



## ACADEMIC SENATE MINUTES OCTOBER 28, 2021

ASD 21-123  
Approved 12-2-21

11:30 AM - 12:50 PM

PLN-120

Present: Alcalá, Badal, Barber, Barros, Bauer, Brown, Brusckke, Casem, Childers, Choi, Dabirian, Fry-Petit, Ghosh, Gradilla, Graewingholt, Hallett, Jarvis, Jefferies, Kanel, Kleinjans, Matz, Meyer, Mitchell, Miller, Nair, Parry, Salvador, Self, Sheehan, Stambough, Stanley, C. Thomas, E. Thomas, Tsong, Valdez, Valencia, Walker, Wood, Wynants

Absent: Bruce, Garcia, Milligan, Virjee, Walicki, Walsh

### I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 am.

A moment of silence was observed.

#### In Memoriam

- David Grimes, Lecturer Emeritus, School of Music [died: October 18, 2021]

### II. URGENT BUSINESS

M/S/P (Jarvis/Kanel) Motion to adopt a resolution on faculty evaluations. Motion passed unanimously.

### III. ANNOUNCEMENTS

➤	Academic Senate 2 <sup>nd</sup> Special Election to fill vacancies in: <ul style="list-style-type: none"> <li>• Academic Senate – Part-time Faculty seats</li> <li>• Academic Senate – Humanities seat</li> </ul>	eVoting will take place: M, November 15, 7:00 am thru R, November 18, 4:00 pm
➤	CSUF College of the Arts Fall 2021 Select Events	flyer in Dropbox folder
➤	Academic Integrity Week 2021	November 1-5 (flyer in Dropbox folder)

### IV. APPROVAL OF MINUTES

M/S/P (Jarvis/Meyer) Motion to approve ASD 21-116 Academic Senate Minutes 10-14-21. Minutes approved.

4.1 ASD 21-116 Academic Senate Minutes 10-14-21 (Draft)

### V. CONSENT CALENDAR

The consent calendar was approved by acclamation.

#### 5.1 NOMINEES TO COMMITTEES

##### **NOMINEES TO STANDING COMMITTEES**

##### **GENERAL EDUCATION COMMITTEE** (10 faculty)

Nominees: Barbara Miller (L/A/C)

Continuing: Greg Childers (NSM); Rosie Ordonez-Jasis (EDUC); Karyl Ketchum (HUM); Jon Brusckke (CCOM); JR Luker (ARTS); Pratenu Ghosh (ECS); Sarah Hill (SOC SCI); John Gleaves (HHD); Larry Howard (CBE)

##### **GRADUATE EDUCATION COMMITTEE**

Nominees: JC Westgate (HUM); **Pending** (ARTS)

Continuing: Sam Stone (SOC SCI); Kristy Forsgren (NSM); Nancy Watkins (EDUC); Ying Du (CCOM); Robert Sage (L/A/C); Pawel Kalczynski (CBE); John (Kenneth) Faller (ECS); Yuying Tsong (HHD)

**HONORS PROGRAMS ADVISORY BOARD** (10 faculty)Nominees: Pradeep Nair (ECS); **Pending** (ARTS)Continuing: Hunter Hargraves (CCOM); Jonathan Cornforth (L/A/C); Stacy Mallicoat (SOC SCI); Allyson Fry-Petit (NSM); Ting Luo (CBE); Erin Besser (EDUC); Elaine Rutkowski (HHD); Erin Hollis (HUM)**VI. REPORT**1. [Chair's Report](#)2. [Provost Report](#)**Additional Report:**

- You will receive an announcement from Academic Affairs that we are normalizing travel back to the pre-pandemic process as of spring.
- WASC has let us know recently that any institution can apply for an extension to the special permission for distance learning they have had in place because of the pandemic, and we plan to apply for that. Because summer has not been scheduled, if the Senate chooses, it could extend that flexibility to summer, which would allow faculty to offer classes that are not approved through the official process and enable students to take those classes.

Q: (Jarvis) You said the travel would be spring; the policy was effective through December 31. What is the three-week window in there?

A: (Provost) We will set a date for January 1.

Q: (Bruschke) So, Cal State Fullerton will request a waiver. If that waiver is approved and the Senate approves, can we offer online courses in the summer? For now, we can plan to offer them as if those two things will happen, and if any of those things don't, we'll need to alter the schedule. Do I understand that process correctly?

A: (Provost) Yes, you understand that correctly. My understanding is that it would be approved.

- (Swarat) We shouldn't have problems getting this temporary authorization. I can't say for sure until they give us the piece of paper.
- (Stambough) As soon as we hear on that or whatever the Body would like to indulge, we can bring that up as a resolution to discuss here, to pass whether we want to extend that to summer. By extending that, courses that had not previously been approved for online would be offered online in the summer.

## 3. Statewide Report - no report submitted.

**Additional Report:**

- There will be a second reading on Academic Freedom and Teaching Modality in Covid Pandemic.
- Faculty Affairs is looking at revisions to the trustee recommendation approval procedures to make it more open to currently serving on the Senate and other folks.
- Recognition and support of faculty service in governance, support for faculty supervision of student research, scholarly and creative activities, and so other areas.

4. [ASI Report](#)**Additional Report:**

- Today we have our pumpkin patch, and if you and your families would like to come out, it's from 4:00 pm – 9:00 pm.
- Our toy drive is going on now until November 17, and we are collecting toys for children eighteen years and younger. I can receive your toy donations next week, or you can drop them at the TSU front desk.

5. [CFA Report](#)

## 6. Committee Report

- Faculty Affairs Committee

(Barros) FAC is finishing up the work on UPS 210.000 Tenure and Promotion Personnel Procedures, and the document will go to the D&I Committee next. We included language to increase the size of narratives from 1,000 to 1,500 words maximum. We had some clarity on how to use tables and how those should be considered. We are coming up with the final language for the role of the chair. The

DPC currently provides their evaluation and recommendation simultaneously; the chair offers an assessment first, reviews materials from the DPC, and then recommends that conflicts with the CBA. Now the process will look a little more linear, and the DPC will look at the material, come up with an evaluation and recommendation. There will be a rebuttal period, and then it goes to the chair. The chair will provide evaluation and recommendation, and there will be a rebuttal period, then it moves up to the dean.

We would like some clarity and feedback from you all on the language in the UPS that says that chairs have to declare the portfolio complete once they receive it, which made a lot of sense when portfolios were submitted in paper boxes. There is the question about do we need to do this? Even though the CBA is obvious, the faculty member is responsible for the materials in the portfolio. Some faculty members might see that the chair's statement declares things complete as protection for them, not including something on the portfolio. The way the chairs communicate things completely varies significantly across the university, some are very thorough, and some are not as thorough. And the expectations from the faculty differ significantly. So, we are looking for language that provides support to faculty and clarifies it is not the chair's responsibility to check everything. It's the faculty members.

Senators provided feedback, input, and suggestions for the committee to consider.

## VII. FIRST READING

7.1 ASD 21-117 Revisions to UPS 100.000 - Academic Senate Constitution

7.2 ASD 21-118 Revisions to UPS 100.001 - Academic Senate Bylaws

Senator Walker gave an overview of the Constitution Committee's proposed changes to both the Constitution and Bylaws.

Q: (Kanel) Does the Statewide Academic Senator have a vote on the Senate floor?

A: (Stambough) Yes.

- (Bruschke) The PRBC is the only committee where the vice-chair becomes the chair, which means it's the only committee where the chair cannot serve consecutive terms. The same logic that you need to be the vice-chair because that committee involves so much stuff is probably the same reason we don't necessarily want to have a one-term limit on that spot. It's an important enough committee to rotate, so it's probably appropriate there is some limit. For example, the GE committee has significantly benefited from their current chair using his vast knowledge to continue to chair that committee for multiple years, and we might want to apply the same logic to PRBC.

Q: (Sheehan) I have a question related to the voting procedures in the Bylaws, as they are described in our current UPS. It has been the practice of this Body not to allow members of the Senate who are not physically in the room to vote. The pandemic changed that because none of us were in the room to vote. This has become a potential issue as we have certain Senators who are not physically able to be in the room. For example, if a Senator had Covid, in childbirth, or had knee surgery. The UPS currently reads that voting shall be by voice vote. This can be interpreted in different ways. Most of us would interpret voice to mean in person, but we realized our voices could be communicated virtually after our virtual world. So, I wonder if we need to clarify what condition a Senator may vote in. Should we consider allowing Senators that are not physically able to attend Senate meetings to vote virtually? If so, should that be clearly stated in the Bylaws?

A: (Walker) Your first question is about proxy voting. Proxy voting would need to be discussed by a group broader than the Constitution Committee because that is the default for most organizations. When you look at Roberts Rules of Order, they give a laundry list of reasons not to have proxy votes. So, in that particular case, proxy voting is separate from the issue of physical attendance at meetings. The reason I would say that is because it is possible for someone to virtually attend and hear the debate and then be able to change their mind on their vote as they listened to the debate and not be in the room. With the indulgence of the Chair and Parliamentarian, should the Senate wish to change its meeting rules, that is a decision of the Body. Following appropriate procedures, the Body could go forth and change that.

- (Sheehan) By changing meeting procedures, you mean making it standard practice, for example, to live stream our meetings so that an absent Senator could stay informed of the debate, could vote on amendments, that sort of thing?
- (Walker) I believe that's the Body's prerogative to make, that's why I said with the indulgence of the Chair and Parliamentarian, but there may be different opinions on that.

- Senators provided feedback, input, and suggestions for the Constitution Committee to consider regarding proxy voting and accommodations for a Senator on leave or with a disability to participate and vote on Senate items.

## **VIII. NEW BUSINESS**

### 8.1 ASD 21-119 Revisions to UPS 230.100 - University Employees and Student Elections

M/S/P (Alcala/Casem) Motion to approve ASD 21-119 Revisions to UPS 230.100 University Employees and Student Elections. Motion passed.

- (Meyer) Line 16: add wording, so the sentence reads "...encourage students to vote for or not to vote for any particular candidate or issue...". Considered friendly.

## **IX. ADJOURNMENT**

M/S/P (Dabirian/Meyer) Meeting adjourned at 12:50 pm.