:45 AM

**Topic: Introduction to OneSearch and CSU+**

**Presenter: Mike DeMars**

Mike DeMars displayed how the OneSearch website and how CSU+ works and its capabilities. The website is scheduled to go live on June 20<sup>th</sup>.

##### Q&A:

Q: (Stohs) I usually use the journals tab. Will that tab at the top go away?

A: Yes. You will search for everything in the database by name and everything will come up. We do have a journal finding feature; they are doing another release that should be done by the time we release this to everybody. So it should be cleaned up by then, and you will be able to search the journals that way.

- The interface will be going away, so you need to look in your Titanium courses to anything that links to any of the products. If it links, it will not work after June 20<sup>th</sup>. That includes anything that you have with the sfx link. If you created a link with the sfx beginning, those will also going away, but they are not going away until the end of the year. Students who have saved any records using the basic search on the home page, those will go away at the end of 2018. We will have directions on how to migrate those records. We will be getting the word out this is coming. We are working on the marketing materials now.

Q: (Puri) Can you tell them how their summer school teaching might be affected?

A: We are working on getting this out to the summer school faculty as soon as possible; we have a list of those faculty. We will have to work with them. The timing is pretty bad because it is happening in the middle of summer. That is why we want to get the word out now even though it is not ready until June 20<sup>th</sup>, because we don't want people to be surprised when they come back in August and everything is changed.

Q: (Walker) Can you output the searches into Endnote or things like that? Will that be available?

A: Yes. Any records will be able to be exported out into Endnote.

Q: (Dabirian) Can you put it on the website someplace as pilot so people don't have to remember the link.

A: Yes. We are creating a splash page now that will have everything you need to know about it.

Q: (Dabirian) The database is from May. Are the article searches all live?

A: You are actually searching through the same set of articles using the same index; it just works and looks a lot better.

Q: (Walker) Is there a list of the products that are going to go down that will be sent out relatively quickly so we can let folks know?

A: Yes, I'm working on the draft now.

Q: (Jarvis) For the citation path, does that only work for citations that are staying within things we get?

A: It's for the journals that it knows about, and it knows about a lot of journals.

Q: (Sargeant) Will the database list be easily available so people can see what databases are being pulled from or you can search?

A: That's a little bit tricky because it is not a database level, it's a journal level. So it will be a list of like a million journals.

Q: (Sargeant) Could we still get a list? Because in some fields, you don't want them searching everywhere, you want them searching in a specific corner of those databases.

A: That's one I will have to check on.

11:45 AM – 12:15 PM

**Topic: Fiscal State of the University - Spring 2017**

**Presenter: Danny Kim, Vice President for Administration and Finance/CFO**

Vice President Kim gave his Fiscal State of the University Spring report to the Academic Senate; VP Kim acknowledged his team who helped put together this presentation. The budget update and specific details of allocation for FY 2016-17 and multi-year funding from the state were discussed as each slide was presented. Charts, bars and graphs indicated both CSU and specific CSUF overview for the following areas:

- Governor's Multi-Year Budget Plan
- FY 2016-17 Budget Consolidated
- Budget Update FY 2017-18
- Recent CSU Financing Activity
- FY 2016-17 Operating Fund Revenue Budget
- FY 2016-17 Financial Performance
- Proposed CSU 2017-18 Support Budget Request Augmentation
- FY 2016-17 Operating Fund Expenditure Budget
- FY 2016-17 and FY 2015-16 Expenditures
- CSU Fiscal Year 2017-18 Projected Operating Fund Allocations

#### Q&A:

Q: (Stohs) Under the utilities it says third quarter \$12 million for FY 15-16, but at the end of the year it drops. How did that happen?

A: There was about \$3.4 million for energy conservation project in Dan Black Hall, so during the year end closing we classified it out of that category, which is why the number dropped.

Q: (Bruschke) You mention the tuition increase was crucial because we have not been fully funded. Am I correct in understanding that the Graduation Initiative 2025 is coming with costs that are in fact taking up a decent chunk of the budget that could be spent on other priorities?

A: For this campus \$4.4 million is our budget for GI 2025 so all the new initiatives total \$4.4 million.

Q: (Bruschke) Is that money we got, someone has given it to us for that purpose or is that money we reallocated towards that activity.

A: The Chancellor took the \$25 million and divided it up and we received \$4.4 million. So at the end of the year, we have to report on spending at least \$4.4 million on GI 2025.

- (Puri) If I may add to that, there are three items in the GI 2025 category: hiring of additional faculty, addition of sections, and other initiatives to promote graduation rates and eliminate the achievement gap.

Q: (Bruschke) So when we don't get money from the Chancellor's office, how will we fund those additional sections and additional faculty lines?

A: It's not that we don't get funding, we generate our own revenue. The Chancellor's office basically instructs us how to spend that revenue for GI 2025. We will get \$4.4 million for GI 2025, which is baseline funding.

Q: (Mead) Over the years you put a pie chart up identifying the funds from the state and from tuition and we have seen the percentage changes over the year. I wonder if there is a new chart that shows this increase.

A: I don't have a new chart, but the number went up because of the increase. We were at over 50 percent from tuition fees, \$171 million is from the state, \$205 million from tuition increase, and you can add our local tuition another \$10 million to it. That represents 3 percentage points in the share of tuition relative to state funding.

Q: (Stohs) the way I read it, the CSU is making a total request of \$325 million and the Governor is proposing \$157 million. When we get to the tuition increase, if the Governor doesn't come through with any additional money then presumably the tuition does get increased. But even if that increased, I believe there will be a shortfall of that total request.

A: In terms of the tuition increase, it has to be spent on the GI 2025 at the CSU level.

Q: (Walker) I have \$165 million of mandatory increases and \$157.2 million of money going to that. What are we not doing?

A: At the system-wide level, it may be short. The funding we get for our mandatory increases is never the amount we actually need, that is where we are going to realize a shortfall.

Q: (Matz) What's our progress on inside locks for our doors in the classrooms and other offices?

A: In my last update we had completed 286 classrooms. I'm pretty sure we are done in terms of all the classrooms we have identified.

Q: (Walker) McCarthy hall is about the same height, so are we getting categorized as a high-rise?

A: It was probably already identified as a high rise, it has windows already.

12:15 PM

**Subject: Planning, Resource, & Budget Committee Update - Spring 2017**

**Presenter: Dr. Michael Shafae, PRBC Chair**

Dr. Shafae's PowerPoint presentation covered PRBC activities over the entire academic year (including programs that were approved). Budget recommendations and future items to prepare for was discussed as each slide was presented for the areas listed below. Michael acknowledged and thanked the PRBC Committee for their work this academic year. The PRBC memo will be forwarded to President Garcia in a couple weeks. Dave Mickey will be the chair of PRBC for AY 2017-18.

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|-------------------------------------|--|--|
| ➤ Governor's Multi-Year Budget Plan | ➤ FY 2016-17 Operating Fund Revenue Budget                 | ➤ FY 2016-17 Operating Fund Expenditure Budget                 |
| ➤ FY 2016-17 Budget Consolidated    | ➤ FY 2016-17 Financial Performance                         | ➤ FY 2016-17 and FY 2015-16 Expenditures                       |
| ➤ Budget Update FY 2017-18          | ➤ Proposed CSU 2017-18 Support Budget Request Augmentation | ➤ CSU Fiscal Year 2017-18 Projected Operating Fund Allocations |
| ➤ Recent CSU Financing Activity     |  |  |

## V. APPROVAL OF MINUTES

5.1. ASD 17-89 Academic Senate Minutes 4-27-17 (Draft)

## VI. CONSENT CALENDAR

- 6.1 ASD 17-55 New UPS 3XX.XXX – Supporting Students with Disabilities
- 6.2 ASD 17-58 Revision to UPS 100.010 - Faculty Handbook
- 6.3 ASD 17-59 New UPS 2XX.XXX - Recommendation of Degree Candidates by Faculty
- 6.4 ASD 17-60 Revision to AS Bylaws UPS 100.001

## **VII. CHAIR'S REPORT – written report distributed on 4-28-17.**

### **Thank You**

I begin my antepenultimate Chair's Report by thanking the senators for the serious and thoughtful conversations in the 27 April meeting about both the GE writing requirement and the question of whether ANTH 101 should be in the B2 category. The debate on both issues demonstrated how much work we still have to do on this campus with respect to writing and the GE program as a whole. While I will not be leading the senate next year, as immediate past chair I will do what I can to advance these causes.

### **Academic Preparation**

In my last Chair's Report I noted that the chairs of the system's academic senates had met with Eric Forbes from the Division of Academic and Student Affairs on the initiation of consultation around academic preparation. I have since received a link to the FAQs on this topic and I provide that to you here although I'm not sure just how reassuring you will find the responses. [Academic Preparation FAQ](#)

### **GE Response**

We also still have pending our response to the chancellor's query for clarification and improvement to EO 1100. As soon as we can we will circulate that document for comment.

### **Elections**

Elections this year run 1-4 May. We previously circulated the pros and cons statement for the proposed amendment to the Academic Senate constitution but will send it out again on Monday to refresh people's recollections. We encourage everyone in the Senate Electorate to vote on all those races on which they are able to and to vote on the proposed Constitutional Amendment.

### **4 May Meeting**

As the agenda indicates on 4 May we will have a brief presentation by Senator DeMars on OneSearch and CSU+, the spring budget report from VP Danny Kim, and the end of year report from Michael Shafae as chair of the PRBC. While it is possible we might have sufficient time to conclude the debate on ANTH 101, it seems unlikely. We will put the documents that the GE Committee reviewed as well as the handouts that faculty from Anthropology and Biology provided the GE Committee at the 7 April hearing on the challenge into a separate labeled folder in the Academic Senate Dropbox. I hope that senators have the opportunity to review these materials carefully.

You will note (perhaps) that some of the items formerly listed as new business have been moved to the consent calendar. In particular the new UPS 3XX.XXX Supporting Students with Disabilities (ASD 17-55) and the revisions UPS 100.010 Faculty Handbook (ASD 17-58) seemed unlikely to provoke much debate. The third item, UPS 2XX.XXX Recommendation of Degree Candidates by Faculty (ASD 17-59), is a slightly revised version of the text formerly in UPS 100.001 Academic Senate Bylaws at section V.E. These provisions seemed out of place in the bylaws, but at the same time it seemed important to provide faculty the opportunity to review and approve the list of candidates for degrees. The revision to UPS 100.001 (ASD 17-60) is the deletion of the language moved to the new UPS. Senator Fitch had expressed an interest in specifying the number of terms someone could serve on the standing committees, but that matter can be addressed at the beginning of next year's term should the new executive committee so choose. One other item to flag is the promotion of the revision to UPS 210.000 Faculty Personnel Policy and Procedures (ASD 17-41) from a first reading to the first item of new business. The support for the creation of college level personnel standards review committees was so strong at the retreat last fall that it seemed critical to take action this year.

### **In Closing**

As we hurtle to the end of the semester we can be grateful that the Marathon Meeting, scheduled for 8:30-11:30 on 18 May will be nowhere near as long as it was in the agenda cited by Senator Buck. Be safe in these final weeks.

## **VIII. INTERIM PROVOST REPORT – written report distributed on 5-2-17.**

### **Graduation Initiative 2025**

With collaboration and broad input from divisions across campus, Cal State Fullerton submitted its comprehensive Campus Student Success Plan to the CSU Chancellor's Office last week. The report details CSUF's ongoing work and long-term plans for closing the achievement gap and ensuring student success

through our Graduation Initiative 2025. Plan details will soon be available via a new GI2025 website, now being developed by our Office of Academic Programs in collaboration with Strategic Communications. Watch for the site to go live early this month.

In support of student success system-wide, I was pleased to join Vice President for Student Affairs Berenecea Johnson Eanes in Sacramento last week to represent the CSU during an Assembly Budget Subcommittee 2 on Education hearing dedicated to Graduation Initiative 2025. Dr. Eanes and I joined esteemed colleagues in addressing progress and plans for closing the achievement gap for transfer students, investing in academic advising, improving data collection and ensuring accountability for each college as we champion success for all students.

### **WASC Senior College and University Commission (WSCUC) Visit**

Progress continues to be made this spring in preparation for the fall 2019 visit by the WASC Senior College and University Commission (WSCUC). Scheduled every 10 years, the reaccreditation process not only allows us to share our achievements, but also to fine tune campus goals, build upon strengths and identify needed improvements.

CSUF's WASC Steering Committee and five subcommittees are now completing our campus Self Study and will begin writing the Institutional Report this summer. To help maximize our success, Interim Associate Vice President for Academic Programs Pam Oliver and I, along with several steering committee members, attended the WASC Academic Resource Conference April 19-21 in San Diego, where we learned in-depth about the reaccreditation process and met with WASC representatives and colleagues from other institutions.

### **Leadership Searches**

We've also made great strides this month in selecting and narrowing the field of candidates for several key campus positions. I'm pleased to announce that Dr. Erica Bowers has been appointed Director of the Faculty Development Center effective May 2. Final candidates for Director for Faculty Affairs and Records were on-campus last week, and the search committee is expected to make its recommendation this week. Final candidates for Associate Vice President for Academic Operations will be featured at three open forums next week, which we hope you will attend:

- Dr. Sunil Ahuja – Monday, May 8 from 9:15-10:15 a.m. in PLN-130
- Dr. Kris Slowinski – Tuesday, May 9 from 10:45-11:45 a.m. in PLN-130
- Dr. Karyn Scissum Gunn – Thursday, May 11 from 1:15-2:15 p.m. in SGMH-3230

Additional information is available at <http://search.fullerton.edu/avp-academic-operations/>

## **IX. STATEWIDE ACADEMIC SENATE REPORT**

No Report

## **X. ASI REPORT – written report distributed on 5-4-17.**

On May 2nd ASI held the #ChooseCSU event in partnership with the California State Student Association and the twenty three CSU's. The purpose of the event was to educate our student population on the CSU budget ask and call them to action by writing to their legislators. It was extremely successful and we received over one hundred postcards. Additionally, there was a large social media push directed at our representatives, asking them to choose the CSU by fully funding the CSU. We hope that Academic Senate would participate in this photo project by stating on a poster why you all believe the State should #ChooseCSU.

The ASI Board of Director's passed a resolution on student fee transparency on May 2nd. In the coming weeks the board will be reviewing a resolution to conclude the 2013-2018 strategic plan, a resolution to support undocumented and DACA students, and a resolution on the expansion of mental health services.

**XI. CFA REPORT – written report distributed on 5-3-17.**

CFA hosted a bargaining update meeting on Tuesday 5/1 during which we addressed the results of the member survey, the bargaining timeline, and the challenges we face as we go into bargaining this year.

The results of the survey, with responses from all groups and campuses, demonstrated a strong consistency is what is most important:

1. Secure our salaries and benefits
2. Fairness in faculty hiring and appointments
3. Address workload issues
4. Improve our quality of life

**XII. UNFINISHED BUSINESS**

12.1 ASD 17-91 ANTH 101- Introduction to Biological Anthropology

M/S/ (Patton/Fitch) Motion to approve ANTH 101- Introduction to Biological Anthropology for inclusion in GE Category B2.

**XIII. NEW BUSINESS**

13.1 ASD 17-41 Revision to UPS 210.000 - Faculty Personnel Policy and Procedures

13.2 ASD 17-48 Revision to UPS 230.020 - Policy on Faculty Office Hours

13.3 ASD 17-56 Revision to UPS 211.000 - Responsibilities of Departments and Department Chairs

13.4 ASD 17-61 Revision to UPS 411.101 - Policy on Courses: Numbering, Standard Codes, and Controlled Entry

**XIV. FIRST READING**

14.1 ASD 17-47 Revision to UPS 320.020 - University Writing Requirement

14.2 ASD 17-57 New UPS 2XX.XXX - Open Access Policy

**XV. ADJOURNMENT**

M/S/P (Dabirian/Walker) Meeting adjourned at 12:50 pm.