



ACADEMIC SENATE
MINUTES
JANUARY 26, 2023

ASD 23-12
Approved 3-2-23

11:30 AM - 12:50 PM

PLN-120

Present: Badal, Barber, Barros, Bauer, Bonuso, Bruce, Bruschke, Casem, Dabirian, Evanow, Fry-Petit, Galvan, Garcia, Ghosh, Graewingholt, Henning, Jarvis, Kanel, Kleinjans, Lewis Chiu, Luker, Mallicoat, Meyer, Miller, Milligan, Nair, Ordonez-Jasis, Parry, Perez, Plouffe, Robinson, Salvador, Self, Shepard, Stambough, Stanley, Swarat, C. Thomas, Virjee, Walsh, Weismuller, Wilson, Wood, Wynants

Absent: Brown, Castelo, Childers, Ketchum, Landeros, E. Thomas, Valencia

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 AM.

A moment of silence was observed.

In Memoriam

- Dr. Andy Bazar, Professor Emeritus of Mechanical Engineering [died January 12, 2022]

II. URGENT BUSINESS

- M/S/P (Miller/Kanel) Motion to approve the Resolution on Gun Violence. Resolution approved.

2.1 ASD 23-10 Resolution on Gun Violence

- (Jarvis) Line 22: replace the word "citizen" with "person". Considered friendly.
- (Kanel) Line 22: replace the word "We" with "The Academic Senate of CSUF recognizes". Considered friendly.
- (Kanel) Line 27: add the wording "the Academic Senate". Considered friendly.
- (Swarat) reword to read "Asian and Asian-American" throughout the document. Considered friendly.

III. ANNOUNCEMENTS

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| ➤ Online Education and Training Presents: Online Best Practices Webinar Series - Spring 2023 | Fridays, 1:00 PM - 2:00 PM (flyer in Dropbox folder) |
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IV. APPROVAL OF MINUTES

- M/S/P (Weismuller/Graewingholt) Motion to approve the minutes. Minutes approved.

4.1 ASD 22-109 Academic Senate Minutes 11-17-22 (Draft)

4.2 ASD 22-117 Academic Senate Minutes 12-8-22 (Draft)

V. CONSENT CALENDAR

- M/S/P (Casem/Dabirian) Motion to approve the consent calendar. Consent calendar approved.

5.1 ASD 23-03 GE Course Proposal - Spring 2023

5.2 ASD 23-04 Revisions to UPS 290.000 - Outstanding Professor Award

5.3 ASD 23-05 Revisions to UPS 293.000 - The Carol Barnes Excellence in Teaching Award

5.4 ASD 23-06 Revisions to UPS 295.000 - Outstanding Lecturer Award

5.5 NOMINEE TO COMMITTEE

NOMINEE TO STANDING COMMITTEE

INTERNSHIPS & SERVICE LEARNING COMMITTEE (10 faculty)

Nominees: Robert Castro (SOC SCI)

Continuing: John Haan (NSM); Megan Graewingholt (L/A/C); Aja McKee (EDUC); Huiran Pan (CBE); Amber Chitty Wilson (CCOM); Yu Bai (ECS); April Bullock (HUM); Elizabeth Holster (ARTS); Laura Chandler (HHD)

NOMINEE TO SEARCH COMMITTEE

AVP, CAPITAL PROGRAM & FACILITIES MANAGEMENT

Nominees: Mojgan Sami (HHD); Cotton Coslett (L/A/C); Merri Lynn Casem (NSM)

NOMINEES TO AD HOC COMMITTEE

ACADEMIC DISHONESTY TASK FORCE

Nominees: Amir Dabirian (CBE); Matt Jarvis (SOC SCI); Sang June Oh (ECS); Carolyn Mraz (ARTS); Penny Weismuller (HHD); Donna Budar-Turner (Student Affairs); Alfonso Agnew (NSM); Cotton Coslett (L/A/C); **Pending**

VI. REPORTS

1. [Chair's Report](#)
2. [Provost Report](#)
3. [Statewide Report](#)
4. [ASI Report](#)
5. [CFA Report](#)

VII. UNFINISHED BUSINESS

7.1 ASD 22-111 Revisions to UPS 230.020 - Policy on Office Hours

- (Walsh) This document was carried over from the last meeting with two motions on the floor.

[\[Motion on the floor\]](#)

- M/S/P (Kanel/ Bruschke) Motion to approve ASD 22-111 Revisions to UPS 230.020 - Policy on Office Hours. Motion passed as amended.
- M/S/P (Kanel/Childers) Lines 27: add a new letter "C" with wording to read: "Any faculty member who is assigned time and who has released time from all teaching duties shall not be subject to maintaining office hours".
 - (Meyer) Change the word "released" to "reassigned" throughout the document. Considered friendly.

Back to main motion

- M/S/P (Meyer/Jarvis) Lines 70-75: reword sentence to read "Any exceptions to this policy shall be subject to the written approval of the department chair, after consultation with the faculty member."

Back to main motion

VIII. NEW BUSINESS

8.1 ASD 22-114 Revisions to UPS 300.004 - Policy on Syllabi (Course Outlines)

1. Revisions to UPS 300.004 - Policy on Syllabi (Course Outlines) - clean version (EC edits 12-6-22)
 - M/S/P (Kleinjans/Barber) Motion to approve ASD 22-114 Revisions to UPS 300.004 - Policy on Syllabi (Course Outlines).
 - (Jarvis) Line 47: strike out line "D" and reword item "E" to read: the grading scale which includes a clear indication of +/- grading will be used". Considered friendly.
 - (Bauer) Line 87: It should be Title IX.

- M/S/P (Dabirian/Mallicoat) Lines 10-12: strike out the wording “normally and preferably” and spell out “Learning Management System”. The sentence will read “No later than the end of the first full week of classes, the students shall be provided with an ADA accessible syllabus in form of a digital document, and the syllabus shall be posted on the Learning Management System”. Motion approved.
 - (Kleinjans) Remove the wording “and the syllabus” and replace it with “which”. Considered friendly.
 - (Mallicoat) add the word “University”. Considered friendly.
 - (Barber) add the word “the”. Considered friendly.

Back to main motion

- M/S/P (Kleinjans/Lewis Chiu) Preferably by the first day of classes and no later than the end of the first full week of classes, the students shall be provided with an ADA accessible syllabus in the form of a digital document, which shall be posted on the University Learning Management System. Motion approved.
 - (Kanel) restructure to the sentence to read: Students shall be provided with an ADA accessible syllabus in the form of a digital document, which shall be posted on the University Learning Management System.
The instructor shall provide this document preferably by the first day of class and shall post it no later than the end of the first full week of classes in fall and spring semesters. In winter and summer session instructor shall provide this document by the first day of class.
 - (Wood) Line 14: change the “shall” to “should”. Considered friendly.
 - (Bruce) Line 14: add the wording “and shall post it...”. Considered friendly.

Back to main motion

- M/S/P (Swarat/Casem) Line 88: add wording “A list of university learning goals and program learning outcomes”. Motion passed.

Back to main motion

- M/S/P (Perez/Kanel) Lines 111-114: add the wording; “pedagogies and epistemologies” and cite a link as guidance on the land acknowledgement piece “(see link on the syllabus template on the Faculty Development Center page)”. Motion approved.
- M/S/P (Kanel/Self) Motion to extend the meeting ten minutes. Motion approved.

Back to main motion

- 8.2 ASD 22-115 Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses
- 8.3 ASD 23-07 Revisions to UPS 211.100 - Appointment of Department Chairs and Vice-Chairs
- 8.4 ASD 23-08 Revisions to UPS 330.230 - Recording and Transcription of Class Content By Students

IX. ADJOURNMENT

M/S/P (Dabirian/Casem) Meeting adjourned at 1:00 PM.